CITY OF SPRINGFIELD
CITY COUNCIL AGENDA
March 11, 2026 – 5PM
SPRINGFIELD AREA COMMUNITY CENTER

Join Microsoft Teams

Join the mhttps://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJjNThmMDktNzJlNi00NjliLWFhMDgtMzU1NmJkNTQxZTFm%40thread.v2/0?context=%7b%22Tid%22%3a%2206b97af8-30f1-491c-991d-bc7557e41e90%22%2c%22Oid%22%3a%223aa317f7-dae8-4c97-b73a-c4393ec9ec7d%22%7deeting now

Meeting ID: 251 890 833 008 7
Passcode: vG7NP6ey

Citizen's Forum Policy

- **Request to Speak**: Written request must be submitted to the City Clerk **at least 24 hours** in advance of scheduled meeting and must contain **full name, address, topic of discussion.**

Meeting Participation Guidelines:

- **Respectful Feedback**: Disruptive or disrespectful behavior will not be tolerated.
- **No Action on New Request**: Any new requests will **not be acted upon** during the same meeting it was presented.
- **Single Spokesperson:** If a group of individuals or several members of an organization wish to speak on the same topic, the Clerk will request that they select **one spokesperson** to represent their collective view.
- **TIME LIMIT:** Individuals will be allocated **2 minutes,** and a spokesperson will be allocated **4 minutes**.

1. **Call to Order/Pledge of Allegiance/Roll Call/Adopt Agenda**
2. **Public Hearing - None**
3. **Citizens' Forum**
4. **Consent Agenda**

a. Minutes
    i. City Council – January 28, 2026 Minutes
    ii. EDA – January 13, 2026 EDA Minutes
    iii. Community Facilities – December 9, 2025 CFB Minutes
    iv. PUC – December 23, 2025 & January 27, 2026 Minutes
    v. Zoning – September 8, 2025 Minutes
b. Reports
    i. Gambling Report – August to December 2025
    ii. Council Report – March 11th, 2026
c. Financial
    i. Auditing Claims & Investment Worksheet
    ii. Motion to Approve Muske, Muske & Suhrhoff Monthly Retainer Fee $3,500.00
    iii. Motion to Approve Resolution 26-031101 Certifying Unpaid Ambulance Service Accounts to Collections
    iv. July to December 2025 Rec Comp Final Expenses - $23,915.69
d. Licenses & Permits
    i. Motion to Approve Temporary Liquor License for St. Raphael Church on June 5, 2026 & September 13, 2026 (pending completed paperwork)
    ii. Motion to Approve Gambling Permits for St. Raphael Church on June 5, 2026, September 13, 2026, & October 31, 2026
e. Communications - None
f. Miscellaneous/Other
    i. Motion to Approve AVI Service Agreement
    ii. Motion to Approve City Sponsored Pieschel Grant Application Requests
        1. Community Center - $5,000
        2. Library - $10,000
        3. Fire - $6,550
    iii. CVB new board members
    iv. Request by Riverside Rodeo Committee to use Riverside Park for Rodeo and Band 9 pm-Midnight Friday of Riverside Days
    v. DNR Electronic License System Registration & Titling Agent Contract
    vi. Resolution 26-031106 Surplus Property

5. Old Business

a. Ordinance 459 - Adopting Library Bylaws
b. Hazardous Buildings
    i. 301 N Washington – Resolution 26-031104 Delaying Enforcement
    ii. 207 N Jefferson – Resolution 26-031105 Delaying Enforcement
    iii. 512 N Cass
    iv. 508 N Cass
c. Resolution 26-031102 Compost Site Rules

d. 1st Reading of Ordinance Amending Section 18.04 subd. 5 and 18.15 Subd 14 of the City Code
e. Motion to Approve Minnesota Department of Education Grant - Contract Amendment Increasing Grant Award to $500,000
f. Motion to Approve Quote for plating of Wildridge Addition Outlot A - $3050

6. New Business

a. Resolution 26-031103 Authorizing Signers
b. Discussion: Ordinance Allowing Chickens
c. Motion to Approve Resolution 26-031106 Declaring Equipment or Property as Surplus and Authorizing the Sale of the Same.

7. Mayor/City Council/Staff Reports

8. Adjournment

CITY OF SPRINGFIELD
CITY COUNCIL MINUTES
January 28, 2026 - 5:00 PM
SPRINGFIELD AREA COMMUNITY CENTER

1. Call to Order/Pledge of Allegiance/Roll Call/Adopt Agenda

The January 28, 2026 City Council meeting was called to order at 5:00 pm by Mayor Lowell Helget. Council Members present include Josh Anderson, Shelley Frantz, Jeanette Pidde, and Nick Klisch, and Mayor Lowell Helget. Others present include City Manager Amber Dale, City Attorney Paul Muske, City Clerk Justtina Erickson, Wnedy Krier, Karen Shively, Linda Roiger, Greg Roiger, Jim Anderson, Mary Glaeseman, Dotty deLambert, Erin Larch, Kathy Smith, Police Chief John Nicholson, and Community Development Coordinator Heidi Wersal.

The Pledge of Allegiance was recited. Anderson requested that all board and commission appointments in the consent agenda be moved to end of new business. Motion by Nick Klisch, second by Josh Anderson to adopt agenda as amended. Yes 5, No 0, Abstained 0. Passed.

2. State of the City – City Manager, Amber Dale

Dale gave highlights from her State of the City, including the stabilizing of staffing, development of workable plans to save for street projects, equipment, and building maintenance, and commitment to the City's infrastructure through EDA loans reinvesting in the downtown area and efforts in meeting housing needs. Dale gave a brief list of grants awarded to the City, equating to roughly $5 million received in state, federal and grant funds. Dale broke this down as every $1.00 of the City's levy the City has received $3.21 of state, federal, and grant dollars.

3. Citizens' Forum

4. Consent Agenda

Motion by Josh Anderson, second by Jeanette Pidde to approve Consent Agenda. Yes 5, No 0, Abstained 0. Passed.

a. Minutes
    i. City Council - December 3, 2025 & December 17, 2025
    ii. PUC – October 29, 2025 (Updated) and November 25, 2025
    iii. Library – November 12, 2025 Library Board Minutes
    iv. Charter – January 6, 2025 Minutes
b. Reports
    i. Council Report – January 28, 2026

c. Financial
    i. Auditing Claims & Investment Worksheet
    ii. Authorization for City Manager to Sign OEMS Ambulance AOD Grant Agreement - $39,247.53
    iii. Resolution 26-012804 Acceptance of and Appreciation for the 2025 Donations
d. Licenses & Permits - NONE
e. Communications
    i. Resignation of Randy Haseleu from Public Utilities Commission after 20 years of service.
f. Miscellaneous/Other
    i. Oberloh & Oberloh Ltd. Engagement Letter to Renew Audit Services for 2026 Financials

5. Old Business

a. Motion to Approve AIP Grant Oversite Risk Assessment Policies effective 10/31/2025

Dale explained that to receive AIP Grant Funds, these policies were developed with the help of Bryan Page, from Mead & Hunt. Motion by Josh Anderson, second by Shelley Frantz to Approve AIP Grant Oversite Risk Assessment Policies effective 10/31/2025. Yes 5, No 0, Abstained 0. Passed.

b. First Reading of Ordinance Adopting Library Bylaws

Dale explained that the Library Board has received these and have approved this version of bylaws. Will be brought back to another meeting for vote.

c. Motion to approve AV System Quote from Audio Video Integrations - $97,482.67

Heidi Wersal recommended to Council to approve the quote from Audio Video Integrations. This project includes cameras at the library and new AV equipment in Community Center and conference room. Motion by Josh Anderson, second by Nick Klisch to Approve AV System Quote from Audio Video Integrations - $97,482.67. Yes 5, No 0, Abstained 0. Passed.

d. Motion to Approve Library Flooring Contract

Dale clarified that the bid for the flooring was approved previously, this is approving the contract. Motion by Josh Anderson, second by Jeanette Pidde to Approve Library Flooring Contract. Yes 5, No 0, Abstained 0. Passed.

6. New Business

a. Motion to Approve Resolution 26-012801 2026 Annual Resolution

Motion by Josh Anderson, second by Jeanette Pidde to Approve Resolution 26-012801 2026 Annual Resolution with the amendment of the cancellation of February 4, 2026 workshop. Yes 5, No 0, Abstained 0. Passed.

b. **Motion to Approve Resolution 26-012802 Declaring Surplus Property and Approving Donation to Comfrey 1st Responders**
   Motion by Nick Klisch, second by Jeanette Pidde to Approve Resolution 26-012802 Declaring Surplus Property and Approving Donation to Comfrey 1st Responders. Yes 5, No 0, Abstained 0. Passed.
c. **Motion to Approve Resolution 26-012803 Resolution Adopting Investment Policy**
   Dale explained the investment policy follows the current investment procedures but does allow the purchase of government bonds outside of Minnesota. Motion by Nick Klisch, second by Shelley Frantz to Approve Resolution 26-012803 Resolution Adopting Investment Policy. Yes 5, No 0, Abstained 0. Passed.
d. **Motion to Approve the First Amendment to the Agreement for the Establishment of a Convention and Visitors Bureau**
   Motion by Josh Anderson, second by Nick Klisch to Approve the First Amendment to the Agreement for the Establishment of a Convention and Visitors Bureau. Yes 5, No 0, Abstained 0. Passed.
e. **Discussion Re: Pool Opening Date**
   Motion by Josh Anderson, second by Nick Klisch to open the pool May 30, 2026. During discussion, Heidi Wersal informed council the difficulties of getting lifeguard training completed and open the pool in time for Memorial Day and requested the week after as opening date. Motion by Shelley Frantz, second by Josh Anderson to open the pool on May 29, 2026. Yes 5, No 0, Abstained 0. Passed.
f. **Motion to Approve $55/hour duty pay wage for part time officers with 2 or more years of experience during 2026 staff leaves**
   Dale explained to council the upcoming leave of two police staff. To help cover the schedule during these leaves, Dale is recommending temporary wage increases for part-time staff. Motion by Shelley Frantz, second by Nick Klisch to Approve $55/hour duty pay wage for part time officers with 2 or more years of experience during 2026 staff leaves. Yes 5, No 0, Abstained 0. Passed.
g. **Motion to Approve Purchase of 2026 Ford Explorer Police Squad - $52,700.00**

Dale noted that a new squad car was budgeted for the year. Equipment from the oldest squad car will go into new and the old squad car will replace the current city car. Motion by Nick Klisch, second by Jeanette Pidde to Approve Purchase of 2026 Ford Explorer Police Squad -$52,700.00. Yes 5, No 0, Abstained 0. Passed.

h. **Motion to Approve Purchase of Updated Police Duty Weapons - $9,130.30**
Dale stated replacing current police duty weapons is also a budgeted expense. Chief John Nicholson explained that the current duty weapons are aging and malfunctioning. Motion by Josh Anderson, second by Shelley Frantz to Approve Purchase of Updated Police Duty Weapons - $9,130.30. Yes 5, No 0, Abstained 0. Passed.

i. **Motion to Approve Purchase of Axon Draft One Program - $6,389.93/year**
Manager Dale and Chief Nicholson explained that the Axon Draft One Program works with updated body cameras to write reports for officers. Officers will need to verify reports; this will save officers time allowing for more patrol. Motion by Josh Anderson, second by Shelley Frantz to Approve Purchase of Axon Draft One Program - $6,389.93/year. Yes 5, No 0, Abstained 0. Passed.

j. **Motion to Approve 2025 Polling Place Accessibility Grant Program Agreement**
Erickson stated that the purpose of the grant was to improve access to polling places for individuals with disabilities. The application includes handicap parking closer to the front entrance of the Community Center, removal of the sidewalk curb near the parking spaces, and repair of existing cracks. The total applied for was $8,650.00 and the City was awarded $4,342.22. Erickson recommended asking the Community Facilities board to share the costs to complete the project. Motion by Josh Anderson, second by Shelley Frantz to Approve 2025 Polling Place Accessibility Grant Program Agreement. Yes 5, No 0, Abstained 0. Passed.

k. **Motion to Appoint Sydney Ramirez and Sara Rogotzke to Community Facilities Board**
Motion by Josh Anderson, second by Shelley Frantz to appoint Sydney Ramirez to Community Facilities Board. Yes 5, No 0, Abstained 0. Passed. Motion by Josh Anderson, second by Nick Klisch to appoint Sara Rogotzke to Community Facilities Board. Yes 5, No 0, Abstained 0. Passed.

l. **Motion to Appoint Paul Pieschel to EDA Board**
Motion by Josh Anderson, second by Nick Klisch to appoint Paul Pieschel to EDA Board. Yes 5, No 0, Abstained 0. Passed.

m. **Motion to Appoint Shawn Rummel to Police Commission**
Motion by Josh Anderson, second by Jeanette Pidde to appoint Shawn Rummel to Police Commission. Yes 5, No 0, Abstained 0. Passed.

n. **Motion to Appoint Kim Shoen to Public Utilities Commission January 27, 2026.**
Motion by Josh Anderson, second by Shelley Frantz to appoint Kim Shoen to Public Utilities Commission January 27, 2026. Yes 5, No 0, Abstained 0. Passed.

o. **Motion to Appoint Mark Brown and Barry Reindl to Public Utilities Commission**
Motion by Josh Anderson, second by Nick Klisch to appoint Mark Brown to Public Utilities Commission. Yes 5, No 0, Abstained 0. Passed.
Motion by Josh Anderson, second by Nick Klisch to appoint Barry Reindl to Public Utilities Commission. Yes 5, No 0, Abstained 0. Passed.

7. Mayor/City Council/Staff Reports

8. Adjournment

Motion by Shelley Frantz, second by Josh Anderson to adjourn at 6:04 PM. Yes 5, No 0, Abstained 0. Passed.

_____
Lowell Helget, Mayor

Attest:

_____
Justtina Erickson, City Clerk

Springfield Economic Development Authority Minutes
January 13, 2026
9:00 a.m.

Call Meeting to Order

Vice Chair Ryan called the meeting to order at 9:04 a.m. Present were John Ryan, Ramsey Beyer, Mike Rothmeier, Nick Klisch, and Amanda Frank. Also present were Amber Dale, Amy Vogel, and Heidi Wersal.
Josh Anderson attended via TEAMS and abstained from voting.
Paul Muske joined the meeting at 9:35 a.m.
Absent: Paul Pieschel

Consent Agenda

Motion by Klisch, second by Beyer, to approve the Consent Agenda as presented. Motion carried. Yes 5, No 0, Abstain 1.

Other Business

a. Annual Appointment of EDA Chair

Motion by Klisch, second by Rothmeier, to appoint Paul Pieschel as EDA Board Chair for 2026. Motion carried. Yes 5, No 0, Abstain 1.

b. Annual Appointment of EDA Vice-Chair

Motion by Klisch, second by Beyer, to appoint John Ryan as EDA Vice-Chair for 2026. Motion carried. Yes 5, No 0, Abstain 1.

c. Reset Interest Rate for Advance Press Small Cities Loan

Motion by Klisch, second by Frank, to approve the extension of the Advance Press Small Cities Loan at an interest rate of 4% on a five-year note. Motion carried. Yes 5, No 0, Abstain 1.

d. Draft Agreement for 20 E. Central Street Loan

Motion by Rothmeier, second by Klisch, to approve the Loan Agreement with Miesen's Color Center, for the bid amount from Bolten and Menk. Motion carried. Yes 5, No 0, Abstain 1.

e. 217 Central Street Project Update

Dale reported that she received notice that it is likely that the Minnesota Prevailing Wage Act will apply under Minnesota Statute 177.43. Dale presented a Request for Bids to construct a single-family home at 217 Central Street. This Request for Bids includes that the bids are subject to the Minnesota prevailing wage laws. Motion by

Frank, second by Ryan, to table the proposal until the February 10th meeting so everyone has time to review the proposal. Motion carried. Yes 5, No 0, Abstain 1.

f. Wildridge Housing/Down Payment Assistance Update

Dale discussed the timeline of when the $20,000 down payment would be dispersed to the applicant. Board consensus was that the payment would be made when the applicant receives final permanent financing from their bank.

g. DSI Proposal – Fall 2026 Small Cities Assistance Grant

Dale presented an overview of the DSI program that Springfield would be eligible for in the Fall of 2026. Dale reviewed the potential application categories, including commercial properties, single-family homes, single-family rentals, and multi-family rental units. Following the discussion, the Board requested that Dale obtain cost estimates from DSI to further evaluate and refine which categories should be included prior to taking formal action on the proposal.

4. Adjournment

Motion by Beyer, second by Frank, to adjourn the meeting at 10:05 a.m. Motion carried. Yes 5, No 0, Abstain 1.

December 9, 2025, Community Center Minutes

Present were Roger Prechel, Heidi Wersal, Lynn Hansen, Shelley Frantz, Amy Baier, Brady Berg, Paul Muske, Janelle Tews, and Sara Rogotzke.

Absent were Linda Weber, Kari Sholtz, and Nick Klisch.

Prechel called the meeting to order.

M/S/P to accept the meeting agenda.
M/S/P to accept the November Board Minutes as printed.
M/S/P to accept the Financial Report.

Calendar of Events was reviewed. New wedding was added along with a Lions Fun Pianoes, and "Sparkle and Dine."

Correspondence - None received. Thanks to Melissa Proksch for decorating the tree.

Committee Reports
•**Parks and Trails** — Nothing new to report.
•**Campground** — PUC finished the loop before the weather got bad. Paul M. called Scott to thank him for the extra work.
•**SGC Bar Update and Financials** — Reviewed at last meeting. Nothing new to report.
•**Community Gardens/Gardens** — Nothing new to report.
•**Programming** — Nothing new to report.

Old Business:
None.

New Business:
The board needs a new member to join and fill Roger's vacancy. The existing committee members are on the lookout.

2025 Year in Review — A list of 2025 accomplishments was compiled. It was noted that it was a very productive year, with a lot of great things accomplished.

M/S/P for Paul Muske to be the new Chair.

M/S/P to adjourn at 4:45 p.m. Next meeting will be Tuesday, January 13, 2026 at 4:00 p.m.

PUBLIC UTILITIES COMMISSION
December 23, 2025
8:30 AM

The December 23, 2025, PUC meeting was called to order by Chair Randy Haseleu at 8:30 AM. Those present include Randy Haseleu, Jim Miesen, Mark Brown, Tim Gramentz, Superintendent Scott Johnson, and City Manager Amber Dale.

Motion by Miesen, second by Gramentz to approve November 25, 2025 PUC meeting minutes. All ayes.

October minutes included the meeting date incorrectly as October 29, 2025. Motion by Gramentz, second by Brown to approve amended October 28, 2025 PUC meeting minutes. All ayes.

Motion to table delinquent accounts until next meeting when totals can be presented. Motion by Brown, second by Gramentz. All ayes.

Motion by Brown, second by Gramentz to allow Superintendent and Finance Manager to reinvest $200,000 CD coming due in December at their discretion. All ayes.

Next meeting is Tuesday, January 27, 2026 at 8:30 AM.

Johnson discussed the upcoming 2027 street project. Street lighting will be purchased by the electric fund. The City would like to look at a sprinkler system for flower baskets.

Johnson is recommending not moving forward with a solar project at this time as there is risk of not receiving the expiring rebates even after putting money down on materials.

Johnson updated the Commission on the Federal Economic Development Grant. The grant was denied due to the transmission included. There is potential to resubmit without the transmission if the PUC would commit to the funding needed to complete the transmission independently. Motion by Miesen, second by Brown directing Johnson and Dale to work with EDA representatives and bond counsel to resubmit if possible. All ayes.

Johnson noted that the AMI System gateways/collectors have not been received so the project is still on hold.

Motion by Brown, second by Gramentz to approve Resolution 25-122301 Resolution Establishing wages for 2026. All ayes.

Motion by Miesen, second by Brown to approve service/maintenance of Well #5 including replacement of pump and equipment by Schaefer Well Company estimated at $45,917.89. All ayes.

Motion by Brown, second by Gramentz to purchase New F350 XLT replacement for 2001-F350 line department truck up to $60,000 for truck and attachments. All ayes.

Motion by Miesen, second by Gramentz to purchase Radiodetection RD 8200SG GIS mapping tool from FS3 Inc. $2,571.00. All ayes.

Other items discussed included a grant application for lead service lines, and the resignation of Randy Haseleu after 25 years of service. Randy will resign as of January 27th, 2026.

Motion by Miesen, second by Brown to approve payment of the audited claims totaling $362,391.76. All ayes.

Motion by Brown, second by Miesen to close the meeting at 9:32 AM. All ayes.

_____ _____

Randy Haseleu, Chair Justtina Erickson, City Clerk

PUBLIC UTILITIES COMMISSION
January 27, 2026
8:30 AM

The January 27, 2026, PUC meeting was called to order by Chair Randy Haseleu at 8:30 AM. Those present include Randy Haseleu, Jim Miesen, Tim Gramentz, Barry Reindl, Superintendent Scott Johnson, and City Clerk Justtina Erickson, Mark Brown (non-voting), and Kim Shoen.

Motion by Miesen, second by Gramentz to approve December 23, 2025 PUC meeting minutes. All ayes.

Motion to send accounts 08-07103-20 for $153.88 and 02-01032-08 for $974.70. Motion by Gramentz, second Reindl. All ayes.

No actions needed on CDs.

Next meeting is Tuesday, February 24, 2026 at 8:30 AM.

Motion by Miesen, second by Reindl to appoint Tim Gramentz as new Public Utilities Commission chair. All ayes.

Johnson noted the possibility of applying for a grant through the Department of Health to aid in costs associated with the service/maintenance of Well #5.

Johnson updated the Commission on the Federal Economic Development Grant. The grant was denied due to the transmission included and now the substation. At this point, the City may resubmit without the transmission and substation, ultimately separating the PUC and City project. Johnson to look at other grants and options for the PUC project.

Erickson noted that the AMI System gateways/collectors are due to ship this month. Once received, training and implementation can begin.

Johnson noted no updates for the 2027 street project.

Johnson is recommending sending himself and Nick Fast to Sioux Falls Tech Week. This will be held February 10 -11, 2026. The training is free but will need rooms. Motion by Reindl, second by Gramentz to approve Johnson and Fast to attend Sioux Falls Tech Week. All ayes.

Johnson updated Commission on the purchase of the New F350XLT that was approve at last meeting. The costs associated with the new truck came in around $60,340.00 and the state bid for the same truck $53,000.00.

Johnson noted the PUC has been nominated for the MDH/MRWA source water protection award.

Motion by Miesen, second by Reindl to approve Berbrich and one other to attend the St. Cloud Rural Water Conference. All ayes.

Motion by Miesen, second by Gramentz to approve payment of the audited claims totaling $564,014.24. All ayes.

Johnson presented Randy Haseleu with a plaque thanking him for his 25 years of dedication and service.

Motion by Gramentz, second by Reindl to close the meeting at 9:00 AM. All ayes.

_____

Tim Gramentz, Chair

_____

Justtina Erickson, City Clerk

Planning & Zoning MEETING
September 8, 2025
5:00 PM

Call Meeting to Order

A. Determination of Quorum

The September 8, 2025 Zoning Commission was called to order at 5:00pm. Members present include John Olcott, Scott Johnson, Jeanette Pidde, and Wendy Anderson. Others present include City Clerk Justtina Erickson and Todd Windschitl.

B. Motion to Approve Minutes - July 14, 2025 & July 21, 2025 Zoning Commission Minutes

Motion by Wendy Anderson, second by John Olcott to approve July 14, 2025 and July 21, 2025 Zoning Commission Minutes. Yes 4, No 0, Abstained 0 Passed.

C. Public Hearing - Variance 518 W Van Dusen

The public hearing was opened for a variance request at 518 W Van Dusen. The owner has requested a variance of two feet four inches to place a shed in line with the house, resulting in a setback of three feet, eight inches. There were no comments from the public. The public hearing was closed.

i. Motion to Approve Variance Request for 518 W Van Dusen St.

The Zoning Commission completed the fact finding for the variance request. Motion by Wendy Anderson, second by Scott Johnson to Approve Variance Request for 518 W Van Dusen St. Yes 4, No 0, Abstained 0 Passed.

D. Approved Zoning Permits & Completed Stake Locates

E. Additional Items for Discussion

F. Adjourn

Motion by Scott Johnson, second by John Olcott to adjourn at 5:15pm. Yes 4, No 0, Abstained 0 Passed.

MINNESOTA - REVENUE

G1

Lawful Gambling Monthly Tax Return

Print or Type

Organization name	Federal ID number (FEIN)	Minnesota tax ID number	License number
American Legion Post 257	41-853505	9179998	00106

Address ☐ Check if organization changed	Email address	Month/year reported
5 North O'Connell Avenue		8/2025

City	State	Zip code	Number of Sites
Springfield	MN	56087	4

Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 16

Check all that apply: ☐ Amended return ☐ Filing under extension (see Instructions) ☐ No gaming activity this month ☐ Final Return (see Instructions)

This return includes (check all that apply): ☐ Schedule B2 ☐ Schedule NRL ☐ Schedule ER ☐ Form G7430 (February only)

Gross Profit

			A Gross receipts	B Prizes paid	C Net receipts
1	Non-linked bingo	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER)	2	0.00	0.00	0.00
3	Paddle tickets 0 games	3	0.00	0.00	0.00
4	Add lines 1 through 3	4	0.00	0.00	0.00
5	Interest and other income (including advertising or sponsorship income; see instructions)	5	0.00		0.00
6	Electronic linked bingo	6	0.00	0.00	0.00
7	Tipboard 0 games	7	0.00	0.00	0.00
8	Paper pull-tabs 16 games	8	48126.00	40264.00	7862.00
9	Electronic pull-tabs 0 games	9	166332.50	147320.70	19011.80
10	Sports-themed tipboards 0 games	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month	11	214458.50	187584.70	26873.80

Tax and Fees

12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)	12	0.00
13	Combined net receipts tax (from Worksheet E, line 11)	13	2149.91
14	Total tax before credits (add lines 12 and 13)	14	2149.91
15	Net receipts tax credit used (from Schedule NRL, column E)	15	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4)	16	0.00
17	Total nonrefundable credit (add lines 15 and 16)	17	0.00
18	Subtract line 17 from line 14. If negative, enter zero	18	2149.91
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)	20	268.07
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)	21	2417.98

Expenditures /Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid	22	4466.93
23	Total lawful purpose expenditures (add lines 21 and 22)	23	6884.91
24	Allowable expenses (total of all Schedule A's)	24	10529.70

Start Bank

25	a Starting cash banks per books (total of all Schedule A's)	25 a	17600.00	
	b Unreimbursed starting cash banks (total of all Schedule A's)	25 b	1351.35	
	End-of-month cash balance in starting banks (subtract line 24b from 24a)			25 16248.65

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 14015.10

Sign Here

I declare that all information on this summary and tax return is true, correct and complete.

Chief executive officer (print)	Chief executive officer signature	Date	Daytime Phone
Floyd A. Rogerse	Floyd A. Rogerse	9-17-25	507-829-7650
Gambling manager	**Gambling manager signature**	**Date**	**Daytime Phone**
Josh Berg			(507) 318-8821
Preparer (print) **Name of firm**	**Preparer signature**	**Date**	**Daytime Phone**

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

MINNESOTA - REVENUE

G1

Lawful Gambling Monthly Tax Return

Print or Type

Organization name	Federal ID number (FEIN)	Minnesota tax ID number	License number
American Legion Post 257 Springfield	41-853505	9179998	00106

Address	Email address	Month/year reported
5 North O'Connell Avenue ☐ Check if organization changed		9/2025

City	State	Zip code	Number of Sites
Springfield	MN	56087	4

Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 7

Check all that apply: ☐ Amended return ☐ Filing under extension (see Instructions) ☐ No gaming activity this month ☐ Final Return (see Instructions)

This return includes (check all that apply): ☐ Schedule B2 ☐ Schedule NRL ☐ Schedule ER ☐ Form G7430 (February only)

Gross Profit

			A Gross receipts	B Prizes paid	C Net receipts
1	Non-linked bingo	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER)	2	0.00	0.00	0.00
3	Paddle tickets 0 games	3	0.00	0.00	0.00
4	Add lines 1 through 3	4	0.00	0.00	0.00
5	Interest and other income (including advertising or sponsorship income; see instructions)	5	0.00		0.00
6	Electronic linked bingo	6	75.00	63.75	11.25
7	Tipboard 0 games	7	0.00	0.00	0.00
8	Paper pull-tabs 7 games	8	18125.00	14266.00	3859.00
9	Electronic pull-tabs 0 games	9	177280.00	165920.55	11359.45
10	Sports-themed tipboards 0 games	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month	11	195480.00	180250.30	15229.70

Tax and Fees

12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)	12	0.00
13	Combined net receipts tax (from Worksheet E, line 11)	13	1218.37
14	Total tax before credits (add lines 12 and 13)	14	1218.37
15	Net receipts tax credit used (from Schedule NRL, column E)	15	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4)	16	0.00
17	Total nonrefundable credit (add lines 15 and 16)	17	0.00
18	Subtract line 17 from line 14. If negative, enter zero	18	1218.37
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)	20	244.35
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)	21	1462.72

Expenditures /Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid	22	4049.80
23	Total lawful purpose expenditures (add lines 21 and 22)	23	5512.52
24	Allowable expenses (total of all Schedule A's)	24	11291.36

Start Bank

25	a	Starting cash banks per books (total of all Schedule A's)	25 a	17600.00	
	b	Unreimbursed starting cash banks (total of all Schedule A's)	25 b	247.53	
		End-of-month cash balance in starting banks (subtract line 24b from 24a)			25 17352.47

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 1520.34

Sign Here

I declare that all information on this summary and tax return is true, correct and complete.

Chief executive officer (print)	Chief executive officer signature	Date	Daytime Phone
Floyd A. Rogotzke	Floyd A. Rogotzke	10-15-25	507-879-7652
Gambling manager	**Gambling manager signature**	**Date**	**Daytime Phone**
Josh Berg			(507) 318-8821
Preparer (print) **Name of firm**	**Preparer signature**	**Date**	**Daytime Phone**

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

MINNESOTA - REVENUE

G1

Lawful Gambling Monthly Tax Return

Print or Type

Organization name	Federal ID number (FEIN)	Minnesota tax ID number	License number
American Legion Post 257	41-853505	9179998	00106

Address ☐ Check if organization changed	Email address	Month/year reported
~~Springfield~~ 5 North O'Connell Avenue		10/2025

City	State	Zip code	Number of Sites
Springfield	MN	56087	4

Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 20

Check all that apply: ☐ Amended return ☐ Filing under extension (see Instructions) ☐ No gaming activity this month ☐ Final Return (see Instructions)

This return includes (check all that apply): ☐ Schedule B2 ☐ Schedule NRL ☐ Schedule ER ☐ Form G7430 (February only)

Gross Profit

			A Gross receipts	B Prizes paid	C Net receipts
1	Non-linked bingo	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER)	2	0.00	0.00	0.00
3	Paddle tickets 0 games	3	0.00	0.00	0.00
4	Add lines 1 through 3	4	0.00	0.00	0.00
5	Interest and other income (including advertising or sponsorship income; see instructions)	5	0.00		0.00
6	Electronic linked bingo	6	387.10	329.03	58.07
7	Tipboard 0 games	7	0.00	0.00	0.00
8	Paper pull-tabs 20 games	8	54669.00	44817.00	9852.00
9	Electronic pull-tabs 0 games	9	252154.50	219348.45	32806.05
10	Sports-themed tipboards 0 games	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month	11	307210.60	264494.48	42716.12

Tax and Fees

12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)	12	0.00
13	Combined net receipts tax (from Worksheet E, line 11)	13	5515.28
14	Total tax before credits (add lines 12 and 13)	14	5515.28
15	Net receipts tax credit used (from Schedule NRL, column E)	15	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4)	16	0.00
17	Total nonrefundable credit (add lines 15 and 16)	17	0.00
18	Subtract line 17 from line 14. If negative, enter zero	18	5515.28
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)	20	384.01
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)	21	5899.29

Expenditures /Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid		22	9767.37
23	Total lawful purpose expenditures (add lines 21 and 22)		23	15666.66
24	Allowable expenses (total of all Schedule A's)		24	7315.85

Start Bank

25	a	Starting cash banks per books (total of all Schedule A's)	25 a	17600.00	
	b	Unreimbursed starting cash banks (total of all Schedule A's)	25 b	0.00	
		End-of-month cash balance in starting banks (subtract line 24b from 24a)			25 17600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 33937.27

Sign Here

I declare that all information on this summary and tax return is true, correct and complete.

Chief executive officer (print)	Chief executive officer signature	Date	Daytime Phone
Floyd A. Rogotzke	Floyd A. Rogotzke	11-19-25	507-829-7650
Gambling manager	**Gambling manager signature**	**Date**	**Daytime Phone**
Josh Berg		11/19/25	(507) 318-8821
Preparer (print) **Name of firm**	**Preparer signature**	**Date**	**Daytime Phone**

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

MINNESOTA - REVENUE

G1

Lawful Gambling Monthly Tax Return

Print or Type

Organization name	Federal ID number (FEIN)	Minnesota tax ID number	License number
American Legion Post 257	41-853505	9179998	00106

Address ~~Springfield~~ ☐ Check if organization changed	Email address	Month/year reported
5 North O'Connell Avenue		11/2025

City	State	Zip code	Number of Sites
Springfield	MN	56087	4

Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 20

Check all that apply: ☐ Amended return ☐ Filing under extension (see Instructions) ☐ No gaming activity this month ☐ Final Return (see Instructions)

This return includes (check all that apply): ☐ Schedule B2 ☐ Schedule NRL ☐ Schedule ER ☐ Form G7430 (February only)

Gross Profit

			A Gross receipts	B Prizes paid	C Net receipts
1	Non-linked bingo	1	2477.00	1849.00	628.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER)	2	0.00	0.00	0.00
3	Paddle tickets 0 games	3	0.00	0.00	0.00
4	Add lines 1 through 3	4	2477.00	1849.00	628.00
5	Interest and other income (including advertising or sponsorship income; see instructions)	5	0.00		0.00
6	Electronic linked bingo	6	555.00	471.75	83.25
7	Tipboard 5 games	7	300.00	200.00	100.00
8	Paper pull-tabs 15 games	8	30540.00	25238.00	5302.00
9	Electronic pull-tabs 0 games	9	207989.00	179327.85	28661.15
10	Sports-themed tipboards 0 games	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month	11	241861.00	207086.60	34774.40

Tax and Fees

12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)	12	53.38
13	Combined net receipts tax (from Worksheet E, line 11)	13	7601.48
14	Total tax before credits (add lines 12 and 13)	14	7654.86
15	Net receipts tax credit used (from Schedule NRL, column E)	15	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4)	16	0.00
17	Total nonrefundable credit (add lines 15 and 16)	17	0.00
18	Subtract line 17 from line 14. If negative, enter zero	18	7654.86
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)	20	302.33
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)	21	7957.19

Expenditures /Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid	22	3826.80
23	Total lawful purpose expenditures (add lines 21 and 22)	23	11783.99
24	Allowable expenses (total of all Schedule A's)	24	15269.67

Start Bank

25	a Starting cash banks per books (total of all Schedule A's)	25 a	17600.00	
	b Unreimbursed starting cash banks (total of all Schedule A's)	25 b	0.00	
	End-of-month cash balance in starting banks (subtract line 24b from 24a)	25		17600.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 13605.73

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I declare that all information on this summary and tax return is true, correct and complete.

Chief executive officer (print)	Chief executive officer signature	Date	Daytime Phone
Tim Vogel	[signature]	12-17-25	507 227 2874
Gambling manager	**Gambling manager signature**	**Date**	**Daytime Phone**
Josh Berg			(507) 318-8821
Preparer (print) **Name of firm**	**Preparer signature**	**Date**	**Daytime Phone**

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

INNESOTA - REVENUE

G1

Lawful Gambling Monthly Tax Return

Print or Type

Organization name	Federal ID number (FEIN)	Minnesota tax ID number	License number
American Legion Post 257	41-853505	9179998	00106

Address (Springfield)	☐ Check if organization changed	Email address	Month/year reported
5 North O'Connell Avenue			12/2025

City	State	Zip code	Number of Sites
Springfield	MN	56087	4

Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 12

Check all that apply: ☐ Amended return ☐ Filing under extension (see Instructions) ☐ No gaming activity this month ☐ Final Return (see Instructions)

This return includes (check all that apply): ☐ Schedule B2 ☐ Schedule NRL ☐ Schedule ER ☐ Form G7430 (February only)

Gross Profit

			A Gross receipts	B Prizes paid	C Net receipts
1	Non-linked bingo	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER)	2	0.00	0.00	0.00
3	Paddle tickets 0 games	3	0.00	0.00	0.00
4	Add lines 1 through 3	4	0.00	0.00	0.00
5	Interest and other income (including advertising or sponsorship income; see instructions)	5	0.00		0.00
6	Electronic linked bingo	6	45.50	38.67	6.83
7	Tipboard 0 games	7	0.00	0.00	0.00
8	Paper pull-tabs 12 games	8	51966.00	42262.00	9704.00
9	Electronic pull-tabs 0 games	9	175645.00	146027.80	29617.20
10	Sports-themed tipboards 0 games	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month	11	227656.50	188328.47	39328.03

Tax and Fees

12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)	12	0.00
13	Combined net receipts tax (from Worksheet E, line 11)	13	12108.78
14	Total tax before credits (add lines 12 and 13)	14	12108.78
15	Net receipts tax credit used (from Schedule NRL, column E)	15	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4)	16	0.00
17	Total nonrefundable credit (add lines 15 and 16)	17	0.00
18	Subtract line 17 from line 14. If negative, enter zero	18	12108.78
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125)	20	284.57
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)	21	12393.35

Expenditures/Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid	22	15838.31
23	Total lawful purpose expenditures (add lines 21 and 22)	23	28231.66
24	Allowable expenses (total of all Schedule A's)	24	15098.44

Start Bank

25	a Starting cash banks per books (total of all Schedule A's)	25 a	17600.00	
	b Unreimbursed starting cash banks (total of all Schedule A's)	25 b	700.15	
	End-of-month cash balance in starting banks (subtract line 24b from 24a)	25		16899.85

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 16273.59

Sign Here

I declare that all information on this summary and tax return is true, correct and complete.

Chief executive officer (print)	Chief executive officer signature	Date	Daytime Phone
Gambling manager	**Gambling manager signature**	**Date**	**Daytime Phone**
Josh Berg			(507) 318-8821
Preparer (print) **Name of firm**	**Preparer signature**	**Date**	**Daytime Phone**

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Council Report – March 11, 2026

Major Grants/Project Status Updates:

Hail Claim: Firehall tin work should be complete the week of March 9th.

FEMA Saferoom Project: Appeal information request sent in September 25th - 120 day response time for FEMA expired end of January, however due to federal shutdowns and furloughs of staff, FEMA has not responded. Project otherwise complete.

Hoyt/Wildridge Pond – Final reimbursement submitted 2/11/2026.

Airport Electrical (FAA 2025): Neo Electric, site prep work and foundation/boring complete remainder of work will be done in spring after thaw.

Airport Lighting (FAA 2026): Grant preapplications submitted – Moving forward with bidding project for full grant application due in April.

DNR Tree Grant: DNR Grants open to residents, Grant application and quote from ISA/TCIA certified arborists due May 1st to City Hall.

Dept Ed. Community Center/Library Updates: $169k of additional grant dollars awarded, $500k total. Grant agreement in meeting packet. Three pay requests submitted to date.

Industrial Park Expansion Grant Application: Application was denied, but committee would like to see amendments and a reapplication. Staff working on if this is feasible.

Housing Trust Fund Grant: Project 1- down payment assistance is underway. Project 2 - supplemental money for Tier II cities grant project below.

Tier II Cities Grant: Working on workplan and budget documents needed to execute final grant agreements. EDA approved final bid documents and bid packet is available on the city website. Bids due April 2nd, at 2PM.

PD Facility Upgrades: Office remodel almost complete, interior of entrance and exterior sign still remaining. Have obtained quotes for roofing project budgeted under 411 in 2026.

Council Report – March 11, 2026

Department Reports:

Administration/City Hall:
Continuing to work on website update to new provider, grant administration and tracking, PUC automated metering infrastructure upgrade. City Attorney working on hazardous buildings. First Paid Leave request underway. Amy working through audit workbooks – audit scheduled March 16th-20th. Busy Season for DNR/DMV.

Public Works:
Plowing, hauling snow, salting, etc. All equipment service completed for spring. Fire extinguisher checks, assemble and painting new picnic tables for campground expansion. County posted new speed limit signs on CSAH 5 South of Hwy 14 – 45mph after speed study.

Police:
Working through scheduling adjustments, working through IT change issues. Union negotiations next meeting in April. Part time position posted. Completing firearms training/requalifying and other recertifications. Explorer squad out of stock, will try again in a few months if restocked. Down one officer and utilizing the temporary $55/hour part time wage. Police department holding Bike rodeo, May 18th at the public school with the ambulance and Sleepy Eye Medical Center.

Ambulance:
Navigation tablets on order for trucks with grant/donation money. Down 2 EMT's and a third in March for medical, rearranging schedule to fill holes. 1 new EMT started training March 1st. Lucas devices are now considered end of life, applying for grants to replace. Paula out March 30th-April 27th other volunteers/staff filling duties.

Library:
Library will begin opening two Saturdays per month the 2nd and 4th Saturday in January from 9am-12pm. Library staff bringing story hours to 13 daycares over winter. Erin organizing summer reading program and working on annual report for the state. Applying for Pieschel Grant and MN Arts Board Arts Experience Grant applications.

Community Center/Campground:
Working to assess needs, obtain bids, and submit additional projects to Dept of Ed grant for additional funding. Pieschel grant application request for cosmetic updates. Putting everything back together after flooring project, set up of sparkle and dine event. Working on Pieschel Grant application. New reservation website prep and training. Preparing AV contract and timeline.

EDA:

Council Report – March 11, 2026

Marketing Appel St and Park Ave lots, searching for other grant opportunities. Heidi assisting Springfield CARES, thrift store, and rec complex on various grant applications. Two roof repair loan/grants closed, another approved for spring construction, 1 more application approved. Promotion of Down Payment Assistance Program (funded with grant money). EDA approved hiring DSI, Inc. to prepare application to DEED Small Cities Assistance Grant. This will include need surveys to residents/businesses in the coming months. Assisting

Airport:

Rezoning approved by state, paperwork recorded with county, sending to state. Mead & Hunt preparing FFY 2026 AIP and AIG Grant application including engineering, environmental requirements, and bidding of phase 2 of electrical project including replacing the runway edge lights, conduit, cabling, as well as the REIL units at the end of the runway.

Fire Dept:

Grant writing complete - waiting for FEMA grant for turnout gear and truck to open so it can be submitted. Grant may be delayed due to many FEMA staff furloughed from federal budget issues with Homeland Security Dept. New emergency management siren on order per CIP budget – final siren to be replaced.

Medical Center:

Working through CIP plan with Allina and capital updates needed. Currently experiencing fire panel issues. Other items of discussion include parking lots, roof, HVAC system controls, etc. Submitted preliminary application for needs assessment report for building to MN Extension RSDP program. This will come to council if we are selected to submit a full proposal.

Pool:

Shower heads/plumbing almost finished waiting for cover plates, getting quotes on repainting building interior this spring as this was also cited by health inspector, areas of concrete need to be re-caulked as well. Looking for seasonal staff including pool manager and assistant manager, water safety instructors, lifeguards, and controllers.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	INTERNAL REVENUE SERVICE	FEDERAL W/H	2,948.11
			FEDERAL W/H	2,884.65
			FICA	1,592.96
			FICA	1,729.08
			MEDICARE	610.96
			MEDICARE	634.67
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	1,521.01
			STATE W/H	1,512.01
		VOYA	DEFERRED COMP	241.88
			DEFERRED COMP	246.43
			ROTH	98.72
			ROTH	99.87
		776600-NCPERS GROUP LIFE INS	LIFE INSURANCE	47.22
		CITY OF SPRINGFIELD-HEALTH INS REIMB	TERM LIFE	44.48
			TERM LIFE	45.00
			SHORT TERM DISABILITY	34.93
			SHORT TERM DISABILITY	34.93
			HEALTH INSURANCE	1,904.76
			HEALTH INSURANCE	1,906.10
			FLEX SECTION 125 DEPENDENT	260.00
			FLEX SECTION 125 DEPENDENT	260.00
			DENTAL INS	232.98
			DENTAL INS	235.94
			VISION INS	17.69
			VISION INS	17.33
			ACCIDENT INS	48.99
			ACCIDENT INS	49.62
		LAW ENFORCEMENT LABOR SERVICES INC	UNION DUES	219.00
		VOYA-HCSP	HEALTH CARE SAVINGS PLAN	90.00
			HEALTH CARE SAVINGS PLAN	90.00
		PERA	PERA COORDINATED	1,736.60
			PERA COORDINATED	1,767.59
			POLICE & FIRE PERA	2,025.69
			POLICE & FIRE PERA	1,909.02
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	558.33
			HEALTH SAVINGS ACCOUNT	558.33
			TOTAL:	28,214.88
SPECIAL PROJECTS	GENERAL FUND	SW/WC SERVICE COOPERATIVES	FEB HEALTH INS/PUC	16,930.96
			JAN HEALTH INS/PUC	16,930.96
		BEAM	JAN/FEB DENTAL/VISION INS	1,286.46
		CITY OF SPRINGFIELD	WEX DEPENDANT CARE REIMBUR	520.00
			WEX HSA 02/02/26	2,103.19
			TOTAL:	37,771.57
COUNCIL	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	86.18
			MEDICARE	20.15
		SPRINGFIELD ADVANCE PRESS INC	PUBLISH BUDGET SUMMARY	171.00
			WORKSHOP/COUNC MTG PROCEED	256.50
			TOTAL:	533.83
CLERK/REG/ADMINISTRATI	GENERAL FUND	SW/WC SERVICE COOPERATIVES	FEB HEALTH INS/CLERK	8,061.72
			JAN HEALTH INS/PUC	16,930.96-
		CONVENTION & VISITORS BUREAU	DEC LODGING TAX	481.42
		INTERNAL REVENUE SERVICE	FICA	913.70
			FICA	938.57

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	213.70
			MEDICARE	219.50
		LOFFLER COMPANIES INC 131511	JAN OVERAGE/CLERK	114.48
		SIMPLY CLEAN LLC	JAN CLEANING SERVICE/CLERK	455.00
		AT&T MOBILITY	JAN CELL-CTY MGR	45.48
			JAN CELL-PUC FLIP/TABLETS	93.90
		HEALTHIEST YOU INC	FEB TELADOC FEES/CLERK	50.00
		F & M STATE BANK	CITY PAYROLL ACH FEE	25.00
		CENTERPOINT ENERGY	GAS-2 E CENTRAL	234.38
		PERA	PERA COORDINATED	1,202.30
			PERA COORDINATED	1,214.98
		SPRINGFIELD ADVANCE PRESS INC	STAMPER INK PAD	6.25
			TOTAL:	2,660.58-
CITY ATTORNEY	GENERAL FUND	MUSKE MUSKE & SUHRHOFF LTD	JAN ADJUSTMENT	50.00
			FEB RETAINER FEE	3,500.00
			MARCH RETAINER FEE	3,500.00
			TOTAL:	7,050.00
TECHNOLOGY	GENERAL FUND	NUVERA	FEB PHONE	885.36
			12/17-01/16 LONG DISTANCE	42.79
			TOTAL:	928.15
POLICE	GENERAL FUND	PETTY CASH	POLICE POSTAGE CERTIFIED M	31.44
			POLICE POSTAGE CERTIFIED M	10.48
		SW/WC SERVICE COOPERATIVES	FEB HEALTH INS/POLICE	9,889.04
		MPPOA	2026 MPPOA DUES-NICHOLSON	70.00
		INTERNAL REVENUE SERVICE	FICA	12.01
			FICA	17.83
			MEDICARE	241.22
			MEDICARE	234.46
		GORDON FLESCH COMPANY INC	OCT-JAN OVERAGE/POLICE	22.94
			BASE CREDIT/POLICE	6.63-
		SIMPLY CLEAN LLC	JAN CLEANING SERVICE/POLIC	140.00
		AT&T MOBILITY	JAN CELL.HOTSPOT.CR PT-POL	368.82
		HEALTHIEST YOU INC	FEB TELADOC FEES/POLICE	40.00
		CENTERPOINT ENERGY	GAS-14 N MARSHALL UNT 2	810.81
		PERA	PERA COORDINATED	14.53
			PERA COORDINATED	21.56
			POLICE & FIRE PERA	3,038.55
			POLICE & FIRE PERA	2,863.53
			TOTAL:	17,820.59
FIRE DEPARTMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	18.60
			FICA	18.60
			MEDICARE	4.36
			MEDICARE	4.36
		ALPHA WIRELESS COMMUNICATION CO	PAGERS (4)/FIRE	2,100.00
		CENTERPOINT ENERGY	GAS-8 N CASS	650.22
			TOTAL:	2,796.14
CIVIL DEFENSE	GENERAL FUND	DRIVER & VEHICLE SERVICES DIVISION	2007 FORD REG/CIVIL DEFENS	21.25
		INTERNAL REVENUE SERVICE	FICA	3.88
			FICA	3.88
			MEDICARE	0.90
			MEDICARE	0.90

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	30.81
ANIMAL SHELTER	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	12.25
			FICA	10.08
			MEDICARE	2.87
			MEDICARE	2.36
		PERA	PERA COORDINATED	14.82
			PERA COORDINATED	12.19
			TOTAL:	54.57
STREET DEPARTMENT	GENERAL FUND	DRIVER & VEHICLE SERVICES DIVISION	2007 REG PLOW SAND TRK/ST	21.25
			2009 GMC REG/STREET	21.25
			2018 INTL REG SNOWPLOW/STR	21.25
		BOLTON & MENK INC	2026 CIP UPDATE	595.50
		SW/WC SERVICE COOPERATIVES	FEB HEALTH INS/STREET	2,929.09
		INTERNAL REVENUE SERVICE	FICA	218.63
			FICA	213.27
			MEDICARE	51.13
			MEDICARE	49.88
		FARMWARD COOPERATIVE	440 GAL WINTERMASTER DIESE	1,386.00
		HALTER DIESEL LLC	REPLACE SENSOR VIN7H369443	382.36
		HEALTHIEST YOU INC	FEB TELADOC FEES/STREET	15.00
		CENTERPOINT ENERGY	GAS-214 E LINCOLN	493.95
			GAS-121 E LINCOLN	557.31
		PERA	PERA COORDINATED	281.06
			PERA COORDINATED	274.65
			TOTAL:	7,511.58
PARK DEPARTMENT	GENERAL FUND	DRIVER & VEHICLE SERVICES DIVISION	2012 RED FORD REG/PARK	21.25
		SW/WC SERVICE COOPERATIVES	FEB HEALTH INS/PARK	2,929.09
		INTERNAL REVENUE SERVICE	FICA	218.62
			FICA	213.24
			MEDICARE	51.13
			MEDICARE	49.87
		KIBBLE EQUIPMENT LLC	GATOR PARTS/PARK	70.26
			FUEL FILTERS/PARK	36.54
		HEALTHIEST YOU INC	FEB TELADOC FEES/PARK	15.00
		PERA	PERA COORDINATED	281.06
			PERA COORDINATED	274.65
			TOTAL:	4,160.71
LIBRARY DEPARTMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	192.16
			FICA	224.83
			MEDICARE	44.93
			MEDICARE	52.59
		RIENTS, NICHOLAS	NOV/DEC SNOW REMOVAL/LIBRA	240.00
		HEALTHIEST YOU INC	FEB TELADOC FEES/LIBRARY	10.00
		CENTERPOINT ENERGY	GAS-120 N CASS	458.99
		PERA	PERA COORDINATED	206.11
			PERA COORDINATED	238.43
			TOTAL:	1,668.04
AIRPORT	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	3.10
			FICA	2.59
			MEDICARE	0.72
			MEDICARE	0.61

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		FARMWARD COOPERATIVE	260.90 GAL PROPANE-AIRPORT	427.88
		NUVERA	FEB PHONE/AIRPORT	19.95
			FEB PHONE/AIRPORT	45.68
		PERA	PERA COORDINATED	3.90
			PERA COORDINATED	3.04
			TOTAL:	507.47
LIBRARY DEPARTMENT	LIBRARY FUND	NATIONAL GEOGRAPHIC SOCIETY	2 YEAR SUBSCRIPTION/LIBRAR	114.00
		VOGEL PAINTING LLC	LABOR/MATERIALS PAINT ALT	750.00
		LAMBERTON HTG & PLBG INC	REMOVE & CAP LINES/LIBRARY	220.00
			TOTAL:	1,084.00
RECREATION COMPLEX DEP	RECREATION COMPLEX	KIBBLE EQUIPMENT LLC	FUEL FILTERS/REC COMP	18.27
			TOTAL:	18.27
NON-DEPARTMENTAL	ECONOMIC DEVELOPME	INTERNAL REVENUE SERVICE	FEDERAL W/H	39.51
			FICA	46.26
			MEDICARE	10.82
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	24.62
		CITY OF SPRINGFIELD-HEALTH INS REIMB	HEALTH INSURANCE	104.17
			DENTAL INS	7.84
		PERA	PERA COORDINATED	65.28
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	146.25
			TOTAL:	444.75
ECONOMIC DEVELOP AUTHO	ECONOMIC DEVELOPME	INTERNAL REVENUE SERVICE	FICA	46.26
			MEDICARE	10.82
		PERA	PERA COORDINATED	75.32
			TOTAL:	132.40
NON-DEPARTMENTAL	MEDICAL CENTER	INTERNAL REVENUE SERVICE	FEDERAL W/H	134.78
			FEDERAL W/H	118.20
			FICA	119.17
			FICA	113.11
			MEDICARE	27.87
			MEDICARE	26.45
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	66.48
			STATE W/H	61.01
		PERA	PERA COORDINATED	121.04
			PERA COORDINATED	114.74
			TOTAL:	902.85
MEDICAL CLINIC	MEDICAL CENTER	DRIVER & VEHICLE SERVICES DIVISION	2006 REG VAN/MED CTR	21.25
		INTERNAL REVENUE SERVICE	FICA	119.18
			FICA	113.12
			MEDICARE	27.87
			MEDICARE	26.44
		NUVERA	FEB PHONE/MED CTR	255.24
		SIMPLY CLEAN LLC	JAN CLEANING SERVICE/MED C	140.00
		HEALTHIEST YOU INC	FEB TELADOC FEES/MED CTR	10.00
		CENTERPOINT ENERGY	GAS-625 N JACKSON AVE	634.82
		PERA	PERA COORDINATED	139.65
			PERA COORDINATED	132.38
			TOTAL:	1,619.95
NON-DEPARTMENTAL	COMMUNITY CENTER F	INTERNAL REVENUE SERVICE	FEDERAL W/H	104.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FEDERAL W/H	61.81
			FICA	121.94
			FICA	106.39
			MEDICARE	28.52
			MEDICARE	24.88
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	65.09
			STATE W/H	38.52
		CITY OF SPRINGFIELD-HEALTH INS REIMB	HEALTH INSURANCE	267.11
			HEALTH INSURANCE	162.94
			DENTAL INS	21.52
			DENTAL INS	12.25
			ACCIDENT INS	0.63
		PERA	PERA COORDINATED	170.86
			PERA COORDINATED	137.80
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	375.00
			HEALTH SAVINGS ACCOUNT	228.75
			TOTAL:	1,928.72
COMMUNITY CENTER	COMMUNITY CENTER F	SW/WC SERVICE COOPERATIVES	FEB HEALTH INS/COMM CTR	3,124.36
		INTERNAL REVENUE SERVICE	FICA	121.94
			FICA	106.39
			MEDICARE	28.52
			MEDICARE	24.88
		NUVERA	FEB PHONE/COMM CTR	132.06
			12/17-01/16 LONG DIST/COMM	7.68
		HEALTHIEST YOU INC	FEB TELADOC FEES/COMM CTR	10.00
		CENTERPOINT ENERGY	GAS-33 S CASS	1,213.19
		PERA	PERA COORDINATED	197.14
			PERA COORDINATED	159.00
			TOTAL:	5,125.16
COMMUNITY CENTER	MULTI-PURP COM FAC	AUDIO VIDEO INTEGRATIONS	AUDIO VIDEO SYSTEM 65% DOW	63,363.74
		BRIGHTER HOMES STORE	FLOORING/INSTALLATION-COMM	85,379.80
			TOTAL:	148,743.54
LIBRARY	MULTI-PURP COM FAC	RIVER BEND FLOORING	INSTALL FLOORING 30%/LIBRA	8,335.50
			TOTAL:	8,335.50
NON-DEPARTMENTAL	SPFLD COMM AMBULAN	INTERNAL REVENUE SERVICE	FEDERAL W/H	56.43
			FEDERAL W/H	54.64
			FICA	323.50
			FICA	287.34
			MEDICARE	78.02
			MEDICARE	68.06
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	69.31
			STATE W/H	68.87
		VOYA	DEFERRED COMP	8.12
			DEFERRED COMP	3.57
			ROTH	1.28
			ROTH	0.13
		776600-NCPERS GROUP LIFE INS	LIFE INSURANCE	0.78
		CITY OF SPRINGFIELD-HEALTH INS REIMB	TERM LIFE	0.14
			HEALTH INSURANCE	2.05
			HEALTH INSURANCE	0.71
			DENTAL INS	1.56
			DENTAL INS	0.03

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			VISION INS	0.05
			VISION INS	0.01
		PERA	PERA COORDINATED	4.44
			PERA COORDINATED	0.16
			POLICE & FIRE PERA	18.84
			POLICE & FIRE PERA	6.98
			TOTAL:	1,055.02
AMBULANCE SERVICES	SPFLD COMM AMBULAN	INTERNAL REVENUE SERVICE	FICA	323.50
			FICA	287.34
			MEDICARE	78.02
			MEDICARE	68.06
		SAFETY & SECURITY CONSULTATION SPECIAL	ANNUAL EMS TRAINING	500.00
		HENRY SCHEIN INC	SODIUM CH INJ BAG/DEXTROS	103.66
		LOFFLER COMPANIES INC 131511	DEC OVERAGE/AMBULANCE	29.18
			OCT OVERAGE/AMB	29.18-
			OCT OVERAGE/AMB	29.18
			OCT OVERAGE/AMB	29.18-
			OCT OVERAGE/AMB	29.18
		NUVERA	FEB PHONE/AMBULANCE	22.90
			12/17-01/16 LONG DIST/AMB	4.53
		AT&T MOBILITY	JAN CELL.HOTSPOT-AMBULANCE	110.34
		AUTHNET GATEWAY	AMBULANCE COLLECTIONS PORT	37.40
		STERICYCLE INC	DEC SUBSTA DISP/OSHA/HIPPA	187.77
		FUELMAN	GAS-AMBULANCE	511.78
		PERA	PERA COORDINATED	5.12
			PERA COORDINATED	0.19
			POLICE & FIRE PERA	28.26
			POLICE & FIRE PERA	10.47
			TOTAL:	2,308.52
NON-DEPARTMENTAL	STORMWATER UTILITY	BOLTON & MENK INC	WILD RIDGE POND IMPROVEMEN	1,411.00
			TOTAL:	1,411.00
STORMWATER DRAINAGE	STORMWATER UTILITY	CANADIAN PACIFIC RAILWAY	2026 PIPE CROSSING STORM S	60.00
			TOTAL:	60.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT

========== FUND TOTALS ==========

100	GENERAL FUND	106,387.76	+ 62683.85	169,071.61
210	LIBRARY FUND	1,084.00		
228	RECREATION COMPLEX FUND	18.27		
250	ECONOMIC DEVELOPMENT AUTH	577.15	+ 555.16	1132.31
251	MEDICAL CENTER	2,522.80	+ 282986	5352.66
278	COMMUNITY CENTER FUND	7,053.88	+ 2800.05	9853.93
407	MULTI-PURP COM FAC GRANT	157,079.04		
608	SPFLD COMM AMBULANCE SERV	3,363.54	+ 8979.82	12343.36
651	STORMWATER UTILITY	1,471.00		
	GRAND TOTAL:	279,557.44	+ 77848.74	357,406.18

TOTAL PAGES: 7

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Springfield
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 1/01/2026 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 1/27/2026 THRU 2/17/2026

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

02/02 & 02/17 payrolls
02-18-26 Council meeting

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	INTERNAL REVENUE SERVICE	FEDERAL W/H	2,601.93
			FICA	1,608.55
			MEDICARE	582.56
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	1,399.73
		VOYA	DEFERRED COMP	239.18
			ROTH	100.00
		776600-NCPERS GROUP LIFE INS	LIFE INSURANCE	47.31
		CITY OF SPRINGFIELD-HEALTH INS REIMB	TERM LIFE	45.00
			SHORT TERM DISABILITY	34.93
			HEALTH INSURANCE	1,904.85
			FLEX SECTION 125 DEPENDENT	260.00
			DENTAL INS	235.97
			VISION INS	17.34
			ACCIDENT INS	59.52
		LAW ENFORCEMENT LABOR SERVICES INC	UNION DUES	219.00
		VOYA-HCSP	HEALTH CARE SAVINGS PLAN	90.00
		PERA	PERA COORDINATED	1,735.55
			POLICE & FIRE PERA	1,764.76
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	558.33
			TOTAL:	13,504.51
SPECIAL PROJECTS	GENERAL FUND	SW/WC SERVICE COOPERATIVES	MAR HEALTH INS/PUC	16,930.96
		GABRIEL ROOFING LLC	1/2 MATERIALS HAIL CLAIM/F	39,950.00
		BEAM	MAR DENTAL.VISION INS	643.23
		CITY OF SPRINGFIELD	WEX HSA 02/17/26	2,103.19
			FEB LONGEVITY	677.40
			WEX HSA 03/02/26	2,103.19
			TOTAL:	62,407.97
COUNCIL	GENERAL FUND	SPRINGFIELD ADVANCE PRESS INC	ASH BORER MTG AD	76.00
			COUNCIL MTG MINUTES 12/3-1	285.00
		SPRINGFIELD CHAMBER OF COMMERCE	2026 CHAMBER DONATION	150.00
			TOTAL:	511.00
CLERK/REG/ADMINISTRATI	GENERAL FUND	SW/WC SERVICE COOPERATIVES	MAR HEALTH INS/CLERK	8,061.72
		CONVENTION & VISITORS BUREAU	JAN LODGING TAX	1,131.18
		INTERNAL REVENUE SERVICE	FICA	913.44
			MEDICARE	213.64
		MCMA SECRETARIAT	2026 MEMBERSHIP/DALE	140.40
		USABLE LIFE	MAR LIFE INS	50.30
		LOFFLER COMPANIES INC 131511	FEB OVERAGE/CLERK	92.26
		RIVER VIEW SANITATION	JAN GARBAGE SERVICE/CLERK	30.63
		SPRINGFIELD MARKET	LYSOL/CLERK	14.97
		SIMPLY CLEAN LLC	FEB CLEANING SERVICE/CLERK	455.00
		WEX HEALTH INC	DEC BENEFITS SOLUTION/CLER	13.75
			JAN BENEFITS SOLUTION/CLER	13.75
		ELAN FINANCIAL SERVICES	WATER SOFTENER ADAP KIT-CL	26.97
		HEALTHIEST YOU INC	MAR TELADOC FEES/CLERK	50.00
		CENTERPOINT ENERGY	GAS-2 E CENTRAL	327.64
		PERA	PERA COORDINATED	1,207.28
		PUBLIC UTILITIES COMMISSION	JAN UTIL CITY HALL	305.22
			JAN UTIL CITY HALL	42.48
		RUNNING SUPPLY INC	SOFTENER SALT/CLERK	18.87
		SPRINGFIELD ADVANCE PRESS INC	INK PAD REPLACEMENTS/CLERK	9.75
			INK PAD REPLACEMENTS/CLERK	26.50
		CITY OF SPRINGFIELD	FEB LONGEVITY	167.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	13,313.47
CITY ATTORNEY	GENERAL FUND	MUSKE MUSKE & SUHRHOFF LTD	APR RETAINER FEE	3,500.00
			TOTAL:	3,500.00
TECHNOLOGY	GENERAL FUND	NUVERA	MAR PHONE/1/17-2/16 LONG D	923.87
		MIDWEST IT SYSTEMS INC	FEB 0126 GUARDIAN PROACTIV	3,315.00
			FEB 0126 MANAGED LICENSE	449.40
			DEC-JAN 0126 MANAGED LICEN	343.61-
			DEC-JAN 0126 MANAGED LICEN	655.72
			NETWORK INSTALL/PC REPLACE	28.11
			COMPUTER RECYCLING	50.00
			TOTAL:	5,078.49
POLICE	GENERAL FUND	DRIVER & VEHICLE SERVICES DIVISION	2017 FORD CITY CAR REG/POL	21.25
		SW/WC SERVICE COOPERATIVES	MAR HEALTH INS/POLICE	4,421.40
		SIRCHIE ACQUISITION COMPANY LLC	LUMINOL (2)/POLICE	43.60
		INTERNAL REVENUE SERVICE	FICA	13.56
			MEDICARE	209.52
		EXPRESSWAY-SPRINGFIELD	JAN GAS/POLICE	984.80
		USABLE LIFE	MAR LIFE INS	32.12
		RIVER VIEW SANITATION	JAN GARBAGE SERVICE/POLICE	35.10
		ANDY'S BODY SHOP LLC	REAR VIEW MIRROR/DR FRAME/	660.00
		SPRINGFIELD MARKET	POST ITS/PENS/HILIGHTER/PO	24.64
		SIMPLY CLEAN LLC	FEB CLEANING SERVICE/POLIC	140.00
		WEX HEALTH INC	DEC BENEFITS SOLUTION/POLI	11.00
			JAN BENEFITS SOLUTION/POLI	11.00
		HEALTHIEST YOU INC	MAR TELADOC FEES/POLICE	40.00
		ED'S AUTO & DIESEL SERVICE LLC	2017 FORD LT TIRE SENSOR/P	97.48
			2023 DODGE OIL CHANGE/POLI	90.27
			2022 FORD TIRE PATCH/POLIC	42.23
			2020 FORD OIL CHANGE/POLIC	84.10
		SUNSET LAW ENFORCEMENT LLC	DUTY AMMO/POLICE	480.40
		MOCIC	MOCIC MEMBERSHIP-JN-MC	50.00
		INTERNATIONAL ASSN OF CHIEFS OF POLICE	ASSOC SWORN OFFICER DUES M	85.00
		CENTERPOINT ENERGY	GAS-14 N MARSHALL #2	1,234.64
		PERA	PERA COORDINATED	16.41
			POLICE & FIRE PERA	2,647.14
		PUBLIC UTILITIES COMMISSION	JAN UTIL POLICE	698.92
			JAN UTIL POLICE/OLD AMB SH	83.56
		RUNNING SUPPLY INC	MENDER ZINC FEMALE/POLICE	4.49
			RTN MENDER ZINC FEMALE/POL	4.49-
			MENDER PLASTIC MALE/POLICE	1.49
			CARBON MON DETECT/OUTLET/P	63.27
			MARKERS/PENS/POLICE	19.46
		CITY OF SPRINGFIELD	FEB LONGEVITY	193.64
			TOTAL:	12,536.00
FIRE DEPARTMENT	GENERAL FUND	DELUXE PRINT INC	4 DRI DUCK JACKETS/FIRE	398.00
		MN STATE FIRE DEPT ASSN	2026 MSFDA MEMBERSHIP DUE/	225.00
		INTERNAL REVENUE SERVICE	FICA	34.10
			MEDICARE	7.99
		LOFFLER COMPANIES INC 131511	FEB CONTRACT/FIRE	70.00
			JAN OVERAGE/FIRE	19.48
		FARMWARD COOPERATIVE	18.28 GAL UNDYED DIESEL/FI	59.57
			11.296 GAL UNDYED DIESEL/F	36.81

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CENTERPOINT ENERGY	GAS-8 N CASS	954.16
		PUBLIC UTILITIES COMMISSION	JAN UTIL FIRE	365.75
			JAN UTIL FIRE	70.00
		RUNNING SUPPLY INC	DRUM LINERS/FIRE	24.99
			TOTAL:	2,265.85
CIVIL DEFENSE	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	3.88
			MEDICARE	0.90
			TOTAL:	4.78
ANIMAL SHELTER	GENERAL FUND	PUBLIC UTILITIES COMMISSION	JAN UTIL PET SHELTER	332.84
		RUNNING SUPPLY INC	CAT FOOD/ANIMAL SHELTER	32.98
			TOTAL:	365.82
STREET DEPARTMENT	GENERAL FUND	SW/WC SERVICE COOPERATIVES	MAR HEALTH INS/STREET	2,929.09
		INTERNAL REVENUE SERVICE	FICA	210.58
			MEDICARE	49.24
		FASTENAL COMPANY	GLOVES/SAFETY GLASSES/STRE	70.90
		USABLE LIFE	MAR LIFE INS	13.11
		FARMWARD COOPERATIVE	352.5 GAL DYED DIESEL/STRE	1,004.63
		RIVER VIEW SANITATION	JAN GARBAGE SERVICE/STREET	29.25
		WEX HEALTH INC	DEC BENEFITS SOLUTION/STRE	4.13
			JAN BENEFITS SOLUTION/STRE	4.13
		ELAN FINANCIAL SERVICES	GATOR SEATS-STREET	85.00
			LEFT AIR RIDE SEAT 2014 IN	237.00
			RIGHT SEAT 2012 INT'L	175.00
		HEALTHIEST YOU INC	MAR TELADOC FEES/STREET	15.00
		SNAK ATAK	JAN GAS/STREET	218.07
		TEXAS REFINERY CORP	HEAT OIL ST CRACK FILL/STR	984.60
		GLEN'S AUTO PARTS	SOCKET/12PT SKT/STREET	11.29
			OIL/STREET	34.68
			DEF/STREET	25.98
			ELECTRIC WIRE/STREET	8.05
			RUBBER MALLET/STREET	10.80
			HYDRAULIC HOSE REP PARTS/S	25.35
			TOOL BITS/AIR HOSE PARTS/S	51.44
		CENTERPOINT ENERGY	GAS-214 E LINCOLN	756.04
			GAS-121 E LINCOLN	768.25
		PERA	PERA COORDINATED	271.35
		PUBLIC UTILITIES COMMISSION	JAN UTIL STREET	173.35
			JAN UTIL STREET	46.32
			JAN UTIL STREET LIGHTS 1-2	1,839.55
			JAN UTIL STREET LIGHTS 21-	1,867.48
			JAN UTIL STREET LIGHTS 41-	28.68
		RUNNING SUPPLY INC	OIL ABSORBENT CLAY/STREET	8.99
			GLOVES/STREET	16.98
			SHOP TWLS/HOSE END/STREET	14.98
			NOZZLE/STREET	9.99
			U BOLTS/STREET	5.78
			BUSHINGS/STREET	3.98
			ANGLE DIE GRINDER/STREET	39.93
			PARTS WSH/GLOVES/STREET	53.06
			PIPE PVC CORE/CEMENT/STREE	21.48
			TAPE MEASURE/STREET	19.99
			SHOP TWLS/STREET	9.99
			NUTS/ BOLTS/STREET	0.05

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			NUTS/BOLTS FOR TRUCK/STREE	1.74
			BATTERIES/STREET	8.99
			BOLTS FOR TRUCK SEAT/STREE	5.96
			RATCHET/STREET	18.49
		SALONEK CONCRETE & CONSTRUCTION	DUMP TRK RENTAL/STREET	127.50
			TOTAL:	12,316.22
SWIMMING POOL OPERATIO	GENERAL FUND	MN DEPT OF PUBLIC SAFETY	POOL HAZ MAT/CHEM INV FEE	100.00
		PUBLIC UTILITIES COMMISSION	JAN UTIL POOL	22.98
			TOTAL:	122.98
CAMPGROUNDS	GENERAL FUND	PUBLIC UTILITIES COMMISSION	JAN UTIL SOFTBALL CON/SAFE	4.56
			DEC UTIL CAMPGROUND	36.73-
			DEC UTIL CAMPGROUND	86.16
			TOTAL:	53.99
PARK DEPARTMENT	GENERAL FUND	MILLER SELLNER IMPLEMENT INC	COUPLINGS/PARK	111.05
		CLEMENTS LUMBER INC-SPFLD	LUMBER PICNIC TABLES/PARK	672.10
		SW/WC SERVICE COOPERATIVES	MAR HEALTH INS/PARK	2,929.09
		INTERNAL REVENUE SERVICE	FICA	210.56
			MEDICARE	49.24
		KIBBLE EQUIPMENT LLC	FUEL FILTERS-PARK	36.54
		USABLE LIFE	MAR LIFE INS	13.08
		WEX HEALTH INC	DEC BENEFITS SOLUTION/PARK	4.12
			JAN BENEFITS SOLUTION/PARK	4.12
		ELAN FINANCIAL SERVICES	LIGHT BULBS-PARK	122.63
			GATOR SEATS-PARK	84.99
			MINI STROBE LIGHTS-PARK	27.89
		HEALTHIEST YOU INC	MAR TELADOC FEES/PARK	15.00
		GLEN'S AUTO PARTS	GASKET CAULKING/PARK	13.24
			AIR/OIL FILTER/PARK	43.37
			ROCKER SWITCHES/PARK	39.91
			SPARK PLUGS FOR GATOR/PARK	7.98
			ELECTRIC TERMINALS/PARK	16.42
			ELECTRIC TERMINALS/PARK	5.10
			TERMINAL BOLT/CAP SCREW/PA	6.47
		PERA	PERA COORDINATED	271.35
		PUBLIC UTILITIES COMMISSION	JAN UTIL BROWNS PARK	35.49
			JAN UTIL SOFTBALL CON/SAFE	4.56
			JAN UTIL MARTHA ANDERSON P	25.60
			JAN UTIL SHELT #4/#3/HORSE	35.37
		RUNNING SUPPLY INC	SKATEING RINK SHOVELS/PARK	27.98
			BOLTS LAWN MWR REPAIR/PARK	5.74
			BOLTS/NUTSFOR LWN MWR/PARK	3.92
			RTN BOLTS/PARK	3.63-
			RTN BOLTS/PARK	1.95-
			BOLTS/PARK	3.29
			BOLTS LAWN MWR REPAIR/PARK	4.79
			HI-TIPS/PARK	2.09
			RETURN HI-TIPS/PARK	2.09
			CHAINSAW PARTS/PARK	34.08
		SALONEK CONCRETE & CONSTRUCTION	REBAR FOR FIRE PITS/PARK	8.10
			TOTAL:	4,871.77
LIBRARY DEPARTMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	208.39
			MEDICARE	48.74

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		USABLE LIFE	MAR LIFE INS	8.73
		HEALTHIEST YOU INC	MAR TELADOC FEES/LIBRARY	10.00
		CENTERPOINT ENERGY	GAS-120 N CASS	642.32
		PERA	PERA COORDINATED	219.42
		PUBLIC UTILITIES COMMISSION	JAN UTIL LIBRARY	465.46
			JAN UTIL LIBRARY	41.93
			TOTAL:	1,644.99
AIRPORT	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	14.04
			MEDICARE	3.28
		FARMWARD COOPERATIVE	300.5 GAL PROPANE/AIRPORT	492.82
			260.3 GAL PROPANE/AIRPORT	426.89
		NUVERA	MAR PHONE/1/17-2/16 LONG D	45.68
			MAR PHONE/1/17-2/16 LONG D	19.95
		ELAN FINANCIAL SERVICES	2026 MCOA MEMBERSHIP	150.00
		PERA	PERA COORDINATED	16.74
		RUNNING SUPPLY INC	CIR BREAKERS/LED BULBS/AIR	58.47
			RTN CIRCUIT BREAKERS/AIRPO	44.48-
			TOTAL:	1,183.39
LIBRARY DEPARTMENT	LIBRARY FUND	DEMCO INC	PAPER TRIMMERS/EASELS/LIB	704.71
		INGRAM LIBRARY SERVICES	JAN BOOKS (92)	1,294.31
			FEB BOOKS (77)/LIBRARY	1,037.78
		CENGAGE LEARNING INC	BOOKS (3)/LIBRARY	98.37
		RVS SHREDDING	SHREDDING FEE/LIBRARY	70.00
		RIVER VIEW SANITATION	JAN GARBAGE SERVICE/LIBRAR	141.00
		ELAN FINANCIAL SERVICES	BATHROOM DOOR HANDLES-LIBR	153.98
			PRVACY SCREENS RETURNED-LI	53.43-
			DYSON CORDLESS VACUUM-LIBR	494.90
			COFFEE.CIDER.COCOA.FL BOOK	80.99
		METRO SALES INC	JAN IMAGE CHARGE/LIBRARY	30.37
		RAMSBACHER CUSTOM BUILDS LLC	OAK CABINETS/LIBRARY	10,840.63
		MN DEPARTMENT OF REVENUE	JAN SALES & USE TAX	4.59
			JAN SALES & USE TAX	0.41
		RUNNING SUPPLY INC	ANGLE VALVE/PUSH FIT CAP/L	31.47
			PIPE CVR/FLANGE/ANG VALVE/	25.66
			RTN PIPE CVR	8.38-
			RTN FLANGE	6.29-
			PIPE COVER	10.58
			FLANGE	4.79
			ELECTRICAL BOX COVERS/LIBR	7.96
			BOLTS/LIBRARY	5.49
			WALL ANCHORS/LIBRARY	6.98
			RETURN BOLTS/LIBRARY	5.49
			BOLTS/LIBRARY	9.37-
			TOILET BWL GASKETS/LIBRARY	16.56
			TOILET GASKET/BOLTS/LIBRAR	14.26
			BASIN DRAIN/TUBES/TRAP/LIB	39.54
			RETURN EXTEND TUBE/LIBRARY	10.58-
			EXTEND TUBE/LIBRARY	15.96
			TOTAL:	15,048.73
RECREATION COMPLEX DEP	RECREATION COMPLEX	MILLER SELLNER IMPLEMENT INC	COUPLINGS/REC COMP	111.05
		SPRINGFIELD WELDING & TRAILER REPAIR	BEACON SUPPORT/WELD GR HOP	140.00
		KIBBLE EQUIPMENT LLC	FUEL FILTERS-REC COMP	18.27
		RIVER VIEW SANITATION	JAN GARBAGE SERVICE/REC CO	15.21

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PUBLIC UTILITIES COMMISSION	JAN UTIL SOFTBALL CON/SAFE	9.12
			CTY B BALWTR/TRN CT/CONCES	118.74
			JAN UTIL SB FIELD LIGHTS	16.99
			JAN UTIL STICKER FIELD	18.37
			JAN UTIL STICKER FIELD	18.50
		RUNNING SUPPLY INC	BOLTS FOR MOWER/REC COMP	9.48
			BOLTS LAWN MWR REPAIR/REC	3.63
			TOTAL:	479.36
NON-DEPARTMENTAL	ECONOMIC DEVELOPME	INTERNAL REVENUE SERVICE	FEDERAL W/H	20.13
			FICA	23.57
			MEDICARE	5.51
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	12.55
		CITY OF SPRINGFIELD-HEALTH INS REIMB	HEALTH INSURANCE	53.08
			DENTAL INS	3.99
		PERA	PERA COORDINATED	33.26
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	74.52
			TOTAL:	226.61
ECONOMIC DEVELOP AUTHO	ECONOMIC DEVELOPME	INTERNAL REVENUE SERVICE	FICA	23.57
			MEDICARE	5.51
		GRAFF, DAVID	LOAN PYMT IN ERROR	750.00
			OVER DRAFT FEE	35.00
		PERA	PERA COORDINATED	38.38
			TOTAL:	852.46
NON-DEPARTMENTAL	MEDICAL CENTER	INTERNAL REVENUE SERVICE	FEDERAL W/H	111.86
			FICA	107.04
			MEDICARE	25.03
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	57.74
		PERA	PERA COORDINATED	108.58
			TOTAL:	410.25
MEDICAL CLINIC	MEDICAL CENTER	CLEMENTS LUMBER INC-SPFLD	STEEL TRIM/MED CTR	11.34
		INTERNAL REVENUE SERVICE	FICA	107.04
			MEDICARE	25.04
		USABLE LIFE	MAR LIFE INS	8.73
		NUVERA	MAR PHONE/1/17-2/16 LONG D	255.31
		LOOPNET	FEB PREMIUM PLAN	94.15
			MAR PREMIUM PLAN	94.15
		SIMPLY CLEAN LLC	FEB CLEANING SERVICE/MED C	140.00
		MEI TOTAL ELEVATOR SOLUTIONS	BATTERIES/LABOR/MED CTR	262.37
		ELAN FINANCIAL SERVICES	MINI STROBE LIGHTS-MED CTR	27.89
		HEALTHIEST YOU INC	MAR TELADOC FEES/MED CTR	10.00
		MIDWEST IT SYSTEMS INC	FEB 0126 GUARDIAN PROACTIV	185.00
			FEB 0126 MANAGED LICENSE	23.10
			DEC-JAN 0126 MANAGED LICEN	58.97-
			DEC-JAN 0126 MANAGED LICEN	33.88
		CENTERPOINT ENERGY	11302387-3 GAS 625 N JACKS	4,589.22
			GAS-625 N JACKSON	815.74
		PERA	PERA COORDINATED	125.28
		PUBLIC UTILITIES COMMISSION	JAN UTIL CLINIC	6,070.24
			JAN UTIL CLINIC	490.93
			JAN UTIL CLINIC	50.00
		RUNNING SUPPLY INC	PIPE THREAD SEAL/MED CTR	11.99
			LOCKNUTS/BOLTS/MED CTR	12.79

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	13,385.22
NON-DEPARTMENTAL	COMMUNITY CENTER F	INTERNAL REVENUE SERVICE	FEDERAL W/H	81.19
			FICA	131.82
			MEDICARE	30.83
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	50.59
		CITY OF SPRINGFIELD-HEALTH INS REIMB	HEALTH INSURANCE	214.03
			DENTAL INS	16.10
		PERA	PERA COORDINATED	172.69
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	300.48
			TOTAL:	997.73
COMMUNITY CENTER	COMMUNITY CENTER F	DELUXE PRINT INC	RECEIPT BOOKS/COMM CTR	290.00
		CLEMENTS LUMBER INC-SPFLD	WOOD FOR SHELVES/COMM CTR	331.45
		HELGET, LOWELL	ICE MELT/COMM CTR	21.00
		SW/WC SERVICE COOPERATIVES	MAR HEALTH INS/COMM CTR	3,124.36
		INTERNAL REVENUE SERVICE	FICA	131.82
			MEDICARE	30.83
		JOHANNECK WATER CONDITIONING INC	SOLAR SALT/MILEAGE/COMM CT	53.00
		SAW WORKS CONSTRUCTION LTD	JAN-FEB SNOW REMOVAL/COMM	272.65
		USABLE LIFE	MAR LIFE INS	8.73
		RIVER VIEW SANITATION	JAN GARBAGE SERVICE/COMM C	125.32
		NUVERA	MAR PHONE/1/17-2/16 LONG D	138.50
		WEX HEALTH INC	DEC BENEFITS SOLUTION/COMM	2.75
			JAN BENEFITS SOLUTION/COMM	2.75
		ELAN FINANCIAL SERVICES	LIGHT BULBS-CTR	135.82
			INDOOR OUTDOOR ENTRANCE MA	139.26
			SWIVEL CASTER WHEELS-CTR	221.12
		HEALTHIEST YOU INC	MAR TELADOC FEES/COMM CTR	10.00
		VESTIS	NPKNS/TBLCVRS/COMM CTR	78.58
			NPKNS/TBLCVRS/COMM CTR	80.40
			MOPS/TWLS/COMM CTR	33.17
			MOPS/TWLS/COMM CTR	33.17
			MOPS/TWLS/COMM CTR	33.17
		MIDWEST IT SYSTEMS INC	FEB 0126 GUARDIAN PROACTIV	255.00
			FEB 0126 MANAGED LICENSE	23.10
			DEC-JAN 0126 MANAGED LICEN	58.97-
			DEC-JAN 0126 MANAGED LICEN	33.88
		CENTERPOINT ENERGY	GAS-33 S CASS	1,736.23
		MN DEPARTMENT OF REVENUE	JAN SALES & USE TAX	2,108.00
		PERA	PERA COORDINATED	199.26
		PUBLIC UTILITIES COMMISSION	JAN UTIL COMM CTR	1,137.10
			JAN UTIL COMM CTR	123.18
		RUNNING SUPPLY INC	SCREWS FOR WHEELS ON COOLE	18.99
			BOLT/WSHR KIT/BWL CONN KIT	19.48
			RETURN BOLT/WSHR KIT/COMM	9.49-
			FELT PADS/COMM CTR	10.38
			DISINFECTANT/FELT PADS/COM	42.43
			FELT PADS/HI TIPS/COMM CTR	8.18
			PARTS FOR PUSH MOWER/COMM	2.78
			PARTS FOR PUSH MOWER/COMM	3.96
		CITY OF SPRINGFIELD	JAN LODGING TAX	857.55
			FEB LODGING TAX	44.98
			TOTAL:	11,853.87
COMMUNITY CENTER	MULTI-PURP COM FAC	RIVER BEND FLOORING	REMAINDER INSTALL FLOOR/LI	19,449.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	19,449.50
LIBRARY	MULTI-PURP COM FAC	MCI CARPET ONE FLOOR AND HOME	CARPET & INSTALLATION/LIB	31,397.16
			FEATHER ARDEX FINISH/LIBRA	1,090.00
			TOTAL:	32,487.16
POLICE	CAPITAL EQUIP PROJ	CLEMENTS LUMBER INC-SPFLD	SHEETROCK/SCREWS/POLICE	186.24
			CORNERBEADS/6X15 FF/POLICE	48.27
		RUNNING SUPPLY INC	JOINT COMPOUND/POLICE	11.99
			JOINT COMPOUND/POLICE	11.99
			TOTAL:	258.49
AIRPORT	CAPITAL EQUIP PROJ	BROWN COUNTY RECORDER	AIRPORT ZONE RECORDING FEE	46.00
		MEAD & HUNT INC	JAN D42 TO D018-5 ZONING U	881.00
			TO 2023-2 D42 NEW RWY 13-3	6,648.00
			TOTAL:	7,575.00
NON-DEPARTMENTAL	SPFLD COMM AMBULAN	INTERNAL REVENUE SERVICE	FEDERAL W/H	70.55
			FICA	311.40
			MEDICARE	75.33
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	69.40
		VOYA	DEFERRED COMP	10.82
		776600-NCPERS GROUP LIFE INS	LIFE INSURANCE	0.69
		CITY OF SPRINGFIELD-HEALTH INS REIMB	HEALTH INSURANCE	1.96
		PERA	POLICE & FIRE PERA	19.77
			TOTAL:	559.92
AMBULANCE SERVICES	SPFLD COMM AMBULAN	CHUCK SPAETH FORD INC	2013 FORD MAINTENANCE/AMB	1,404.08
		BOUND TREE MEDICAL LLC	MASIMO SET/FOREHEAD SENS/A	358.95
			CPAP KITS/PEEP VALVE/AMB	242.43
			ADENOSINE/SOLMEDROL/AMB	177.97
			LATEX GLOVES/AMB	236.39
		INTERNAL REVENUE SERVICE	FICA	311.40
			MEDICARE	75.33
		METRO-BILLING SERVICES	CLAIMS SUBMITTED (10)/AMB	250.00
		HENRY SCHEIN INC	RESUS PACKS/SANI-CLOTH/AMB	270.26
		NUVERA	MAR PHONE/1/17-2/16 LONG D	26.36
		ALLINA HEALTH SYSTEM	JAN SUPPORT	754.00
			JAN COORDINATOR/BENEFIT	12,569.45
		AUTHNET GATEWAY	AMBULANCE COLLECTIONS PORT	31.45
		STERICYCLE INC	DEC SUBSTA DISP/OSHA/HIPPA	187.77
			FEB SUBSTA DISP/OSHA/HIPPA	187.77
		FUELMAN	JAN GAS	243.26
			JAN GAS DISCOUNT	1.90-
			CK CLEARED AFTER USING CC	511.78-
			FEB GAS	367.70
		MIDWEST IT SYSTEMS INC	FEB 0126 GUARDIAN PROACTIV	170.00
			FEB 0126 MANAGED LICENSE	23.10
			DEC-JAN 0126 MANAGED LICEN	58.97-
			DEC-JAN 0126 MANAGED LICEN	33.88
		RUGGED DEPOT	NAVIGATION COMPUTER/AMBULA	4,810.65
		PERA	POLICE & FIRE PERA	29.66
		RUNNING SUPPLY INC	SCREWS/AMBULANCE	12.38
			SCREWS/AMBULANCE	1.12
			COMMAND STRIPS & CORDS/AMB	17.48
			TOTAL:	22,220.19

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT

========== FUND TOTALS ==========

100	GENERAL FUND	133,681.23	+ 29605.16	163,286.39
210	LIBRARY FUND	15,048.73		
228	RECREATION COMPLEX FUND	479.36		
250	ECONOMIC DEVELOPMENT AUTH	1,079.07	+ 273.30	1352.37
251	MEDICAL CENTER	13,795.47	+ 1308.58	15104 05
278	COMMUNITY CENTER FUND	12,851.60	+ 1656.91	14508.51
407	MULTI-PURP COM FAC GRANT	51,936.66		
411	CAPITAL EQUIP PROJECTS	7,833.49		
608	SPFLD COMM AMBULANCE SERV	22,780.11	+ 4614 64	27394.75
	GRAND TOTAL:	259,485.72	+ 37458.59	296,944.31

TOTAL PAGES: 9

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Springfield
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 1/01/2025 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 2/18/2026 THRU 3/09/2026

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

03/03 payroll
3-11-26 council meeting

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

POOLED CASH REPORT-FUND 999

AS OF: FEBRUARY 28TH, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH					
100	10006	GENERAL CLAIM ON POOL INVEST	1,439,675.69	(136,730.84)	1,302,944.85
210	10006	LIBRARY CLAIM ON POOL INVEST	119,532.42	(1,084.00)	118,448.42
210	100061	CLAIM ON POOL INVEST-ALTERMATT	606,048.44	0.00	606,048.44
210	100062	CLAIM ON POOL INVEST-ROTHENBUR	120,454.18	0.00	120,454.18
228	10006	REC COMPL-CLAIM ON POOL INVEST	69,564.57	47,813.11	117,377.68
240	10006	SM CTY 4-CLAIM ON POOL INVEST	7,339.92	0.00	7,339.92
242	10006	SM CTY 4-CLAIM ON POOL INVEST	66,981.95	0.00	66,981.95
250	10006	EDA CLAIM ON POOL INVEST	610,837.51	(1,132.31)	609,705.20
250	100061	EDA USDA-CLAIM ON POOL INVEST	207,987.98	0.00	207,987.98
250	100062	EDA MIF - CLAIM ON POOL INVEST	31,731.78	0.00	31,731.78
251	10006	MED CTR - CLAIM ON POOL INVEST	1,016,881.51	7,797.34	1,024,678.85
278	10006	COM CTR - CLAIM ON POOL INVEST	(1,696.45)	(272.47)	(1,968.92)
278	100061	CC SCHNEI-CLAIM ON POOL INVEST	4,949.63	0.00	4,949.63
278	100063	CC FLEISC-CLAIM ON POOL INVEST	101,477.32	0.00	101,477.32
278	100064	CC ROIGER CLAIM ON POOL INVEST	221,718.42	0.00	221,718.42
320	10006	DS CREAM -CLAIM ON POOL INVEST	27,656.70	0.00	27,656.70
322	10006	DS 2021B CLAIM ON POOL INVEST	6,251.90	0.00	6,251.90
323	10006	DS 2018 - CLAIM ON POOL INVEST	280,457.71	0.00	280,457.71
324	10006	DS 2021B ST-CLAIM POOL INVEST	343,537.97	0.00	343,537.97
327	10006	DS 2010A ST CLAIM POOL INVEST	50,095.63	0.00	50,095.63
378	10006	TIF 1-4 CLAIM ON POOL INVEST	1,244.96	0.00	1,244.96
407	10006	MP COM FAC GRANT CLAIM ON POOL	(38,772.13)	(157,079.04)	(195,851.17)
408	10006	FEMA SAFE RM CLAIM POOL INVEST	(397,238.44)	0.00	(397,238.44)
411	10006	CAP EQUIP CLAIM POOL INVEST	559,526.55	55,874.70	615,401.25
427	10006	25-26 IND PARK CLAIM POOL INVE	343.68	0.00	343.68
608	10006	AMBULANCE CLAIM ON POOL INVEST	(197,634.20)	(22,049.73)	(219,683.93)
608	100061	AMB DONATION CLAIM POOL INVEST	22,736.79	0.00	22,736.79
651	10006	STORM WATER CLAIM POOL INVEST	180,012.28	(1,471.00)	178,541.28
805	10006	HOUSING TRST CLAIM POOL INVEST	307,569.54	0.00	307,569.54
TOTAL CLAIM ON CASH			5,769,273.81	(208,334.24)	5,560,939.57
CASH IN BANK - POOLED CASH					
999	10001	CHECKING - F&M BANK - CITY	109,256.02	151,665.76	260,921.78
999	10008	INVESTMENTS - F&M MM	1,152,989.08	(160,000.00)	992,989.08
999	10011	INVESTMENTS - CD'S	1,644,157.21	0.00	1,644,157.21
999	10012	INVESTMENTS - SPFCU	10.16	0.00	10.16
999	10014	INVESTMENTS - MORETON CM	326.82	0.00	326.82
999	10015	INVESTMENTS - 4M FUND MM	2,080,076.05	(200,000.00)	1,880,076.05
999	10016	INVESTMENTS - LIBRARY 4M MM	11,707.86	0.00	11,707.86
999	10017	INVESTMENTS - LIBRARY CD'S	770,750.61	0.00	770,750.61
SUBTOTAL CASH IN BANK - POOLED CASH			5,769,273.81	(208,334.24)	5,560,939.57

POOLED CASH REPORT-FUND 999

AS OF: FEBRUARY 28TH, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
WAGES PAYABLE					
TOTAL CASH IN BANK - POOLED CASH			5,769,273.81	(208,334.24)	5,560,939.57
DUE TO OTHER FUNDS - POOLED CASH					
999	20230	DUE TO OTHER FUNDS	5,769,273.81	(208,334.24)	5,560,939.57
TOTAL DUE TO OTHER FUNDS			5,769,273.81	(208,334.24)	5,560,939.57

POOLED CASH REPORT-FUND 999

AS OF: FEBRUARY 28TH, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
DUE TO POOLED CASH					
100	20200	AP PENDING (DUE TO POOL)	3,996.66	(3,996.66)	0.00
251	20200	AP PENDING (DUE TO POOL)	634.82	(634.82)	0.00
278	20200	AP PENDING (DUE TO POOL)	1,220.87	(1,220.87)	0.00
608	20200	AP PENDING (DUE TO POOL)	533.71	(533.71)	0.00
651	20200	AP PENDING (DUE TO POOL)	1,411.00	(1,411.00)	0.00
TOTAL DUE TO POOLED CASH			7,797.06	(7,797.06)	0.00
DUE FROM OTHER FUNDS					
999	13100	DUE FROM OTHER FUNDS	7,797.06	(7,797.06)	0.00
TOTAL DUE FROM OTHER FUNDS			7,797.06	(7,797.06)	0.00
ACCOUNTS PAYABLE - POOLED CASH					
999	20200	AP CONTROL	7,797.06	(7,797.06)	0.00
TOTAL ACCOUNTS PAYABLE POOLED CASH			7,797.06	(7,797.06)	0.00

*** END OF REPORT ***

POOLED CASH REPORT-FUND 999

AS OF: MARCH 31ST, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH					
100	10006	GENERAL CLAIM ON POOL INVEST	1,344,004.61	(128,187.24)	1,215,817.37
210	10006	LIBRARY CLAIM ON POOL INVEST	125,461.61	(1,298.33)	124,163.28
210	100061	CLAIM ON POOL INVEST-ALTERMATT	586,805.25	0.00	586,805.25
210	100062	CLAIM ON POOL INVEST-ROTHENBUR	120,606.92	0.00	120,606.92
228	10006	REC COMPL-CLAIM ON POOL INVEST	117,202.05	(124.16)	117,077.89
240	10006	SM CTY 4-CLAIM ON POOL INVEST	7,352.61	97.37	7,449.98
242	10006	SM CTY 4-CLAIM ON POOL INVEST	67,097.74	223.26	67,321.00
250	10006	EDA CLAIM ON POOL INVEST	612,593.91	(567.37)	612,026.54
250	100061	EDA USDA-CLAIM ON POOL INVEST	209,855.18	0.00	209,855.18
250	100062	EDA MIF - CLAIM ON POOL INVEST	31,786.64	0.00	31,786.64
251	10006	MED CTR - CLAIM ON POOL INVEST	1,016,275.71	10,665.83	1,026,941.54
278	10006	COM CTR - CLAIM ON POOL INVEST	(4,771.45)	(4,940.09)	(9,711.54)
278	100061	CC SCHNEI-CLAIM ON POOL INVEST	4,958.19	0.00	4,958.19
278	100063	CC FLEISC-CLAIM ON POOL INVEST	101,652.75	0.00	101,652.75
278	100064	CC ROIGER CLAIM ON POOL INVEST	222,101.71	0.00	222,101.71
320	10006	DS CREAM -CLAIM ON POOL INVEST	27,704.51	0.00	27,704.51
322	10006	DS 2021B CLAIM ON POOL INVEST	6,262.71	0.00	6,262.71
323	10006	DS 2018 - CLAIM ON POOL INVEST	280,942.55	0.00	280,942.55
324	10006	DS 2021B ST-CLAIM POOL INVEST	344,131.86	0.00	344,131.86
327	10006	DS 2010A ST CLAIM POOL INVEST	50,182.23	0.00	50,182.23
378	10006	TIF 1-4 CLAIM ON POOL INVEST	797.11	0.00	797.11
407	10006	MP COM FAC GRANT CLAIM ON POOL	(247,787.83)	38,772.13	(209,015.70)
408	10006	FEMA SAFE RM CLAIM POOL INVEST	(397,238.44)	0.00	(397,238.44)
411	10006	CAP EQUIP CLAIM POOL INVEST	637,413.92	(258.49)	637,155.43
427	10006	25-26 IND PARK CLAIM POOL INVE	344.27	0.00	344.27
608	10006	AMBULANCE CLAIM ON POOL INVEST	(234,861.81)	(22,426.07)	(257,287.88)
608	100061	AMB DONATION CLAIM POOL INVEST	22,736.79	0.00	22,736.79
651	10006	STORM WATER CLAIM POOL INVEST	178,851.20	0.00	178,851.20
805	10006	HOUSING TRST CLAIM POOL INVEST	308,101.24	0.00	308,101.24
TOTAL CLAIM ON CASH			5,540,563.74	(108,043.16)	5,432,520.58
CASH IN BANK - POOLED CASH					
999	10001	CHECKING - F&M BANK - CITY	227,460.45	(106,850.05)	120,610.40
999	10008	INVESTMENTS - F&M MM	997,626.26	0.00	997,626.26
999	10011	INVESTMENTS - CD'S	1,646,072.83	0.00	1,646,072.83
999	10012	INVESTMENTS - SPFCU	10.16	0.00	10.16
999	10014	INVESTMENTS - MORETON CM	327.51	0.00	327.51
999	10015	INVESTMENTS - 4M FUND MM	1,885,677.42	0.00	1,885,677.42
999	10016	INVESTMENTS - LIBRARY 4M MM	11,740.74	0.00	11,740.74
999	10017	INVESTMENTS - LIBRARY CD'S	771,648.37	(1,193.11)	770,455.26
SUBTOTAL CASH IN BANK - POOLED CASH			5,540,563.74	(108,043.16)	5,432,520.58

POOLED CASH REPORT-FUND 999

AS OF: MARCH 31ST, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
WAGES PAYABLE					
TOTAL CASH IN BANK - POOLED CASH			5,540,563.74	(108,043.16)	5,432,520.58
DUE TO OTHER FUNDS - POOLED CASH					
999	20230	DUE TO OTHER FUNDS	5,540,563.74	(108,043.16)	5,432,520.58
TOTAL DUE TO OTHER FUNDS			5,540,563.74	(108,043.16)	5,432,520.58

POOLED CASH REPORT-FUND 999

AS OF: MARCH 31ST, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
DUE TO POOLED CASH					
DUE FROM OTHER FUNDS					
ACCOUNTS PAYABLE - POOLED CASH					

*** END OF REPORT ***

CITY OF SPRINGFIELD
RESOLUTION 26-031101
A RESOLUTION CERTIFYING UNPAID AMBULANCE SERVICE ACCOUNTS TO COLLECTIONS

WHEREAS, the City of Springfield provides ambulance services to residents and others in need of emergency medical transport; and

WHEREAS, fees are charged for these ambulance services in accordance with the City's established fee schedule; and

WHEREAS, despite reasonable efforts to collect outstanding balances, certain accounts remain unpaid for a significant period of time and are deemed uncollectible through standard billing procedures; and

WHEREAS, the City has determined that referring these accounts to a third-party collection agency is necessary and appropriate to ensure responsible financial management and recovery of public funds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Springfield:

1. That the list of delinquent ambulance service accounts, totaling $14,232.13 and on file with the City Clerk, is hereby certified as accurate and correct.
2. That these accounts, having been unpaid for at least 120 days and after reasonable billing and notification attempts, are hereby declared delinquent and certified to be sent to revenue recapture and/or collections for further action.
3. That the City Clerk is authorized to take all necessary steps to facilitate the transfer of these delinquent accounts to collections in accordance with applicable laws, policies, and procedures.
4. That nothing in this resolution shall preclude the City from accepting payment on any delinquent account directly from a debtor at any time, including after referral to collections.

Adopted by the City Council of the City of Springfield, Minnesota, this 11th day of March, 2026.

_____
Mayor Lowell Helget

Attest:

_____
Justtina Erickson, City Clerk

Acct #	Call Number	Amount of Debt	Total Amount of Claim	Date of Service
905049	202405011300	1,800.00	659.85	5/1/2024
905368	202506201669	2,308.00	2,308.00	6/20/2025
905281	202503191579	150.00	150.00	3/19/2025
905281	202508296573	150.00	150.00	6/21/2025
905305	202504171610	500.00	500.00	4/17/2025
905285	202503241583	2,732.00	2,582.00	3/24/2025
905383	202507191693	2,388.00	2,388.00	7/19/2025
905426	202509291745	2,364.00	2,364.00	9/29/2025
905345	202505171642	2,656.00	1,704.88	5/16/2025
905151	202409171435	3,460.00	191.65	9/17/2024
905250	202502021539	3,608.00	275.00	2/2/2025
905274	202503081568	3,452.00	275.00	3/8/2025
905275	202503111571	3,876.00	275.00	3/11/2025
905291	202503291586	3,176.00	275.00	3/29/2025
905409	202509071729	2,380.00	133.75	9/7/2025
		35,000.00	14,232.13	

CITY OF SPRINGFIELD
RECREATION COMPLEX JOINT POWERS BOARD
12/31/2025

DATE	CK/REF #	DESCRIPTION		AMOUNT
7/7/2025	PYEXP	CTY PAYROLL 07/07/25		$1,115.60
7/21/2025	PYEXP	CTY PAYROLL 07/21/25		$314.47
8/18/2025	PYEXP	CTY PAYROLL 08/18/25		$96.64
9/2/2025	PYEXP	CTY PAYROLL 09/02/25		$214.44
9/15/2025	PYEXP	CTY PAYROLL 09/15/25		$833.48
9/29/2025	PYEXP	CTY PAYROLL 09/29/25		$496.40
10/14/2025	PYEXP	CTY PAYROLL 10/14/25		$379.95
10/27/2025	PYEXP	CTY PAYROLL 10/27/25		$515.37
11/10/2025	PYEXP	CTY PAYROLL 11/10/25		$87.85
11/24/2025	PYEXP	CTY PAYROLL 11/24/25		$35.14
8/4/2025	PYEXP	CTY PAYROLL 08/04/25		$105.42
7/7/2025	PYEXP	CTY PAYROLL 07/07/25		$2,299.50
7/21/2025	PYEXP	CTY PAYROLL 07/21/25		$2,215.50
8/4/2025	PYEXP	CTY PAYROLL 08/04/25		$1,722.00
8/18/2025	PYEXP	CTY PAYROLL 08/18/25		($602.00)
9/2/2025	PYEXP	CTY PAYROLL 09/02/25		$528.50
7/7/2025	DFT: 004153	PERA COORDINATED	62820	$83.66
7/21/2025	DFT: 004168	PERA COORDINATED	62820	$23.57
8/4/2025	DFT: 004220	PERA COORDINATED	62820	$8.14
8/18/2025	DFT: 004235	PERA COORDINATED	62820	$7.25
9/2/2025	DFT: 004284	PERA COORDINATED	62820	$16.07
9/15/2025	DFT: 004300	PERA COORDINATED	62820	$62.51
9/29/2025	DFT: 004348	PERA COORDINATED	62820	$37.24
10/14/2025	DFT: 004364	PERA COORDINATED	62820	$28.19
10/27/2025	DFT: 004415	PERA COORDINATED	62820	$38.28
11/10/2025	DFT: 004432	PERA COORDINATED	62820	$6.36
11/24/2025	DFT: 004482	PERA COORDINATED	62820	$2.54
7/7/2025	DFT: 004151	FICA	00127	$211.47
7/21/2025	DFT: 004166	FICA	00127	$156.08
8/4/2025	DFT: 004218	FICA	00127	$113.49
8/18/2025	DFT: 004233	FICA	00127	($31.34)
9/2/2025	DFT: 004282	FICA	00127	$44.35
9/15/2025	DFT: 004298	FICA	00127	$45.72
9/29/2025	DFT: 004346	FICA	00127	$30.02
10/14/2025	DFT: 004362	FICA	00127	$21.54
10/27/2025	DFT: 004413	FICA	00127	$28.94
11/10/2025	DFT: 004430	FICA	00127	$5.45
11/24/2025	DFT: 004480	FICA	00127	$2.18
7/7/2025	DFT: 004151	MEDICARE	00127	$49.46
7/21/2025	DFT: 004166	MEDICARE	00127	$36.49
8/4/2025	DFT: 004218	MEDICARE	00127	$26.55
8/18/2025	DFT: 004233	MEDICARE	00127	($7.32)
9/2/2025	DFT: 004282	MEDICARE	00127	$10.37
9/15/2025	DFT: 004298	MEDICARE	00127	$10.68
9/29/2025	DFT: 004346	MEDICARE	00127	$7.01
10/14/2025	DFT: 004362	MEDICARE	00127	$5.03
10/27/2025	DFT: 004413	MEDICARE	00127	$6.78
11/10/2025	DFT: 004430	MEDICARE	00127	$1.27
11/24/2025	DFT: 004480	MEDICARE	00127	$0.51
7/21/2025	RCPT 00010601	IRS GAS TAX REFUND 2025		($13.27)
7/28/2025	CHK: 042232	JUN GAS REC COMP	00382	$155.48
7/31/2025	73125	JULY 2025 DIESEL USED		$204.45
8/25/2025	CHK: 042323	JUL GAS/REC COMP	00382	$40.95
8/31/2025	8312025	AUG 2025 DIESEL USED		$128.76
9/22/2025	CHK: 042426	AUG GAS-REC COMP	00382	$56.34
9/30/2025	9302025	SEPT 2025 DIESEL USED		$127.02
10/31/2025	103125	OCT 2025 DIESEL USED		$63.80
7/14/2025	CHK: 042195	LITH BATTERY/RAIN SENS/R	72820	$5.49
7/14/2025	CHK: 042196	NYLON ROPE/TIE SNAP/REC	72820	$37.47
7/23/2025	CHK: 042205	OUTLET BOX/REC COMP	00366	$34.19
8/11/2025	CHK: 042268	HAND CLNR/REC COMP	00281	$168.68
8/25/2025	CHK: 042311	TOWEL ROLLS/REC COMP	00019	$93.62
8/25/2025	CHK: 042320	GALV PIPE/REC COMP	72820	$15.49
8/25/2025	CHK: 042320	CLOSET FLANG/SCREW/REC C	72820	$22.77
8/25/2025	CHK: 042320	LIME-AWAY/SCOURING PAD/R	72820	$10.38
8/25/2025	CHK: 042321	NUTS/BOLTS/REC COMP	72820	$7.39
8/25/2025	CHK: 042321	CLEANER/SPRAYER/REC COMP	72820	$15.98
8/25/2025	CHK: 042322	KEYS (6)/REC COMP	72820	$23.94
9/8/2025	CHK: 042372	KEYS/REC COMP	72820	$10.27
10/20/2025	CHK: 042517	WEED WHIP LINE/REC COMP	72820	$17.99
10/20/2025	CHK: 042517	BUNGEY CORD/REC COMP	72820	$10.49
10/20/2025	CHK: 042518	ADHESIVE/REC COMP	72820	$7.99
11/17/2025	CHK: 042637	OIL FILL RADIATOR HEATER	72820	$29.99
12/29/2025	CHK: 042776	ANTIFREEZE/REC COMP	72820	$22.41
7/14/2025	CHK: 042171	TANK ASSY/FR PUMP MOUNT/	00001	$345.37
7/14/2025	CHK: 042163	KWIK EPXY/REC COMP	29460	$21.97
8/25/2025	CHK: 042316	KEY SWITCH/FREIGHT/REC C	00001	$111.53
8/25/2025	CHK: 042322	O-RINGS FOR SPRAYER/REC	72820	$2.88
9/8/2025	CHK: 042368	CLUTCH BRAKE/REC COMP	00001	$383.51
9/22/2025	CHK: 042405	THROTTLE KIT GATOR/REC C	00366	$1,053.87
9/22/2025	CHK: 042409	BEARING SET.OIL SEAL.MAL	29460	$44.90
9/22/2025	CHK: 042409	WIRING HARNESS-REC COMP	29460	$2.16
10/20/2025	CHK: 042523	STEEL FOR SPRAYER/REC CO	00017	$54.33
10/20/2025	CHK: 042497	CROSS BEARING KITS/REC C	29460	$20.75
10/20/2025	CHK: 042497	ALTERNATOR BEARING/REC C	29460	$13.83
10/20/2025	CHK: 042497	U JOINT/REC COMP	29460	$19.10
10/20/2025	CHK: 042497	EN HOSE/FITTING/CAP NUT/	29460	$43.23
10/20/2025	CHK: 042497	IND BELT/REC COMP	29460	$54.59

8/11/2025	CHK: 042291	LIABILITY 46115	$36.80
8/11/2025	CHK: 042291	PROPERTY 46115	$11,894.22
9/8/2025	CHK: 042356	FLOOD INS BB CONC ST/REC 00132	$1,587.00
7/25/2025	DFT: 004191	JUN UTIL SB CON/SAFE ROO 62882	$19.53
7/25/2025	DFT: 004192	JUN UTIL B BALWTR/TNS CR 62882	$839.05
7/25/2025	DFT: 004205	JUN UTIL SOFTBALL FIELD 62882	$38.49
7/25/2025	DFT: 004207	JUN UTIL STICKER FIELD 62882	$18.71
7/25/2025	DFT: 004208	JUN UTIL STICKER FIELD 62882	$154.84
8/25/2025	DFT: 004241	JUL UTIL STICKER FIELD 62882	$18.19
8/25/2025	DFT: 004251	JUL UTIL STICKER FIELD 62882	$88.48
8/25/2025	DFT: 004253	JUL UTIL SOFTBALL FIELD 62882	$27.30
8/25/2025	DFT: 004254	JUL UTIL B BALWTR/TNS CR 62882	$1,015.65
8/25/2025	DFT: 004258	JUL UTIL SOFT BALL CON/S 62882	$19.47
9/25/2025	DFT: 004320	AUG UTIL STICKER FIELD 62882	$19.86
9/25/2025	DFT: 004330	AUG UTIL STICKER FIELD 62882	$71.35
9/25/2025	DFT: 004332	AUG UTIL SOFTBALL FIELD 62882	$17.22
9/25/2025	DFT: 004333	CTY B BALWTR/TNS CRT/CON 62882	$978.12
9/25/2025	DFT: 004337	AUG UTIL SOFTBALL CON/SA 62882	$19.23
10/25/2025	DFT: 004387	SEP UTIL STICKER FIELD 62882	$19.50
10/25/2025	DFT: 004397	SEP UTIL STICKER FIELD 62882	$133.69
10/25/2025	DFT: 004399	SEP UTIL SOFTBALL FIELD 62882	$17.05
10/25/2025	DFT: 004400	CTY B BALWTR/TNS CRT/CON 62882	$483.08
10/25/2025	DFT: 004404	SEP UTIL SOFTBALL CON/SA 62882	$18.12
11/25/2025	DFT: 004442	OCT UTIL SOFTBA CON/SAFE 62882	$8.82
11/25/2025	DFT: 004444	OCT UTIL B BALWTR/TNS/CO 62882	$513.71
11/25/2025	DFT: 004457	OCT UTIL SOFTBALL FIELD 62882	$17.04
11/25/2025	DFT: 004459	OCT UTIL STICKER FIELD 62882	$19.15
11/25/2025	DFT: 004460	OCT UTIL STICKER FIELD 62882	$88.36
12/25/2025	DFT: 004535	NOV UTIL SB CON/SAFE ROO 62882	$8.67
12/25/2025	DFT: 004536	NOV UTIL BBWTR/TNS CRT/C 62882	$122.01
12/25/2025	DFT: 004548	NOV UTIL SOFTBALL FIELD 62882	$17.04
12/25/2025	DFT: 004550	NOV UTIL STICKER FIELD 62882	$18.34
12/25/2025	DFT: 004551	NOV UTIL STICKER FIELD 62882	$19.06
7/25/2025	DFT: 004191	JUN UTIL SB CON/SAFE ROO 62882	$104.55
7/25/2025	DFT: 004192	JUN UTIL B BALWTR/TNS CR 62882	$441.54
7/25/2025	DFT: 004208	JUN UTIL STICKER FIELD 62882	$1,944.18
8/25/2025	DFT: 004251	JUL UTIL STICKER FIELD 62882	$1,689.36
8/25/2025	DFT: 004254	JUL UTIL B BALWTR/TNS CR 62882	$455.79
8/25/2025	DFT: 004258	JUL UTIL SOFT BALL CON/S 62882	$104.00
9/25/2025	DFT: 004330	AUG UTIL STICKER FIELD 62882	$2,155.71
9/25/2025	DFT: 004337	AUG UTIL SOFTBALL CON/SA 62882	$105.64
10/25/2025	DFT: 004397	SEP UTIL STICKER FIELD 62882	$1,881.16
10/25/2025	DFT: 004400	CTY B BALWTR/TNS CRT/CON 62882	$731.99
10/25/2025	DFT: 004404	SEP UTIL SOFTBALL CON/SA 62882	$104.00
11/25/2025	DFT: 004442	OCT UTIL SOFTBA CON/SAFE 62882	$67.35
11/25/2025	DFT: 004444	OCT UTIL B BALWTR/TNS/CO 62882	$696.91
11/25/2025	DFT: 004460	OCT UTIL STICKER FIELD 62882	$1,328.78
12/25/2025	DFT: 004536	NOV UTIL BBWTR/TNS CRT/C 62882	$70.00
7/14/2025	CHK: 042174	JUN GARBAGE-REC COMP 00280	$15.21
7/14/2025	CHK: 042191	MAINT ON MOWER/REC COMP 00001	$750.09
8/11/2025	CHK: 042276	JUL GARBAGE SERVICE/REC 00280	$15.21
8/11/2025	CHK: 042252	2013 MOWER TUBE/REC COMP 00379	$14.55
9/22/2025	CHK: 042424	AUG GARBAGE SERVICE/REC 00280	$15.21
10/6/2025	CHK: 042453	TUBE/INSTALL TUBE 13 GRA 00379	$27.48
10/6/2025	CHK: 042441	CHECK FIRE ALARM STORM S 00389	$581.00
10/20/2025	CHK: 042515	SEP GARBAGE SERVICE/REC 00280	$15.21
10/20/2025	CHK: 042510	FIRE PROTECTION INSPECT/ 00386	$360.00
11/3/2025	CHK: 042556	LAWN SEEDING/REC COMP 00373	$500.00
11/17/2025	CHK: 042634	OCT GARBAGE SERVICE/REC 00280	$15.21
12/1/2025	CHK: 042675	ANN FIRE EXT INSPECTION/ 00000	$202.00
12/1/2025	CHK: 042688	WINTERIZE HOOD BB FIRE S 00386	$140.00
12/15/2025	CHK: 042737	NOV GARBAGE SERVICE/REC 00280	$15.21
		TOTAL EXPENSES	**$47,831.38**
		1/2 SCHOOL	$23,915.69
		1/2 CITY	$23,915.69
8/19/2025	RCPT 00011427	ISD 85 FIRST 1/2 OP EXPENSE	$11,007.70
8/20/2025	7312025	8-20-25 GEN TRNSFR TO REC COMP	$11,007.70

FINAL TRANSFER AMOUNT FOR jULY-DEC 2025

	CAPITAL OUTLAY BALANCE AS OF 6-30-2025		**$118,940.41**		
				12-31-2025 Cap Outlay Balance	$134,699.89
7/31/2025	73125	JULY 2025 INTEREST INCOME	$75.27	School Contribution to Flood	($16,621.01)
8/31/2025	8312025	AUG 2025 CITY INT INC	$101.44	Expenses this period	($47,831.38)
9/30/2025	93025	SEPT 2025 CITY POOLED INT INC	$94.30		
10/31/2025	103125	CITY INT INC	$183.73		
11/30/2025	113025	CITY INT INC	$202.25	Pooled Investments	$70,247.50 ☑
12/31/2025	123125	CITY INT INC	$102.49		
8/18/2025	RCPT 00011426	ISD 85 CAPITAL OUTLAY CONTRIBUTION	$15,000.00		
	CAPITAL OUTLAY BALANCE AS OF 12-31-2025		**$134,699.89**		

11/1/2025	REC 12868	2018 CAT E RECLASS TO RECCOMP	$16,026.77	-16026.77
11/1/2025	REC 12868	2018 CAT E RECLASS TO RECCOMP	$5,342.25	-5342.25
12/18/2025	25-121704	RES 25-121704 YE TRANSFERS	$16,621.01	-16621.01

Flood items - hoping to be covered by FEMA

6/18/2019	CHK: 033697		BIDS FOR SHED AD	$104.00	
5/31/2019		35007	SAMANTHA HESSE TENNIS/SB SHED	($1,025.00)	
5/31/2019		35016	DUANE NORTHOUSE SURPLUS SHED	($762.00)	
5/31/2019		35020	NICK DAUER 2 SHEDS	($2,391.00)	
5/31/2019		35035	ARIEL PEICHEL SHED	($75.00)	
3/18/2019	CHK: 033295		RIVERSIDE PARK LIGHTING	$10,600.00	
6/18/2019	CHK: 033662		FURN & PLACE AGLIME BATT	$1,050.05	RC pd this but wasnÆt reimb from FEMA in Cat G
3/18/2019	CHK: 033286		12'x30' WARMING HOUSE SK 00314	$5,875.00	
5/21/2019	CHK: 033524		BASEBALL BASES	$697.75	$14,073.80
7/10/2019	CHK: 033780		DRINKING FOUNTAIN FANS '	$319.09	
7/10/2019	CHK: 033825		MOVE SHED BY BB CONCESSI	$255.00	
7/10/2019	CHK: 033825		MOVE SHED BY TENNIS COUR	$200.00	
7/10/2019	CHK: 033825		MOVE SHEDS @ RIVERSIDE P	$495.00	
8/20/2019	CHK: 033923		RIVERSIDE PARK LIGHTING	$29,150.00	
11/19/2019	CHK: 034375		GRANDSTAND DOOR REPLACEM	$6,800.00	
12/31/2019			RC SHARE BALANCE - SB/WARMING SHED	$3,318.15	$40,537.24
10/16/2018	CHK: 032602		SEED/GRADE/HYDROMULCH - BB AND WILSON	$28,000.00	Gen Fund Pd ok
8/21/2018	CHK: 032207		CONC STAND FLOOD REP	$533.07	Gen Fund Pd
9/18/2018	CHK: 032464		SOFTBALL CONCESS STAND	$553.23	Gen Fund Pd
2/5/2019	CHK: 033079		1ST PYMT 12X30 BLDG-SB AND WARMING	$6,000.00	Gen Fund Pd
4/15/2019	CHK: 033404		FINAL PYMT 12X30 STORAGE BLDG	$6,511.31	Gen Fund Pd
			14'x32' HOG HOUSE SKID	$6,050.00	School pd
			14'x32' HOG HOUSE	$8,979.33	School pd

SB/WARMING HOUSE COSTS	$6,000.00
12X30 SHED	$6,511.31
SKIDS	$5,875.00
TOTAL COST	$18,386.31
1/2 CITY	$9,193.16
1/2 SCHOOL	$9,193.15
RC PD	$5,875.00
RC STILL OWES	$3,318.15

2/5/2019	CHK: 033079	1ST PYMT 12X30 BLDG-SB AND WARMING	$6,000.00	Gen Fund Pd
4/15/2019	CHK: 033404	FINAL PYMT 12X30 STORAGE BLDG	$6,511.31	Gen Fund Pd

This should hopefully be finished up by the end of the year. I sent in my final reports on June 30, 2022.
I have not heard anything from FEMA yet. 1-27-2023

11/30/2022		40485	COUNCIL APP 11-15 TRANFER	$57,351.00	
	FOR THESE ITEMS				
6/18/2019	CHK: 033662		FURN & PLACE AGLIME BATT	$49,851.00	short $1,050.05
9/24/2019	CHK: 034138		OVERLAY TENNIS CRT FLOOD	$7,500.00	

City Received	$35,557.28	10/1/2020	
City Received	$91,273.29	10/1/2025	
	($29,086.30)	SEEDING/CONC STAND REP/SB CONC STAND/RC OWES ON SB-WARMING HOUSE/AGLIME NOT COVERED	
	($181.47)	pet shelter	
	($61,164.45)	pool house	
	$36,398.35		
School Total	($15,029.33)	14'x32' HOG HOUSE AND SKID	
Rec Complex	$21,369.02	Balance of FEMA Funds to Rec Complex	
Expenses to cover	($54,611.04)		

Balance to take from Capital Outlay or Operating Costs or a special contribution

	$33,242.02	
1/2 school	$16,621.01	SCHOOL TO PAY JULY/AUG 2026
1/2 city	$16,621.01	CITY PD 11-1-25

The flood information will be removed from this document after we receive the school's contribution of $16,621.01.

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
St. Raphael Catholic Church	1874	41-0701934

Organization Address (No PO Boxes)	City	State	Zip Code
20 W Van Dusen St	Springfield	Minnesota	56087

Name of person making application	Business phone	Home phone
Diana Windschitl	507-723-4137	

Date(s) of event: 3/15/2026

Type of organization: ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Fr. Jeremy Kucera	Springfield	Minnesota	56087
Organization officer's name	City	State	Zip Code
Fr. Jeremy Kucera		Minnesota	
Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
St. Raphael School Auditorium 20 W Van Dusen St. Springfield, MN 56087

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US*

Certificate of Coverage

Date: 2/6/2026

Certificate Holder
The Diocese of New Ulm
Pastoral Center
1421 6th Street N.
New Ulm, MN 56073

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
THE CATHOLIC MUTUAL RELIEF SOCIETY OF AMERICA
10843 OLD MILL RD
OMAHA, NE 68154

Covered Location
ST RAPHAEL CHURCH/SCHOOL
20 WEST VAN DUSEN STREET
SPRINGFIELD, MN 56087

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability				Each Occurrence	500,000
	☒ Occurrence	8568	7/1/2025	7/1/2026	General Aggregate	
	☐ Claims Made				Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability	8568	7/1/2025	7/1/2026	Each Occurrence	1,500,000
					Annual Aggregrate	2,000,000
	Other				Each Occurrence	
					Claims Made	
					Aggregate	
					Annual Aggregrate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)
Coverage is verified with regard to the Covered Location's Event to be held on parish/school grounds, June 5, 2026.

Includes Liquor Liability.

Holder of Certificate

City of Springfield
2 E. Central Street
Springfield, MN 56087

Cancellation

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 **days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.**

Authorized Representative Paul A. Peterson

0198001237

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
St. Raphael Catholic School & Church	October 19, 1969	8352025

Organization Address (No PO Boxes)	City	State	Zip Code
20 West VanDusen	Springfield	MN	56087

Name of person making application	Business phone	Home phone
Bethany Steffl	507-723-4135	507-217-9079

Date(s) of event: June 5, 2026

Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Father Jeremy Kucera	Springfield	MN	56087
		MN	
		MN	

Location where permit will be used. If an outdoor area, describe.
Indoors in the school gymnasium, church gathering space and school hallways.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Catholic Mutual-see additional documents.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US*

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
St. Raphael Catholic Church	1874	8352025

Organization Address (No PO Boxes)	City	State	Zip Code
20 W Van Dusen St	Springfield	Minnesota	56087

Name of person making application	Business phone	Home phone
Diana Windschitl	507-723-4137	507-430-7212

Date(s) of event: September 13, 2026

Type of organization: ☐ Microdistillery ☐ Small Brewer ☐ Club ☐ Charitable ☒ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Father Jeremy Kucera	Springfield	Minnesota	56087
		Minnesota	
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
20 W Van Dusen St. Springfield, MN Outdoors in the parking lot of St. Raphael Catholic Church

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US*

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. Raphael

Previous Gambling Permit Number: X- 08005-25-057

Minnesota Tax ID Number, if any: 8352025

Federal Employer ID Number (FEIN), if any: 41-0701934

Mailing Address: 20 W Van Dusen Street

City: Springfield State: MN Zip: 56087 County: Brown

Name of Chief Executive Officer (CEO): Fr. Jeremy Kucera

CEO Daytime Phone: 507-723-4137 CEO Email: straphael@newulmtel.net

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☑ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church of St. Raphael

Physical Address (do not use P.O. box): 20 W Van Dusen Street

Check one:

☑ City: Springfield Zip: 56087 County: Brown

☐ Township: Zip: County:

Date(s) of activity (for raffles, indicate the date of the drawing): September 13, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☑ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title:_____ Date:_____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: _____

Signature of County Personnel:

_____

Title:_____ Date:_____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer:_____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr. Jeremy Kucera

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. Raphael

Previous Gambling Permit Number: X- 08005-25-058

Minnesota Tax ID Number, if any: 8352025

Federal Employer ID Number (FEIN), if any: 41-0701934

Mailing Address: 20 W Van Dusen Street

City: Springfield State: MN Zip: 56087 County: Brown

Name of Chief Executive Officer (CEO): Fr. Jeremy Kucera

CEO Daytime Phone: 507-723-4137 CEO Email: straphael@newulmtel.net

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☑ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church of St. Raphael

Physical Address (do not use P.O. box): 20 W Van Dusen Street

Check one:

☑ City: Springfield Zip: 56087 County: Brown

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): October 31, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: _____

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr. Jeremy Kucera

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. Raphael

Previous Gambling Permit Number: X- 08005-25-056

Minnesota Tax ID Number, if any: 8352025

Federal Employer ID Number (FEIN), if any: 41-0701934

Mailing Address: 20 W Van Dusen Street

City: Springfield State: MN Zip: 56087 County: Brown

Name of Chief Executive Officer (CEO): Fr. Jeremy Kucera

CEO Daytime Phone: 507-723-4137 CEO Email: straphael@newulmtel.net

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☑ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church of St. Raphael

Physical Address (do not use P.O. box): 20 W Van Dusen Street

Check one:

☑ City: Springfield Zip: 56087 County: Brown

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): June 5, 2026

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☑ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print County Name: _____

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr. Jeremy Kucera

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

GENERAL SERVICE AGREEMENT

THIS GENERAL SERVICE AGREEMENT (the "Agreement") is dated this _____day of _____, _____.

CLIENT	CONTRACTOR
City of Springfield, MN 2 E. Central St., Springfield, MN 56087 (the "Client")	Audio Video Integrations LLC 27071 Mueller Pl, Ste. 3, Sioux Falls, SD 57108, USA (the "Contractor")

BACKGROUND

A. The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide services to the Client.

B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

SERVICES PROVIDED

1. The Client hereby agrees to engage the Contractor to provide the Client with the following services (the "Services"):

- Design a fully functional audio video solution for the City of Springfield, MN.

2. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Services to the Client.

TERM OF AGREEMENT

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in this Agreement. The Term may be extended with the written consent of the Parties.

PERFORMANCE

4. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

CURRENCY

5. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in USD (US Dollars).

COMPENSATION

6. The Contractor will charge the Client for the Services as follows (the "Compensation"):

7. Payment Terms:

   Current contract total for hardware and services: $97,482.67 USD (see invoice)
   Project Down Payment: 65% of project total due upon acceptance of the bid.

   Project Closing Payment: Upon completion of the project, the remaining 35% is due.

   Pricing includes equipment and labor as listed above. This proposal does not include any additional provisions for items outside of the identified scope of work. Any additional additions, changes, and modifications will result in project-scope change orders. Financial charges for change orders will be determined on a case-by-case basis, charges will be determined on a time + material basis.

   Late Fee Terms: Upon issuance of scheduled payment date, AVI reserves the right to add late fee charges in the case of non-payment before the specified due date. This late fee payment will be determined on a case-by-case basis and may be waived if explicitly written by and signed by an authorized AVI employee and the client. Late fee standards: First non-payment: $125 late payment fee and a 3.5% charge based on remaining project balance.
   Project Terms:

   The Client is responsible for providing 110v/220v power at the predetermined locations to power equipment. The Client is also responsible for providing an internet connection, Wi-Fi and or LAN, and necessary access to the network, and/or personnel to access the network, including the ability to manage ports and set up subnets if needed. For projects that require a computer, the client will need to provide the computer. AVI is not responsible for acquiring, updating, setting up, assuring compatibility, or any other matter related to computers. Because of security concerns, compatibility, and many other reasons selecting, setting up, and maintaining a computer is solely the responsibility of the client.

   AVI is not responsible for filling holes, or refinishing surfaces where materials were removed, disposing of removed materials, or any other work not explicitly stated in this proposal.

8. Invoices submitted by the Contractor to the Client are due upon receipt.

REIMBURSEMENT OF EXPENSES

9. The Contractor will be reimbursed from time to time for reasonable and necessary expenses incurred by the Contractor in connection with providing the Services.

10. All expenses must be pre-approved by the Client.

INTEREST ON LATE PAYMENTS

11. Interest payable on any overdue amounts under this Agreement is charged at a rate of 3.50% per annum or at the maximum rate enforceable under applicable legislation, whichever is lower.

TRADE SECRETS

12. Trade secrets (the "Trade Secrets") include but are not limited to any data or information, technique or process, tool or mechanism, formula or compound, pattern or test results relating to the business of the Client, which are secret and proprietary to the Client, and which give the business a competitive advantage where the release of that Trade Secret could be reasonably expected to cause harm to the Client.

13. The Contractor agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Trade Secrets which the Contractor has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will survive indefinitely upon termination of this Agreement.

OWNERSHIP OF INTELLECTUAL PROPERTY

14. All intellectual property and related material, including any Trade Secrets, moral rights, goodwill, relevant registrations or applications for registration, and rights in any patent, copyright, trademark, trade dress, industrial design and trade name (the "Intellectual Property") that is developed or produced under this Agreement, is a "work made for hire" and will be the sole property of the Client. The use of the Intellectual Property by the Client will not be restricted in any manner.

15. The Contractor may not use the Intellectual Property for any purpose other than that contracted for in this Agreement except with the written consent of the Client. The Contractor will be responsible for any and all damages resulting from the unauthorized use of the Intellectual Property.

RETURN OF PROPERTY

16. Upon the expiration or termination of this Agreement, the Contractor will return to the Client any property, documentation, records, or confidential information which is the property of the Client.

CAPACITY/INDEPENDENT CONTRACTOR

17. In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them,

and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefit for the Contractor during the Term. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Contractor under this Agreement.

RIGHT OF SUBSTITUTION

18. Except as otherwise provided in this Agreement, the Contractor may, at the Contractor's absolute discretion, engage a third-party sub-contractor to perform some or all of the obligations of the Contractor under this Agreement and the Client will not hire or engage any third parties to assist with the provision of the Services.

19. In the event that the Contractor hires a sub-contractor:

- the Contractor will pay the sub-contractor for its services, and the Compensation will remain payable by the Client to the Contractor.

- for the purposes of the indemnification clause of this Agreement, the sub-contractor is an agent of the Contractor.

AUTONOMY

20. Except as otherwise provided in this Agreement, the Contractor will have full control over working time, methods, and decision making in relation to provision of the Services in accordance with the Agreement. The Contractor will work autonomously and not at the direction of the Client. However, the Contractor will be responsive to the reasonable needs and concerns of the Client.

EQUIPMENT

21. Except as otherwise provided in this Agreement, the Contractor will provide at the Contractor’s own expense, any and all tools, machinery, equipment, raw materials, supplies, workwear and any other items or parts necessary to deliver the Services in accordance with the Agreement.

NO EXCLUSIVITY

22. The Parties acknowledge that this Agreement is non-exclusive and that either Party will be free, during and after the Term, to engage or contract with third parties for the provision of services similar to the Services.

NOTICE

23. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:

- City of Springfield, MN
  2 E. Central St., Springfield, MN 56087

- Audio Video Integrations LLC
  27071 Mueller Pl, Ste. 3, Sioux Falls, SD 57108, USA

or to such other address as either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally, (b) two days after being deposited with the postal service if served by registered mail, or (c) the following day after being deposited with an overnight courier.

INDEMNIFICATION

24. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

MODIFICATION OF AGREEMENT

25. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

TIME OF THE ESSENCE

26. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

27. Contractor guarantees that the project will be completed no later than 12-1-2026 to comply with grant regulations of this project. In addition, Contractor cannot be held liable for not meeting grant deadlines if an “Act of God” commences.

ASSIGNMENT

28. The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

ENTIRE AGREEMENT

29. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

ENUREMENT

30. This Agreement will endure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

TITLES/HEADINGS

31. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

GENDER

32. Words in the singular meaning and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

GOVERNING LAW

33. This Agreement will be governed by and construed in accordance with the laws of the State of Minnesota.

SEVERABILITY

34. In the event, any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

35. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this _____day of _____, _____.

City of Springfield, MN
Per: _____(Seal)
Officer's Name: _____

Audio Video Integrations LLC
Per: _____(Seal)
Officer's Name: _____

PIESCHEL FAMILY FOUNDATION

Mission: *To enhance the social, cultural, educational, spiritual, economic and physical quality of life in the greater Springfield community through financial support to those organizations, institutions, programs, projects or foundations that will contribute to that broad objective; to provide support for programs designed to bring those with physical or mental handicaps into the mainstream of life in their communities.*

Part 1 - Organization Making Application:

Full legal name:	Springfield Area Community Center
Complete address:	33 South Cass Avenue
	Springfield, MN 56087
Phone:	507-723-3517
Name of Chief Officer:	Amber Dale

Mission, purpose or objective of Applicant organization:

Our mission is to provide a gathering space for cultural, educational, and social events for the Springfield area - An attractive, functional facility to promote community development and growth.

Purpose of Grant Request: A brief statement explaining the project or program for which the Grant is being requested:

Please see attached documents

Time Frame: When will the project or program begin and when will it be completed?

Begin date:	April 2026
Completion:	May 2026

Note: All requests for information must be completed in full.

Statement of Applicability: Please explain how you feel this request would help fulfill the Mission of the Pieschel Family Foundation:

Please see attached documents

Part 2- Grant Request

A. Total funds needed for project/program $6,000.00

B. Total amount of your Grant Request $6,000.00

C. Are there other sources available to assist you with the funding needed for your project? If so, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

Please see attached documents

D. If there is a difference between funds needed for your project and the requested Grant, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

Schneider Trust Fund - the funds have already been sent to us in January 2026.

E. Indicate whether the program/project will be initiated in this **current** year if the Grant awarded is less than requested.

If the grant award is less than requested, the Community Center Board would evaluate the projects and determine whether to proceed with either the statement wall project or the updated lighting and fireplace wall décor as a stand-alone improvement.

Part 3 - Other Requirements of Application

A. **Organization Approval** – If Application is submitted by individual other that the Chief Officer of the organization (i.e. President, Superintendent, Manager, Administrator, Mayor) that Chief Officer **must approve** the submission of the application.

B. **Tax Exempt Status** – Unless you have **previously** received a Grant from this Foundation, it is necessary that you provide evidence of the organization's tax exempt status under Section 501(c)(3) of the **Internal Revenue Code**. You will be asked to provide this before Grant money is disbursed. Note: The State of Minnesota Certificate of Tax Exempt Status is not necessary and **does not** fulfill this requirement.

Part 4 - Certification and Signature

A. The applicant agrees to use the funds from this Grant **solely for the purpose stated in the application** and agrees to refund any unexpended portion of the funds.

Heidi Wersal - Comm. Center Director — Amber Dale

Signature & Title — Chief Officer Approval

Heidi Wersal — Amber Dale

Printed Name & Title — Printed Name & Title

2-13-26 — 2-13-26

Date — Date

Note: Completed applications may be returned to:

Pieschel Foundation
PO Box 126
Springfield, Minnesota 56087

Grant Applications must be submitted prior to March 15, 2024.

Grants will be awarded following the close of this first quarter.

If additional space is needed to respond to these questions, please add a page.

Purpose of Grant Request: A brief statement explaining the project or program for which the Grant is being requested:

The Springfield Area Community Center recently completed several significant facility upgrades funded through a grant from the MN Department of Education, greatly enhancing the functionality and overall quality of the space. As we build on these improvements, we are seeking funding to create a decorative statement wall in the main entryway, along with some artwork to complement the newly modernized interior. We are also looking to do some decorating in the Fireside Room by the fireplace.

While the federal grant addressed essential infrastructure improvements, aesthetic enhancements such as this feature wall and the Fireside Room were not eligible expenses. The addition of premium wood panels in the entry and the addition of decorative pieces will provide a warm, welcoming first impression for guests and elevate the overall visual appeal of the facility.

This enhancement is a strategic investment in the Center's competitiveness as a regional event venue, particularly for weddings and special events. Today's clients prioritize atmosphere and design when selecting venues, and a cohesive, updated look positions our facility more strongly against neighboring event centers in the future.

Installation will be completed by our City Parks Department staff, ensuring cost-effective implementation and responsible use of grant funds.

Statement of Applicability: Please explain how you feel this request would help fulfill the Mission of the Pieschel Family Foundation:

The proposed decorative statement wall and decorative features at the Springfield Area Community Center support the Pieschel Family Foundation's mission to enhance the social, cultural, economic, and physical quality of life in the greater Springfield community.

The Community Center serves as a central gathering place for residents of all ages. It hosts weddings, educational programs, civic meetings, fundraisers, cultural events, and wellness activities, which bring individuals of many ages to the community spaces. Creating a warm, welcoming, and visually appealing venue enhances the overall experience for every person who walks through our doors, reinforcing the Center's role as an inclusive and inviting environment.

By strengthening the Center's competitiveness as an event venue, particularly for weddings and regional gatherings, this project also contributes to the local economy. Increased bookings generate revenue that supports ongoing programming, attracts visitors, and benefits local businesses such as our local caterers, floral shop, lodging providers, other local retailers, and the local golf course. The golf course exclusively sells all liquor for events at the community center, and this plays a significant role in their financial success or failure. This economic activity directly aligns with the Foundation's goal of enhancing the broader quality of life in Springfield.

Additionally, the improved aesthetic environment fosters community pride and encourages greater participation in social, cultural, and educational activities held at the facility. A welcoming and modern atmosphere helps ensure that individuals feel comfortable and valued in a space designed for community connection.

Through this project, the Community Center continues to serve as a cornerstone for engagement, inclusion, and increased community development in Springfield, advancing the Pieschel Family Foundation's mission.

Are there other sources available to assist you with the funding needed for your project? If so, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

The Center received $2,300 from an estate fund that potentially could be applied toward this project.

To maximize available resources, the City's Parks Department will complete all installation work at no cost, ensuring grant and local dollars are used efficiently and stretch as far as possible.

PIESCHEL FAMILY FOUNDATION

Mission: *To enhance the social, cultural, educational, spiritual, economic and physical quality of life in the greater Springfield community through financial support to those organizations, institutions, programs, projects or foundations that will contribute to that broad objective; to provide support for programs designed to bring those with physical or mental handicaps into the mainstream of life in their communities.*

Part 1 - Organization Making Application:

Full legal name:	Springfield Public Library
Complete address:	120 N Cass Avenue
	Springfield MN 56087
Phone:	507-723-3510
Name of Chief Officer:	Amber Dale

Mission, purpose or objective of Applicant organization:

The Springfield City Library actively connects with its diverse community and provides effective resources and a safe space for all. Our Library is a hub for free access to information and technology, social and civic engagement, and support of personal enrichment, well-being, and lifelong learning

Purpose of Grant Request: A brief statement explaining the project or program for which the Grant is being requested:

These funds will support the development of inclusive activities and events for all ages throughout the year, expanding access to educational, cultural, and community-building opportunities. Children's reading skills often take a dip during the summer months. The Springfield Public Library recognizes this issue and is dedicated to helping children maintain their literacy skills during the summer break. Our Summer Reading is designed to provide children and families with the resources and incentives they need to stay engaged with educational activities.

Time Frame: When will the project or program begin and when will it be completed?

Begin date:	05/01/2026
Completion:	12/31/2026

Note: All requests for information must be completed in full.

Statement of Applicability: Please explain how you feel this request would help fulfill the Mission of the Pieschel Family Foundation:

At the Springfield Public Library, we fulfill our mission by providing free programs, services, and welcoming spaces for all. This request supports year-round programming that strengthens literacy and community connection. Our Summer Reading Program helps prevent the summer slide by keeping children engaged in learning, while programs such as cooking classes, author visits, and music events offer enriching experiences for all ages.

Part 2- Grant Request

A. Total funds needed for project/program 3,000

B. Total amount of your Grant Request 3,000

C. Are there other sources available to assist you with the funding needed for your project? If so, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

Traverse des Souix offers subgrants for educational programming through the Arts and Cultural Heritage Fund. Not all programs fit into the guidelines for subgrants. The Library also receives some funds from our local American Leigon to help fund our Summer Reading Program.

D. If there is a difference between funds needed for your project and the requested Grant, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

Each year the Library creates a budget. One of the line items is for the Summer Reading Program/Library Events/Activities. Each year we hope that we have budgeted an amount close to what is needed for our program to run smoothly.

E. Indicate whether the program/project will be initiated in this **current** year if the Grant awarded is less than requested.

The Summer Reading Program will be offered for the Summer of 2026. This program is a vital resource to our communities children.
Other events/activities are scheduled throughout the year.

Part 3 - Other Requirements of Application

A. **Organization Approval** – If Application is submitted by individual other that the Chief Officer of the organization (i.e. President, Superintendent, Manager, Administrator, Mayor) that Chief Officer **must approve** the submission of the application.

B. **Tax Exempt Status** – Unless you have **previously** received a Grant from this Foundation, it is necessary that you provide evidence of the organization's tax exempt status under Section 501(c)(3) of the **Internal Revenue Code**. You will be asked to provide this before Grant money is disbursed. Note: The State of Minnesota Certificate of Tax Exempt Status is not necessary and **does not** fulfill this requirement.

Part 4 - Certification and Signature

A. The applicant agrees to use the funds from this Grant **solely for the purpose stated in the application** and agrees to refund any unexpended portion of the funds.

Signature & Title	Chief Officer Approval
Erin Meine, Library Director	
Printed Name & Title	Printed Name & Title
02/17/2026	
Date	Date

Note: Completed applications may be returned to:

Pieschel Foundation
PO Box 126
Springfield, Minnesota 56087

Grant Applications must be submitted prior to March 15, 2024.

Grants will be awarded following the close of this first quarter.

If additional space is needed to respond to these questions, please add a page.

PIESCHEL FAMILY FOUNDATION

Mission: *To enhance the social, cultural, educational, spiritual, economic and physical quality of life in the greater Springfield community through financial support to those organizations, institutions, programs, projects or foundations that will contribute to that broad objective; to provide support for programs designed to bring those with physical or mental handicaps into the mainstream of life in their communities.*

Part 1 - Organization Making Application:

Full legal name:	City of Springfield- Springfield Public Library
Complete address:	120 N Cass Avenue
	Springfield MN 56087
Phone:	507-723-3510
Name of Chief Officer:	Amber Dale

Mission, purpose or objective of Applicant organization:

The Springfield City Library actively connects with its diverse community and provides effective resources and a safe space for all. Our Library is a hub for free access to information and technology, social and civic engagement, and support of personal enrichment, well-being, and lifelong learning.

Purpose of Grant Request: A brief statement explaining the project or program for which the Grant is being requested:

The Juried Art Show is an annual event designed to provide a dynamic platform for local artists to showcase their talents while engaging the Springfield community with a culturally enriching experience. The show brings together artists from various mediums and backgrounds, allowing them to present their work to an appreciative and diverse audience. This event creates a space where the creative expression of local talent is recognized, celebrated, and supported, ensuring that artists have an opportunity to share their passion and expand their professional networks.

Time Frame: When will the project or program begin and when will it be completed?

Begin date:	10/14/2026
Completion:	11/25/2026

Note: All requests for information must be completed in full.

Statement of Applicability: Please explain how you feel this request would help fulfill the Mission of the Pieschel Family Foundation:

The Juried Art Show requires funding to cover essential operating costs and ensure a high-quality experience for both artists and visitors. The grant funds will be used to support the following critical areas: Advertising and Promotion, Artist Prizes, Professional Fees and Mileage for the Judge, and Improvements and Maintenance for the Altermatt Room.

Part 2- Grant Request

A. Total funds needed for project/program 7,000

B. Total amount of your Grant Request 7,000

C. Are there other sources available to assist you with the funding needed for your project? If so, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

D. If there is a difference between funds needed for your project and the requested Grant, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

E. Indicate whether the program/project will be initiated in this **current** year if the Grant awarded is less than requested.

Part 3 - Other Requirements of Application

A. **Organization Approval** – If Application is submitted by individual other that the Chief Officer of the organization (i.e. President, Superintendent, Manager, Administrator, Mayor) that Chief Officer **must approve** the submission of the application.

B. **Tax Exempt Status** – Unless you have **previously** received a Grant from this Foundation, it is necessary that you provide evidence of the organization's tax exempt status under Section 501(c)(3) of the **Internal Revenue Code**. You will be asked to provide this before Grant money is disbursed. Note: The State of Minnesota Certificate of Tax Exempt Status is not necessary and **does not** fulfill this requirement.

Part 4 - Certification and Signature

A. The applicant agrees to use the funds from this Grant **solely for the purpose stated in the application** and agrees to refund any unexpended portion of the funds.

Signature & Title	Chief Officer Approval
Erin Meine, Library Director	
Printed Name & Title	Printed Name & Title
02/17/2026	
Date	Date

Note: Completed applications may be returned to:

Pieschel Foundation
PO Box 126
Springfield, Minnesota 56087

Grant Applications must be submitted prior to March 15, 2024.

Grants will be awarded following the close of this first quarter.

If additional space is needed to respond to these questions, please add a page.

PIESCHEL FAMILY FOUNDATION

Mission: *To enhance the social, cultural, educational, spiritual, economic and physical quality of life in the greater Springfield community through financial support to those organizations, institutions, programs, projects or foundations that will contribute to that broad objective; to provide support for programs designed to bring those with physical or mental handicaps into the mainstream of life in their communities.*

Part 1 - Organization Making Application:

Full legal name: Springfield Volunteer Fire Department
Complete address: 8 N. Cass Avenue - PO Box 17
Springfield, MN 56087
Phone: 507-220-8589
Name of Chief Officer: Chris Gartner - Fire Chief

Mission, purpose or objective of Applicant organization:

To provide fire and rescue services to the City of Springfield and surrounding rural areas. We also provide services to our neighboring fire departments through mutual aid agreements.

Purpose of Grant Request: A brief statement explaining the project or program for which the Grant is being requested:

Our grant request is to update our thermal imaging equipment with the purchase of one new thermal camera at the cost of $8,550.00. Currently we are using two thermal imaging cameras, one manufactured in 2010, the other in 2013. The problem with the current cameras is that the batteries do not last long, and replacement batteries are no longer available. Our hope is to replace one of the cameras in 2026, and maybe the other camera in 2027 or 2028.

Time Frame: When will the project or program begin and when will it be completed?

Begin date: Spring 2026
Completion: Spring 2026

Note: All requests for information must be completed in full.

Statement of Applicability: Please explain how you feel this request would help fulfill the Mission of the Pieschel Family Foundation:

The Pieschel Family Foundation has supported the Springfield Fire Department for many years. We feel the request for funding to update one of our thermal cameras would allow the fire department to continue to provide good services to the businesses and residents of our community. The fire department purchased its first thermal camera in 1997 at a cost of about $25,000.00. Part of that funding came from the Pieschel Foundation. That camera was in service until 2010 when it was updated to our current one.

Part 2- Grant Request

A. Total funds needed for project/program $8,550.00

B. Total amount of your Grant Request $6,550.00

C. Are there other sources available to assist you with the funding needed for your project? If so, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

Currently we do have about $2,000.00 set aside for the purchase of a new thermal camera. These funds have come from donations we have received, our calendar project, and our Riverside Days pork chop supper.

D. If there is a difference between funds needed for your project and the requested Grant, please indicate the source of the additional funding needed to complete the project/program and when you expect it to be available to you.

We would need to raise the additional funding through fundraisers such as our calendar project and Riverside Days pork chop supper. We would also continue to save up donations received from members of the community for the purchase.

E. Indicate whether the program/project will be initiated in this **current** year if the Grant awarded is less than requested.

The purchase of the thermal camera would need to be delayed until we are able to raise the funds needed, which could be 2027 or 2028.

Part 3 - Other Requirements of Application

A. **Organization Approval** – If Application is submitted by individual other that the Chief Officer of the organization (i.e. President, Superintendent, Manager, Administrator, Mayor) that Chief Officer **must approve** the submission of the application.

B. **Tax Exempt Status** – Unless you have **previously** received a Grant from this Foundation, it is necessary that you provide evidence of the organization's tax exempt status under Section 501(c)(3) of the **Internal Revenue Code**. You will be asked to provide this before Grant money is disbursed. Note: The State of Minnesota Certificate of Tax Exempt Status is not necessary and **does not** fulfill this requirement.

Part 4 - Certification and Signature

A. The applicant agrees to use the funds from this Grant **solely for the purpose stated in the application** and agrees to refund any unexpended portion of the funds.

Chris Gartner Fire Chief

Signature & Title

Chris Gartner - Fire Chief

Printed Name & Title

February 25, 2026

Date

Chief Officer Approval

Amber Dale - City Manager

Printed Name & Title

February 25, 2026

Date

Note: Completed applications may be returned to:

Pieschel Foundation
PO Box 126
Springfield, Minnesota 56087

Grant Applications must be submitted prior to March 15, 2024.

Grants will be awarded following the close of this first quarter.

If additional space is needed to respond to these questions, please add a page.

Bullard®

QXT

Simplicity and longevity define the Bullard QXT Thermal Imager, equipped with X Factor technology and the industry's longest battery run time. With the QXT, firefighters can focus on seeing the most critical details so they can make life-saving decisions while in the heat of the fire.



INNOVATIONS for the Fire Service

The Bullard QXT is designed not only for long-lasting service on the front line but also low total cost of ownership in the back office. It is purpose-built for today's fire service including the industry's:

- **Longest battery run time**
- **Best image quality**
- **Most desired form factor**
- **First wireless charging systems**
- **Proven durability**
- **Leading warranty**

Unmatched PERFORMANCE

The image clarity you have come to expect from the X Factor Family is further refined in the QXT. Equipped with an ultra-high performance LCD display that greatly increases brightness and contrast, the QXT lets firefighters see more clearly in smoke and direct sunlight. Bullard's QXT can exceed eight hours of continuous run time for the ultimate performance in fire conditions.

ADVANCED Features

The Bullard QXT is loaded with advanced features including Super Red Hot colorization, intuitively highlighting high-heat scenes in brilliant shades of yellow, orange, and red, and temperature measurement in numeric and relative heat indicator formats. Optional features include Bullard's exclusive Electronic Thermal Throttle®, which enables firefighters to optimize scenes with the touch of a button, 2X/4X Digital Zoom that allows firefighters to get closer to the action, and Bullard's SceneCatcher Digital Video Recorder that allows firefighters to capture five hours of video and store hundreds of still images.



Electronic Thermal Throttle®

SIMPLE Operation

Like the popular LDX, Bullard's QXT is distinguishable from other thermal imagers by its uniquely focused compact ergonomics designed specifically for the fire service. The imager's power button design enables easy powering on and off with a gloved hand. Additionally, multiple colors are available for departmental identification. The wireless charging systems are compact, simple, and allow for easy continuous use.



Bullard TOUGH

The QXT is built Bullard Tough for the way firefighters work. The imager comes **standard** with a five-year, industry-leading warranty not only on the QXT but also on the battery.

SEE THE CLARITY.

X FACTOR

THERMAL IMAGERS

March 2026

www.bullard.com

MADE IN THE U.S.A.

Bullard QXT

Technical Specifications



Physical

Configuration	Small Handheld Thermal Imager
Weight (w/ battery)	2.4 lbs. (1.09 kg)
Dimensions	H 5.4" (137 mm), W 4.6 (117 mm), L 8.2" (208 mm)
Housing Material	Ultem® Thermoplastic
Upper Housing Colors	Red (standard), Metallic Blue, Blue, Yellow, Lime-Yellow, Orange, White, Black
Lower Housing Color	Black

Electrical

Power Source	Lithium-ion Rechargeable Battery
Battery Capacity	6400 mAh
Battery Cycles	> 800 @ 70% Capacity
Start-up Time	< 4 Seconds
Operating Time	>6 hours (with or without DVR operating); 7-8 hours in routine conditions
Recharge Time	5 hours from fully depleted

Infrared Detector

Detector Type	Microbolometer
Detector Sensing Material	Vanadium Oxide
Detector Resolution	320 x 240 or 240 x 180
Spectral Response	7-14 μ
Update Rate	60 Hz
NETD	< 30 mK
Dynamic Range	1100° F
Pixel Pitch	17 μm
Video Polarity	White-Hot

Lens

Material	Germanium
Field of View	31° V x 40° H
Focus	1 m to ∞
Speed	f/1.3

Display

Type	Digital, Liquid Crystal Display (LCD)
Size	3.5" (89 mm) Diagonal TFT Active Matrix
Pixel Format	RGB
Brightness	500 cd/m2 (minimum)
Contrast Ratio	350:1 (typical)
Viewing Angle (Typical)	Top = 60°, Bottom = 40°, Left / Right = 60°

Standard Features

Temperature Measurement	Numeric and Bar Style
Super Red Hot Colorization	Engages automatically above 500°F

Optional Features and Accessories (if so equipped)

Electronic Thermal Throttle	Blue Hot Spot Colorization (Manually activated)
Digital Zoom	2X/4X
SceneCatcher	Digital Video Recorder (DVR)
Video Format	NTSC
Video File Type	AVI
Video Image Size	720 x 480
Video Record Time	5.5 hours
Connection	Micro USB
Retract Strap	
Hard Case	

Charging Systems

Wireless Desktop Charging System (standard)

Wireless Truck Mount Charger (optional)

Performance

500° F (260° C) Heat Resistance	5 minutes with no damage to electronics
300° F (150 °C) Heat Resistance	15 minutes of continued operation with no damage
-4° F (-20° C) Cold Resistance	Continued operation
Water Resistance	IP67
Impact Resistance	2 meter drops on concrete with no damage
Hazardous Locations	NEC/CEC Class 1, Division 2 ANSI/ISA-12.12.01-2015 CSA-C22.2 No. 60079-0:15 IEC 60079-0:2011, MOD
Encapsulation	IP6X (ANSI/IEC 60529)
Radiated Emissions	FCC 47 CFR Part 15B EN 55022:2006
Electromagnetic Immunity	IEC 61000-6-1:2005 EN 55024:2010
Internal Battery	UN/DOT 38.3 IEC 62133 2nd edition

Warranty

Five (5) years on both thermal imager and battery

Accessories



Wireless Truck Mount Charger



Wireless Desktop Charger (included as standard)



Retract Strap

Americas:
Bullard

Europe:
Bullard GmbH

Asia-Pacific:
Bullard Asia Pacific Pte. Ltd.
#04-03
387383
+65-6745-0556
Fax: +65-6745-5176

www.bullard.com

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Electronic Thermal Throttle is a registered trademark of Bullard
Ultem is a registered trademark of General Electric
8594 (1216)

SPRINGFIELD CVB - 2026

CVB BOARD – 3 year terms
No term limits as of 2026
As of 3/6/2026

►Clayton Beyer (2021-2027) 2nd term,

►Dotty de Lambert (through 2026)
completing term

►George Tauer (2026-2028) 3rd term

►Wendy Krier
(Microtel Representative)
2026 Vice-Chair
13 South Marshall Avenue - Springfield
aps@newulmtel.net
507-723-4225

►Amy Boettger AMPA Rentals
(Representative)
24 North Cass Avenue - Springfield
amparentals@gmail.com

►Heidi Wersal
(Campground/City Representative)
2026 Chair
33 South Cass Avenue - Springfield
heidi.wersal@springfieldmn.org
507-723-3517

►John Ryan – EDA Representative

►Denise Gicker – Secretary
33 South Cass Avenue – Springfield
spfdchamber@newulmtel.net
507-723-3508

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State of Minnesota

Electronic License System
Registration and Titling Agent Contract
Deputy Registrar of Motor Vehicles

SWIFT Contract Number: 284583

Agent Number: 99121

This Contract is between the State of Minnesota, acting through its Commissioner of the Department of Natural Resources ("State") and

_____ d/b/a _____
"Agent" (Corporation or Owner) (Business Name)

_____
(Street Address)

_____
(City) (State) (Zip Code) (County)

_____
(Authorized Representative for Corporation or Owner)

State and Agent may be referred to jointly as "Parties."

Recitals

1. Under Minn. Stat. § 84.027, subd. 15 and other applicable law, the State is authorized to appoint Agents to sell electronic licenses under the Electronic License System (ELS).

2. The Agent has filed an application with the State to become an Agent and represents that it is duly qualified and willing to perform the services in this agreement.

Accordingly, the Parties agree as follows:

Contract

1. **Term of Contract**

1.1 Effective date. The date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2.

1.2 Expiration date. This contract will remain in effect for five years or until the State's current ELS Contract No. 284082 is terminated, canceled, or suspended, whichever may occur first. The State shall provide the Agent thirty (30) days written notice of termination if this Contract is terminated prior to the five-year Contract term.

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1.3 This Contract may be extended by written agreement of the parties. The parties agree that if Contract No. 284082 is extended, this Contract will be automatically extended. The Agent shall be notified of said extension in writing. The Agent may reject the extension by submitting a written notification to the State rejecting the extension. The notice of rejection must be sent within thirty (30) days of receipt of the notice of extension.

2. Termination

2.1 **Termination.** Notwithstanding the requirements of Section 1, this Contract may be terminated by mutual written agreement of the parties. The State may also elect to unilaterally terminate, cancel, revoke, or suspend this Contract with or without cause. Provided however, that in accordance with Minn. Stat. § 97A.485, Subd. 3 the State shall provide a five (5) day written notice of said termination, revocation, or termination.

2.1.1 Request for Reconsideration. Within thirty (30) days of the receipt of a notice of termination, the Agent may submit a "request for reconsideration" requesting the State reconsider the termination or suspension. A notice of termination is deemed received by the Agent three days after posting in the U.S. mail. A request for reconsideration will include a written statement setting forth the Agent's legal, factual, or equitable arguments for rescission of the termination, along with any supporting documents. State may request the Agent submit additional facts or documents before making a final decision. State, after considering any additional facts or documents submitted by the Agent, will decide whether or not to revoke the termination of this Contract. All decisions will be final. If a termination is revoked – any further violations of this contract will result in immediate termination of the Contract under this section without right to reconsideration.

2.1.2 ELS Equipment Return at Termination. Within thirty (30) days of termination, the Agent shall return the ELS Equipment to the State's ELS vendor as directed by the State. If the ELS equipment is not returned to the ELS vendor within the thirty (30) day period, the ELS Equipment deposit required in Section 4.15.2 shall be forfeited.

2.1.3 Final Reconciliation of Agent Account. Within thirty (30) days of termination, the STATE shall perform a final reconciliation of the Agent's account. This reconciliation will identify any outstanding payments owed by the Agent to the State. The STATE will provide the Agent with written notice of any final payment due within forty-five (45) days of termination.

2.1.4 Payment of Outstanding Amounts. Upon receipt of the notice of final payment due, the Agent shall remit the outstanding payment to the STATE within thirty (30) days. The notice of final payment is considered to be received by the Agent three (3) days after being deposited in the United States mail.

2.1.5 Failure to Pay. If the agent fails to make the final payment within the prescribed period, the outstanding debt will be referred to the State's collection system for further action.

2.1.6 State's Ongoing Right to Collect ELS Fees. The State's right to collect for license fees shall continue for 120 days after the Notice of Termination.

2.2 **Suspension.** All suspensions shall be immediate. Within twenty-four (24) hours of a suspension, the State shall provide the Agent of written notice of the suspension. Notice is deemed complete upon mailing by depositing in the U.S. Mail.

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2.2.1 Request for Reconsideration. Within thirty (30) days of the receipt of a notice of suspension, the Agent may submit a "request for reconsideration" requesting the State reconsider the termination or suspension. A notice of suspension is deemed received by the Agent three days after posting in the U.S. mail. A request for reconsideration will include a written statement setting forth the Agent's legal, factual, or equitable arguments for rescission of the suspension, along with any supporting documents. State may request the Agent submit additional facts or documents before making a final decision. State, after considering any additional facts or documents submitted by the Agent, will decide whether or not to revoke the suspension of this Contract. All decisions will be final. If a suspension is revoked – any further violations of this contract will result in immediate suspension of the Contract under this section without right to reconsideration.

3. **Definitions**

Unless stated otherwise, the following terms used in this Contract are defined as follows:

3.1 "Agent" is the Corporation or Owner identified on page one (1) of this Contract.

3.2 "Automated Clearing House" (ACH) is the electronic system used to route funds from an agent bank account to the state treasury to recover funds owed to the State of Minnesota (State) for the sale of an Electronic License.

3.3 "Debt" is the amount owed by the Agent to the State for revenues collected by an agent for the sale of electronic licenses.

3.4 "Electronic License" means an application, license, pass, permit, sticker, registration, or any other future electronic transaction relating to the State's natural resource licenses as set forth in Minn Stat. § 84.027, subd. 15 issued through the electronic license system.

3.5 "Electronic Licensing System" (ELS) means the electronic system used by the State to sell the State's Electronic Licenses.

3.6 "ELS Equipment and Materials" means any terminal and printer, printer paper and such other materials necessary for the Agent to undertake its obligations under Contract.

3.7 "Fail" means that an ACH transfer is unsuccessful.

3.8 "Issuing Fee" means the payment made to the Agent. Payment shall be made on a per transaction basis at the time of each license sale made by the Agent. The amount of the per transaction Issuing Fee is established in Minn. Statutes which is attached and incorporated into this agreement as Exhibit A: Issuing Fee Schedule and is subject to amendment by legislature.

3.9 "License Transaction" means a successful sale of an electronic license through ELS by a license agent.

3.10 "Survey" means the collection of data through the ELS undertaken by State or its agents or employees.

3.11 "Suspended" or "suspension" means an Agent is prohibited from selling electronic licenses pursuant to Section 2.2 of this Contract.

4. **Agent's Duties**

4.1 The Agent, on behalf of the State, will make available for sale to the public the following types of electronic licenses: all fee and no-fee applications, licenses, passes, permits, stickers, registrations or any other future

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electronic transactions relating to the State's natural resource licenses, issued under the ELS. The Agent will do so in strict accordance with: (1) the terms contained in this Contract; (2) with all operating instructions provided by the ELS vendor and the State; and (3) in accordance will all applicable statutes, rules, and regulations. Failure to comply with these conditions or the duties outlined below shall constitute a breach of this Contract and shall be grounds for immediate termination as set forth in Section 2.

4.2 The Agent will comply with all applicable provisions of Minn. Stat. §§ 84.027 and 97A.311 and Minn. R. Ch. 6213.

4.3 The Agent shall collect Survey data as instructed by the State, its agents or employees. Surveys may include but are not limited to, the Federal Harvest Information Program Survey (HIP), and the State fish survey.

4.4 The Agent may sell electronic licenses, registrations, stickers, permits, and title transactions: all watercraft licenses, all all-terrain vehicle registrations, all snowmobile registrations, and all off-road vehicle registrations and collect any sales and use tax as required by law, only at the business location and during business hours identified in the application that is on file at the State. Electronic licenses sold must be accessible to the public. If the Agent's business hours are changed, the Agent shall notify the State within 48 hours of the change in business hours.

4.5 The Agent will, as instructed by the State, maintain State provided displays, notices or other informational materials relating to electronic licenses at the business location identified in Section 4.4.

4.6 Provide a personal computer, internet service provider, and necessary phone or network to access the administrative screen functions of the ELS for registration and titling. A broadband connection (DSL, cable modem or corporate network) is required regardless of the communications system selected by the Agent. These communication requirements may change as technology advances.

4.7 The Agent shall maintain current and accurate records of all electronic license sales transactions, as directed by the State.

4.8 The Agent shall maintain a bank account in a Federal Deposit Insurance Corporation (FDIC) insured banking association, savings association, trust company, or credit union subject to applicable federal and state banking regulations. The Agent Account must be able to accept electronic fund transfers. The Agent will provide the State with all of the account information requested by the State.

4.9 All monies minus the Issuing Fee collected by the Agent for the sale of Electronic Licenses shall be deposited in the Agent Account weekly. The Agent must permit the State, through the State Treasurer, to access the Agent Account to electronically collect and transfer, through an ACH, all money in the Account collected for the Sale of Electronic Licenses minus issuing fee to the State Treasury.

4.10 Return to the State on a weekly basis, completed application and title forms as required by the State.

4.11 Prior to commencing sales under this contract, the Agent shall provide the State a true and accurate federal Taxpayer Identification Number (TIN) verification form and a Minnesota Tax Identification number or Social Security Number. Failure to provide said information shall be grounds for immediate suspension and termination of this Contract as set forth in Section 2 of this Contract.

4.12 The Agent shall make reasonable business efforts to comply with the most recent version of the Payment Card Industry Data Security Standard (PCI DSS), promulgated by the PCI Security Standards Council.

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4.13 The Agent shall return all voided licenses to the State within 30 days from the date of sale of the voided license sale. After 60 days, cost of voided licenses will be charged to the Agent.

4.14 The Agent will allow the State to access and inspect all ELS equipment, materials, and records pertaining to this Contract during the Agent's normal business hours with or without prior notice to determine whether the Agent is operating in compliance with Minn. R. 6213.0100 to 6213.0800 and the terms of this Contract. An inspection may also be conducted by the State outside of normal business hours with the express permission of the Agent.

4.15 The following Restrictions and Exceptions apply to the sale of Electronic Licenses:

4.15.1 All electronic licenses, stickers, registrations, title transactions, and sales and use tax collected must be completed at the Agent's business location as set forth in Section 4.4. The Agent is responsible for the completion of each electronic license transaction for each electronic license sold at the Agent's place of business.

4.15.2 The Agent shall not offer for sale an electronic license for a fee other than that fee set forth in the ELS system.

4.15.3 The Contract does not supersede any agreement the Agent has pursuant to Minn. Stat. § 84.027, subd. 15 (a) (4) with an electronic bankcard issuer concerning customer convenience fee for use of a credit or bank card to purchase electronic licenses.

4.15.4 The Agent may not waive all or part of the Issuing Fee or use electronic licenses in connection with a drawing, raffle, giveaway, or other sales promotion.

4.16 Materials and Equipment:

4.16.1 The State's ELS provider shall provide the equipment and materials to the Agent as necessary to sell Electronic License through the ELS (ELS equipment). The Agent shall be solely responsible for providing a safe location for the ELS equipment and materials that protect said equipment and materials from damage, theft, and unauthorized use.

4.16.2 Except for acts beyond their control, the Agent is responsible for all lost, stolen, missing or destroyed ELS equipment and materials.

4.16.3 The Agent will be responsible for their personal computers and any services or contracts or agreements with local internet service providers.

4.16.4 The agent is required to carry insurance to insure property provided by the State.

5. State's Duties

5.1 The State shall provide at the Agents business location the ELS equipment and materials, consistent with the Agents selection under Section 4.6, necessary to permit the Agent to undertake its obligations under this Contract. In addition, the State shall provide routine maintenance and repairs of the ELS equipment. Provided, however, the State shall not be responsible for maintenance or repair of the ELS equipment attributable to abuse or neglect by the Agent or the Agent's employees.

5.2 The State shall provide appropriate training materials and a "help desk" service to answer Agent's questions and assist with problems.

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5.3 The State shall provide informational game and fish regulation materials to the Agent for distribution to licensees.

5.4 By the second business day of each week, the State shall make available the amounts to be transferred from the Agent Account to the State Treasury covering transactions in the prior week. For purposes of this provision a week commences on Tuesday of each week and ends at 11:59 pm on Monday.

5.5 The State shall provide the Agent with instructions for the transfer of funds from the Agent Account to the State Treasury and instructions for reconciling any differences between the Agent and the State regarding the amount of the transfer.

6. Authorized Representative

6.1 The State's Authorized Representative is Jeannine Johannsen, State Program Administrative Supervisor, 500 Lafayette Road, St. Paul, MN 55155, ELSAgentManagement.DNR@state.mn.us, or his/her successor.

6.2 The Agent's Authorized Representative is listed on Page 1 of this Contract.

6.3 Either Party may change its authorized representative by providing written notice of the change to the other Party.

7. Liability

7.1 The Agent shall be solely liable for all proceeds from the sale of Electronic Licenses including but not limited to losses incurred due to theft, credit card fees, credit card fraud, non-sufficient funds checks, non-payment, and counterfeit currency.

7.2 In the performance of this Contract, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or
- Breach of contract or warranty.

The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Contract.

7.3 Nothing within this Contract, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

8. Assignment, Amendments, and Contract Complete

8.1 Assignment. The Agent may neither assign nor transfer any rights or obligations under this Contract without the prior consent of the State. In the event the Agent sells its business, this Contract shall be immediately suspended and terminated pursuant to Section 2. Nothing herein precludes the Agent's business successor from submitting a request to enter into an ELS Contract with the State.

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8.2 Amendments. With the exception of Section 1, any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract or their successors in office. The Agent will notify the Authorized Representative in writing at least 30 days before any change of its business location, nature of business, or ownership.

8.3 Contract Complete. This Contract contains all negotiations and agreements between the State and the Agent. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.

9. Grounds for Suspension or Termination

9.1 Grounds for Suspension: Suspension of an Agent's rights to sell licenses as set forth in Section 2.2 may occur for any one of the following:

9.1.1 Provided false or misleading information on the Agent's application to the State.
9.1.2 While performing its duties as an Agent under this Contract, the Agent acted in a manner prejudicial to the public confidence in the integrity of the State.
9.1.3 While performing its duties as an Agent under this Contract, the Agent knowingly entered false or incorrect information, such as driver's license or public safety numbers, social security numbers, or firearms safety numbers, into a customer's file. In addition to termination of contract, may be charged with a misdemeanor.
9.1.4 Changed business location without proper notice to the State pursuant to Section 4.4.
9.1.5 Failed to return equipment that has been replaced due to equipment malfunction or issuance of updated equipment set forth in Section 4.15.
9.1.6 Used license dollars to supplement business cash flow.
9.1.7 Failed to comply with a term or condition of the Contract.
9.1.8 Committed an act that impairs the Agent's reputation for honesty and integrity related to fulfilling its duties as an Agent of the State.
9.1.9 Upon any ACH fail.
9.1.10 For any other reason set forth in Minn. Stat. § 97A.485 subd 3.

9.2 Grounds for Termination. Termination of an Agent's rights to sell licenses as set forth in Section 2.1 may occur for any one of the following:

9.2.1 Providing false or misleading information on the Agent's application to the State.
9.2.2 While performing its duties as an Agent under this Contract, the Agent acted in a manner prejudicial to the public confidence in the integrity of the State.
9.2.3 While performing its duties as an Agent under this Contract, the Agent knowingly entered false or incorrect information, such as driver's license or public safety numbers, social security numbers, or firearms safety numbers, into a customer's file. In addition to termination of contract, may be charged with a misdemeanor.
9.2.4 Changed business location without proper notice to the State pursuant to Section 4.4.
9.2.5 Failed to return equipment that has been replaced due to equipment malfunction or issuance of updated equipment as set forth in Section 4.15.
9.2.6 Failed to account for materials and equipment for operation of the ELS as set forth in Section 4.15.
9.2.7 Failed to comply with a term or condition of the Contract.
9.2.8 Committed an act that impairs the Agent's reputation for honesty and integrity related to fulfilling its duties as an Agent of the State.
9.2.9 Failed to properly display license point of sale materials as set forth in Section 4.5.

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9.2.10 Failed to have the financial stability or responsibility to act as an agent including, but not limited to, evidence of inadequate accounting records or a failure to maintain sufficient funds from the sale of electronic licenses in the appropriate bank account set forth in Section 4.9.

9.2.11 Misuse of ELS data. ELS data may only be used in the normal course of business for the use of processing ELS transactions set forth in Section 11.

9.2.12 Upon a third fail within a twelve-month period set forth in Section 2.1.

9.2.13 For any other reason set forth Minn. Stat. § 97A.485, subd. 3.

10. **State Audit**

Under Minn. Stat. § 16C.05, subd. 5, the Agent's books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Contract.

11. **Government Data Practices**

The Agent and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Agent under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Agent or the State.

If the Agent receives a request to release the data referred to in this clause, the Agent must immediately notify and consult with the State's Authorized Representative as to how the Agent should respond to the request. The Agent's response to the request shall comply with applicable law.

12. **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. **Affirmative Action Requirements**

The State intends to carry out its responsibility for requiring affirmative action by its Agents.

13.1 Covered Contracts and Agents. If the Contract exceeds $100,000 and the Agent employed 40 or more full-time employees on a single working day during the previous 12 months in Minnesota or in the state where it has its principal place of business, then the Agent must comply with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600.

13.2 General. Minn. R. 5000.3400-5000.3600 implements Minn. Stat. § 363A.36. These rules include, but are not limited to, criteria for contents, approval, and implementation of affirmative action plans; procedures for issuing certificates of compliance and criteria for determining an Agent's compliance status; procedures for addressing deficiencies, sanctions, and notice and hearing; annual compliance reports; procedures for compliance review; and contract consequences for non-compliance. The specific criteria for approval or rejection of an affirmative action plan are contained in various provisions of Minn. R. 5000.3400-5000.3600 including, but not limited to, Minn. R. 5000.3420-5000.3500 and 5000.3552-5000.3559.

13.3 Disabled Workers. The Agent must comply with the following affirmative action requirements for disabled workers.

AFFIRMATIVE ACTION FOR DISABLED WORKERS

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13.3.1 The Agent must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Agent agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

13.3.2 The Agent agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

13.3.3 In the event of the Agent's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minn. Stat. § 363A.36, and the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

13.3.4 The Agent agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Commissioner. Such notices must state the Agent's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.

13.3.5 The Agent must notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Agent is bound by the terms of Minn. Stat. § 363A.36, of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled persons.

13.4 Consequences. The consequences for the Agent’s failure to implement its affirmative action plan or make a good faith effort to do so include, but are not limited to, suspension or revocation of a certificate of compliance by the Commissioner, refusal by the Commissioner to approve subsequent plans, and termination of all or part of this Contract by the Commissioner or the State.

13.5 Certification. The Agent hereby certifies that it is in compliance with the requirements of Minn. Stat. § 363A.36 and Minn. R. 5000.3400-5000.3600 and is aware of the consequences for noncompliance.

14. **Workers’ Compensation Insurance.**

If applicable pursuant to Chapter 176, Agent must provide Workers’ Compensation insurance for all its employees in accordance with the statutory requirements of the State, including Coverage B, Employer’s Liability. Insurance minimum limits are as follows:

$100,000 – Bodily Injury by Disease per employee
$500,000 – Bodily Injury by Disease aggregate
$100,000 – Bodily Injury by Accident

If Minn. Stat. § 176.041 exempts Agent from Workers’ Compensation insurance or if the Agent has no employees in the State, Agent must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes Agent from the Minnesota Workers’ Compensation requirements.

If during the course of the contract the Agent becomes eligible for Workers’ Compensation, the Agent must comply with the Workers’ Compensation Insurance requirements herein and provide the State with a certificate of insurance.

Docusign Envelope ID: 82F52C8A-0FF5-4E79-B97F-12518EF56BD6

15. **Antitrust**

The Agent hereby assigns to the State of Minnesota any and all claims for overcharges as to goods and/or services provided in connection with this Contract resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota.

Docusign Envelope ID: 82F52C8A-0FF5-4E79-B97F-12518EF56BD6

1. Agent

The Agent certifies that the appropriate person has executed the Contract on behalf of the Agent as required by applicable articles, bylaws, resolutions, or ordinances.

Print Name: Justtina Erickson

Signature: _____

Title: City Clerk

Date: _____

2. State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____

Date: _____

3. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____

Date: _____

Admin ID: _____

Docusign Envelope ID: 82F52C8A-0FF5-4E79-B97F-12518EF56BD6

Exhibit A: Issuing Fee Schedule

Electronic License Sales and applicable fees can be found online at the Revisors Office. (https://www.revisor.mn.gov/)

Minn. Stat. § 97A.485 – Most G&F licenses.
Minn. Stat. § 84.7945 – OHM Trail
Minn. Stat. § 84.8035 – ORV Trail
Minn. Stat. § 84.8205 – Snow Trail
Minn. Stat. § 84.9275 – ATV Trail
Minn. Stat. § 84.791 – Dup OHM Safety
Minn. Stat. § 84.86 – Dup Snow Training
Minn. Stat. § 84.925 –Dup ATV Safety
Minn. Stat. § 97B.025 – Dup Trapper Safety (Don't use)
Minn. Stat. § 97B.015 – Dup FAS
Minn. Stat. § 85.41 – X-C Ski
Minn. Stat. § 85.46 – Horse Pass

Minn. Stat. § 84.788 – OHM (Filing fee)
Minn. Stat. § 84.798 – ORV (Filing fee)
Minn. Stat. § 84.82 – Snow (Issuing fee)
Minn. Stat. § 84.922 – ATV (Filing fee)
Minn. Stat. § 86B.415 – Watercraft (Filing fee)
Minn. Stat. § 86B.870 – Watercraft Title (Filing fee)

Minn. Stat. § 84.027 Subd. 15 (a)
(4) charge and permit agents to charge a convenience fee not to exceed three percent of the cost of the license to individuals who use electronic bank cards for payment. An electronic licensing system agent charging a fee of individuals making an electronic bank card transaction in person must post a sign informing individuals of the fee. The sign must be near the point of payment, clearly visible, include the amount of the fee, and state: "License agents are allowed by state law to charge a fee not to exceed three percent of the cost of state licenses to persons who use electronic bank cards for payment. The fee is not required by state law."

ORDINANCE NO. 459
CITY OF SPRINGFIELD, BROWN COUNTY, MINNESOTA
AN ORDINANCE ADOPTING BYLAWS FOR OPERATION OF THE SPRINGFIELD PUBLIC LIBRARY

The City Council of the City of Springfield, Minnesota does ordain:

That the City Code shall be amended to include Sections 12.20 through 12.27, as follows:

12.20 – Name and Authorization: The Springfield Public Library Board is established under the Charter of the City of Springfield and shall make operational recommendations for the Library under the direction and control of the City Manager and the City Council.

12.21 – Membership of the Board: The Library Board shall consist of up to nine (9) members, each serving a three (3) year term and appointed by the City Council. Members shall be residents of the City of Springfield; provided that up to two (2) members may be non-residents; provided that such non-residents reside within fifteen (15) miles of the Library and are users of the Library and its services.

Any Member who misses three consecutive meetings may be removed and replaced upon recommendation of the Library Board. New Members shall be appointed by the City Council. The Library Board may recommend new members for consideration by the City Council.

The City Council shall appoint a City Council member to serve as an ex officio, non-voting Member of the Board. In addition, the City Manager, City Treasurer, and additional City Council members may attend any meeting of the Board and shall have a voice but no vote at any meeting so attended.

12.22 – Responsibilities of the Library Board: The Library Board shall recommend policies for the management and operation of the Library, subject in each instance to the oversight of the City Manager and the City Council, and all applicable Minnesota State laws applicable to the Library.

The Board shall recommend written policies governing Library activities and services, including policies for the selection of library materials and the use of library materials and facilities, in each case subject to the approval of the City Manager.

The Library Board shall adopt rules of order, set a regular meeting schedule, and appoint subcommittees as it sees fit in accordance with City rules and policies.

The Library Board shall submit to the City Manager by September 1 of each year a proposed programming budget for the ensuing year. The City Manager and City Council may approve or modify the budget as part of its normal budgeting process.

12.23 – Officers: Library Board officers shall consist of a President, Vice President, and Secretary elected annually by the Library Board from among its members and may also designate board members as Financial Reviewer and/or Investment Representative. The Library Director, working through the Secretary, shall maintain minute books for the Board and provide copies to the City Clerk. The City Clerk shall be responsible for posting notice of all regular and special meetings of the Board. The City Treasurer shall be responsible for all designated Library funds and make investments as designated by the Library Board in accordance with the City Charter and rules and policies of the City. The Library Board may recommend appropriate investments for funds given to the City for the benefit of the Library.

12.24 – Meetings: Regular meetings shall be held every other month at a time to be selected by the Library Board. Special Meetings of the Library Board may be called by the President, providing proper notice is given. Board members may attend by electronic means.

There shall be a prepared agenda which may include: Call to Order, Approval of minutes of previous meetings, Financial Reports, Old Business, New Business, Committee Reports, Library Director's Report, and such other business as deemed necessary by the President.

12.25 – Collective Authority of the Board:

All decisions of the Board are made by the Board as a collective body. No individual Member may make decisions, act or speak for the Board unless specifically authorized to do so by a vote of the Board.

12.26 – Library Director: The Library Director shall have charge of the administration of the Library under the direction of the Board of Directors, the City Manager and the City Council. As an employee of the City, the Library Director shall report to the City Manager and subject to the rules and policies for City employees.

12.27 – Donated Funds: Funds donated to the City and accepted by the City Council for the benefit of the Library, and earnings thereon, shall be expended only for Library purposes.

Adopted by the City Council of Springfield, Minnesota, this 18th day of February, 2026.

_____
Lowell Helget, Mayor

ATTEST:

_____
Justtina Erickson, City Clerk

Brown County
MINNESOTA
VETERAN SERVICES

Veterans Services
PO Box 248
New Ulm, MN 56073-0248
Ph 507-233-6636
Facsimile 507-233-6708

Director of Veterans Services
Greg Peterson

County Veteran Service Officer
John Schotzko

Asst. County Veteran Service Office
Mike Montalto

1/23/2026

Springfield Mayor Lowell Helget
2 East Central Street
Springfield, MN 56087

Dear Mayor Helget,

I am writing to you as a Veterans Advocate on behalf of Terence P. Klinepeter who lives at 301 N Washington Ave. Mr. Klinepeter is an honorable veteran of the US Navy.

We have received the notice regarding the required repairs for the property. While we recognize the city's interest in maintaining local building standards, I am requesting a formal extension/stay of enforcement for 342 days, or until 12/31/2026.

Due to the homeowner's status as a veteran, we are currently working with Mr. Klinepeter to coordinate resources to ensure his home is brought into compliance. Because these entities involve federal, state, and non-profit administrative timelines, we ask for your patience and cooperation. We are committed to assisting Terence to resolve these violations to Statutes and ensuring that the home remains in a safe and stable environment for this veteran.

Thank you for your consideration of this request.

Sincerely,

Greg Peterson

Greg Peterson
Director of Veterans Services
greg.peterson@browncountymn.gov

cc: Terence Klinepeter
American Legion Post 257

CITY OF SPRINGFIELD

RESOLUTION #26-031104

RESOLUTION DELAYING ENFORCEMENT OF RESOLUTION #25-121708

WHEREAS, the City of Springfield previously passed Resolution No. No. 25-121708 declaring the building located at 301 North Washington to be a Hazardous Building under Minnesota Statutes; and,

WHEREAS, the Resolution was served on the owner of the property; and,

WHEREAS, the time has elapsed for the Owner to make repairs to the property; and,

WHEREAS, the Owner has advised the City of Springfield that he intends to repair the structure and requests more time to make repairs; and,

WHEREAS, the City of Springfield prefers the building to be repaired instead of being demolished.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Springfield:

1. The City will delay enforcement of Resolution No. 25-121708 until after July 15, 2026.

Adopted this 11th day of March, 2026, by the City Council of the City of Springfield.

_____
Lowell Helget, Mayor

_____
Justtina Erickson, City Clerk

Feb. 17, 2026

City Clerk of Springfield.

I'm writing in response to the paperwork served to me late on Feb. 6th, regarding my property at 207 N. Jefferson Ave in Springfield.

The delay in my answering this has been several things relating to this property; in getting advice on this property, since it is in the shape it is, and due to my age in being able to do a lot of this which ordinarily I'd have done on my own. I had a young man interested in purchasing it - but he is gone on vacation, but was passed onto another gentleman who advised me to have a realtor take a look at it and find a buyer who would fix it up to code such as you requested. I will be getting a phone call Thursday from him/her since the weather is supposed to be pretty unpredictable for a drive over to look at the property, but if I explain all this to whomever I speak with, we can probably get something worked out in this matter. The original buyer is still interested in purchasing it with the idea of fixing it up, and I don't want to bypass his wish at this point, but I'm reaching for ideas.

I know what is on the list of things to get fixed up, I can or could get someone to do it, but not till spring. I do not believe in having people working out in weather like we have experienced earlier this winter. I also have items to be taken out of the house but can not work in the cold to get them out. I'd have had this all done this last fall except my husband had to have surgery, which put me in dire straits to get it finished. If you could hold off until spring with most of the work to be done after spring sets in, I'd be working on it so I do not have to hire any or much of it done.

In seeing some of the things the inspector found wrong, I'll say I have never had water in my basement, via the garage. The lady who put that house on that property said there had never been any water back up far enough to go into the house; I lived there 10 years approximately and then off and on, no rains ever got heavy enough to come up to the house.

Items listed on the paperwork was about the gas meter, and electric meter. Both of those items I'd say in my estimation is for the gas company and electric company to do - not the homeowner. But I do have the gas shut off completely so no thought of an explosion happening.

I have no problems with water entering my basement from the north side of the house. There are no tell–tale signs of there having been even a trickle of water going toward the drain.

With there having been a holiday involved in this 20 day duration given me I've been unable to talk face to face with a lawyer about this matter, not sure how many people I have to go through to get to see THE lawyer himself, but this is day nine since I contacted the office and having talked with 2 other people, one of which was supposed to call me back and didn't so far. I am convinced they don't want penny-anny problems.

So, if you can give me time till spring to work on this, I'd appreciate it, as I'm not sure how this realtor proposal would work since I still have items in the house. I'd appreciate an answer back to leave me know where I stand.

I do know this property is in dire straits and needs attention. I'm not trying to ignor it such as it may look. In about a month I'd hope that the weather will start to clear up and get warmer. I have arthritis in my lower back and joints, thus warmer weather is what I need to get things rolling, if you'll give me that amount of time. I know a contractor who can help me with the fill I need behind the house; my husband and I will be laying the block which I've had there since the deck was installed, to provide a retainer wall to keep the dirt from tumbling away. Once my parents health went to heck, I was the oldest of our family to take care of them, thus I never got back to taking care of my own property. Plus, I got a job out of state to provide me with income until I could draw social security after I had to quit my old job at 3M. I got a job I could do due to my arthritis and back giving me problems at my 3M job. It's been a long haul for me to try to get things together on this property. Lord knows it needs attention and I will give it my all. I also can't work in great heat due to heat stroke as a kid twice, so there's a fine line in which I can do this work. I will hire the siding to be put on also. At least from the outside it should look nice.

Please leave me know if you will work with me on this. I know it has been in neglect for some time, but this has to be fixed up.

Thanks, Joann Kilmer
(507) 215-7404

CITY OF SPRINGFIELD, MINNESOTA

RESOLUTION NO. 26-031102

A RESOLUTION ESTABLISHING THE LOCATION OF THE CITY OF SPRINGFIELD COMPOST SITE AND ADOPTING RULES FOR ITS USE

WHEREAS, the City of Springfield ("City") operates a municipal compost site for the collection and processing of organic yard waste materials; and

WHEREAS, the City Council finds it necessary to formally establish the official location of the City compost site; and

WHEREAS, the City Council desires to adopt clear rules governing the use of the compost site to ensure safe, efficient, and equitable access for residents and businesses of the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Springfield as follows:

1. Establishment of Compost Site Location.

   The official location of the City of Springfield Compost Site is hereby established as PID 003.010.004.16.160, with an E911 address of 40254 180th Street West, Springfield, MN 56087.

2. Compost Site Rules:

   SPRINGFIELD COMPOST SITE

   - Compost from properties located within the City of Springfield only.

   - Compost includes grass clippings, flowers, garden vegetation, leaves.

   - No dumping of bags, boxes, appliances, dimensional lumber, tree stumps, or trash of any kind.

   -No brush or logs larger than 12 inches in diameter.

3. Enforcement and Administration.

   The City Manager, Public Works Supervisor, or their designees are authorized to adopt operational rules, enforce these regulations, and deny access to any user who violates the rules of the compost site.

4. Effective Date.

This Resolution shall take effect upon its adoption and posting of rules at the designated site.

Adopted by the Springfield City Council on this 11th day of March 2026.

CITY OF SPRINGFIELD

_____

Mayor Lowell Helget

Attest:

_____

City Clerk Justtina Erickson

ORDINANCE NO. 460

CITY OF SPRINGFIELD, BROWN COUNTY, MINNESOTA

AN ORDINANCE AMENDING SECTION 18.04, SUBDIVISION 5, AND SECTION 18.15, SUBDIVISION 14, OF THE SPRINGFIELD CITY CODE

The City Council of the City of Springfield, Minnesota, ordains:

I. That Subdivision 5 of Section 18.04 of the City Code be amended to add paragraph K. as follows:

K. Zero lot line dwellings.

Zero lot line dwellings with two or more attached single-family units are permitted in the R-1 residential district in accordance with the following:

1. Lot Requirements. The lot or parcel on which such attached single-family units intended for separate ownership are located must be subdivided in accordance with the requirements of Section 18.15 so that each unit is located on its own lot. The resulting lots must each have a minimum width of 60 feet, minimum depth of 100 feet, and minimum lot size of 6,000 square feet, except that dwellings with a common wall on both sides shall have a minimum width of 30 feet and a minimum lot size of 3,000 square feet. The common lot line of such separate lots must correspond with the shared common wall.

2. Setbacks. Each lot must meet district setback requirements, except that shared walls may be placed on the common lot line.

3. Parking. Each dwelling unit must independently meet requirements for off-street parking.

4. Utilities. Each unit shall have separate water and sewer services unless otherwise approved by the City.

5. Ownership/Subdivision. Prior to or at the time the resulting lots are transferred into separate ownership, a recorded agreement addressing shared walls, rooflines, and any common exterior elements is required.

II. That Subparagraph 4. of paragraph A of Subdivision 14 of Section 18.15 of the City Code be amended to read as follows:

4. Findings Required for Approval. In order for the Zoning Administrator to grant approval for a proposed administrative subdivision, each of the provisions shown below shall be met:

a. A subdivision shall not create more than two (2) lots, except that where the subdivision involves construction of one or more zero lot line dwellings, up to four (4) lots may be created after construction is complete.

b. All necessary utility and drainage easements are provided for.

c. All lots to be created by the subdivision conform to lot area and width requirements established for the zoning district in which the property is located.

d. The proposed administrative subdivision is in compliance with the Comprehensive Plan.

e. Lots created have direct access onto a public street.

f. The property has not been divided through the provisions of this section within the previous five (5) years.

g. The subdivision meets all design and dedication standards as specified elsewhere in this Chapter.

h. All basic improvements required by this Chapter are installed in accordance with City standards.

i. No parcel of land or portion thereof shall result in buildings and/or uses becoming non-conforming.

Adopted and ordered published upon the second reading thereof at the regular meeting of the City Council held the _____ day of _____, 2026.

_____
Lowell Helget, Mayor

Attest: _____
Justtina Erickson, City Clerk

STATE OF MINNESOTA
GRANT CONTRACT AGREEMENT AMENDMENT
SWIFT Contract Number: 276623
Amendment Number: 1

Recitals

This State of Minnesota, acting through its Department of Education ("State") and City of Springfield, 2 East Central Street, Springfield, MN, UEI CL2GBMM1LNE3 ("Grantee") agree that this Amendment ("Amendment") will amend the Minnesota Multi-Purpose Community Facility Project Grant Contract Agreement ("Agreement") referenced herein. All terms and conditions set forth in the original Agreement and any subsequent amendment, but not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

Funding Information

GMS NUMBER: 11106

SWIFT Contract Number:276623

SWIFT Vendor Number: 195426

Purchase Order Number: 3000037890

State Source Code Number: 01F499

Federal Awarding Agency Name: The U.S. Department of the Treasury

Federal Award Number: CPFFN0179

Federal Award Year: 2022

Federal ALN Number: 21.029

Federal ALN Name: Coronavirus Capital Projects Fund

Subrecipient Indirect Cost Rate: *N/A*

Research and Development? ☐Yes or ☒No

Unique Entity Identifier (UEI): CL2GBMM1LNE3

UFARS Federal Finance Code Number: *N/A*

Grant Contract Agreement Amendment

1 Award and Amendment Information

1.1 Original Agreement. The Agreement has an original term from 09/16/2025 to December 31, 2026 identified as SWIFT Contract 276623 /Purchase Order 3000037890.

1.2 Prior Amendments. N/A

1.3 Items Altered.

☐Exhibit A: Specifications, Duties, and Scope of Work

☐Specifications, Duties, and Scope of Work as detailed in Clause 2

☐Exhibit B: Payment Schedule

☐Exhibit C: Other Provisions

☐Other Exhibit	☐Budget
☐Award Term (end date)	☐Other:
☒Award Amount	

1.4 Effective Date. This Amendment shall be effective on February 27, 2026, or the date the State obtains all required signatures, whichever is later.

2 Amendments

2.1 Award Amount. The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreements will not exceed ~~$331,000~~ $500,000.00.

Grant Contract Agreement Amendment Signature Page

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15

Signed: _____

Date: _____

SWIFT Contract/PO No(s): _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) has executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE OF MINNESOTA – DEPARTMENT OF EDUCATION

By: _____

(WITH DELEGATED AUTHORITY)

Title: _____

Date: _____

Minnesota Dept. of Education Distribution:

Grant Specialist: Amanda Williams, amanda.williams@state.mn.us, Ph: 651-582-8648

Authorized Representative: Liz Ferrusca, liz.ferrusca@state.mn.us, Ph: 651-582-8411

PROFESSIONAL SERVICES AGREEMENT

Bolton & Menk, Inc.
1960 Premier Drive
Mankato, MN 56001
Ph. (507) 625-4171 Fax (507) 625-4177

Date of Agreement: March 6, 2026
Bolton & Menk Project No:
Project Manager (PM): Jesse Zeig
PM Phone No. or Ext.: 507-596-2033

(Hereinafter referred to as "BMI")

Client Name: **City of Springfield** Phone No: **507-723-3500**
Client Address: **2 East Central Street** Other Phone:
Client Address: Email Contact:
City: **Springfield** State: MN Zip: 56087

(Hereinafter referred to as "Client")

☒ Client is Property Owner ☐ Client is Agent or Other (Not Property Owner)

Billing Name: Phone No:
Billing Address: Other Phone:
Billing Address: Email Contact:
City: State: Zip:

(Insert Billing Address if Different)

Property Owner Name:
Property Owner Address:
Legal Description (or attach): Outlot A of Wild Ridge Addition, City of Springfield, Brown County
Scope of Services (or attach): Establish the boundary of the property based on the legal description provided. Prepare a preliminary and final plat to subdivide 4 Lots, Fee will include the cost of mylars for recording
Fee Arrangement: **Lump Sum fee of $3050.00**
☒ Payment Due Upon Receipt of Deliverables and Invoice ☐ Retainer & Amount

Full payment is required prior to Bolton & Menk, Inc. releasing the final signed survey. Payment can be made any time after the job is started. If you plan to pay with credit card please contact us for the job number and/or invoice number so it can be entered into the payment process. A link to the credit card payment option is listed below:

https://www.e-billexpress.com/ebpp/BoltonMenk/

BMI and CLIENT agree to the Terms and Conditions as stated above and on the reverse side of this Agreement, including Limitation of Liability. The undersigned represents that it is the CLIENT and authorized to accept this Agreement. The undersigned accepts full financial responsibility for all services and costs of collection incurred by BMI, including reasonable attorney fees, in the event of Client's default, unless "Additional Guarantee of Payment" is also executed by a person(s) or firm guaranteeing payment.

CLIENT acknowledges that it is the owner of the property described above or is a legally authorized representative of the property owner with sufficient interest and authority to enter into this agreement for the purposes of making improvements to and upon the property.

Offered by Bolton & Menk, Inc.

Jesse D. Zeig L.S.
Print Name/Title

Jesse D. Zeig 03/06/2026
Signature and Date

Accepted by CLIENT:

Print Name/Title

Signature and Date

Additional Guarantee of Payment: I/We accept the Terms and Conditions as stated above and on the reverse side and personally guarantee payment of all obligations for services to be provided by BMI under this Agreement. I/We further agree to pay all costs of collection incurred by BMI, including reasonable attorney's fees.

Print Name/Title

Signature and Date

Terms and Conditions

Bolton & Menk (BMI) shall perform the services outlined in this agreement for the stated fee arrangement.

Billings and Payments: Payment is due upon receipt of services and deliverables. Invoices for BMI's services shall be submitted upon completion of such services. In all cases invoices shall be due and payable within 30 days after the invoice date. If the invoice is not paid within 30 days, BMI may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of all services being provided to the Client. BMI reserves the right to withhold any deliverables until all unpaid fees are paid in full. Amount of retainer (if applicable) will be applied to amount owed on final invoice.

Late Payments: Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance. If any portion or all of an account remains unpaid 60 days after billing, the Client shall pay all costs of collection, including reasonable attorney fees.

Access to Site: Unless otherwise stated, Client agrees to provide BMI with access to the site, including adjoining properties, for activities necessary for the performance of services. It is understood that in the normal course of work, unavoidable property damage may occur due to excavations, tree and brush trimming, marking lines, etc. BMI will take reasonable precautions to minimize damage due to its activities. The cost to correct resulting damage has not been included in the fee and the Client agrees to reimburse BMI for any costs associated with required restoration work.

Information from Client: Except as otherwise noted, Client agrees to provide BMI with all site information necessary to complete its services. This information should include current site property descriptions (from abstract, title opinion or title commitment); other legal documents affecting the site; copies of previous surveys, maps, engineering studies and plans; existing or required geotechnical reports; governmental, regulatory and utility reviews and determinations; and all other pertinent information. Client shall promptly inform BMI of any alleged defects in services provided on the project.

Ownership of Documents: All documents or electronic media prepared or furnished by BMI under this agreement shall remain the property of BMI. The Client may make and retain copies for its use in connection with this project. However, such documents may not be reused by the Client for any other project or use by others without the written consent of BMI.

Standard of Care: Professional services provided under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of BMI's profession currently practicing under similar conditions. **BMI makes no warranties, expressed or implied, or otherwise with respect to any services performed or furnished.**

Project Approvals: Due to site limitations, code interpretations, regulatory reviews, political considerations and Client directed design and improvements; BMI makes no representations as to acceptability or approvability of the project, or, zoning requests, permit applications, site and development plans, plats and similar documents. Payment of fees to BMI is not contingent upon project approval.

Certifications: Any certification provided by BMI is a professional opinion based upon knowledge, information and beliefs available to BMI at the time. Such certifications are not intended and shall not be construed as a guarantee or warranty. BMI shall not be required to certify the existence of conditions whose existence BMI cannot ascertain.

Waiver: To the fullest extent permitted by law, Client and BMI waive against each other, and the other's employees, partners, officers, agents, insurers and subcontractors, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, from any cause or causes.

LIMITATION OF LIABILITY: In recognition of the relative risks, rewards and benefits of the project to both the Client and BMI, the risks have been allocated such that the Client agrees that BMI's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claimed expenses arising out of the performance of this agreement from any cause or causes, shall not exceed the total amount of $15,000.00 or total compensation paid to BMI, whichever is greater. Such claims include, but are not limited to, BMI's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

LIEN RIGHTS - MN: Pursuant to the representations by the CLIENT in this Agreement and improvements to be made to the project property, BMI reserves the right to file a lien against the project property in the event of delinquent or non-payment of monies owed to BMI by the CLIENT. In accordance with Minnesota law, the CLIENT and PROJECT PROPERTY OWNER are hereby advised: **"(a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.**

(b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice."

Termination of Services: This agreement may be terminated by the Client or BMI should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay BMI for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

Dispute Resolution: Any claims or disputes made during or after the performance of services between BMI and the Client, with the exception of claims by BMI for non-payment of services rendered, shall first be submitted to mediation for resolution prior to initiating any other legal proceedings.

CITY OF SPRINGFIELD

RESOLUTION #26-031103
A RESOLUTION DESIGNATING AUTHORIZED SIGNERS FOR DOCUMENTS, CONTRACTS, AND AGREEMENTS ON BEHALF OF THE CITY OF SPRINGFIELD

WHEREAS, the City Manager conducts business on behalf of the City of Springfield, Minnesota, and must periodically execute documents, contracts, and agreements necessary to carry out its programs and activities; and

WHEREAS, the City of Springfield finds it necessary to formally designate authorized signers to execute such documents on behalf of the Authority;

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Springfield as follows:

1. The City Manager or the Mayor, together with the City Clerk, are hereby designated as the authorized signers for all documents, contracts, and agreements executed on behalf of the City of Springfield.
2. This authorization applies only to documents, contracts, and agreements, and does not apply to the signing of checks or other financial instruments, which are governed by separate policy.
3. This resolution shall remain in effect until amended or rescinded by action of the City Council of the City of Springfield.

Adopted this 11th day of March, 2026, by the City Council of the City of Springfield.

_____

Lowell Helget, Mayor

ATTEST:

_____

Justtina Erickson, City Clerk

CITY OF SPRINGFIELD

ORDINANCE NO. _____

AN ORDINANCE REGULATING THE KEEPING OF CHICKENS WITHIN CITY LIMITS

Section 1. Purpose

The purpose of this ordinance is to allow limited backyard chicken keeping in a manner that protects public health, safety, and neighborhood quality while minimizing nuisances related to noise, odor, and sanitation.

Section 2. Definitions

For purposes of this ordinance:

- **Chicken** means a domesticated female or neutered male fowl of the species *Gallus gallus domesticus*.
- **Hen** means a female chicken.
- **Rooster** means a male chicken capable of crowing.
- **Coop** means a fully enclosed structure designed to house chickens.
- **Run** means a fenced outdoor enclosure attached to or associated with a coop.

Section 3. Permission to Keep Chickens

A. The keeping of hens is permitted on residentially zoned property subject to the requirements of this ordinance.

B. Roosters are prohibited within City limits.

C. Chickens may only be kept for personal use. Commercial operations are prohibited.

Section 4. Number of Chickens Allowed

No more than **five (5)** hens may be kept per residential property, regardless of lot size.

Section 5. Permit Required

A. A Chicken Permit shall be required prior to keeping chickens.

B. The permit shall be issued by the City upon submission of a completed application and payment of a permit fee established by the City Council.

C. Permits are non-transferable and must be renewed annually.

Section 6. Coop and Run Requirements

A. Chickens must be housed in a coop at night and at all times when not supervised.

B. Coops and runs shall:

1. Be located in the rear yard only.
2. Be set back at least ten (10) feet from all property lines.
3. Be constructed to prevent entry by predators and rodents.
4. Provide a minimum of four (4) square feet per chicken inside the coop and ten (10) square feet per chicken in the run.

C. Coops must be kept clean, dry, and in good repair.

D. Coops may also require a zoning permit if a permanent structure is placed on the property.

E. Coops may not be located within the primary structure or home.

Section 7. Sanitation and Care

A. Feed must be stored in rodent-resistant containers.

B. Manure and soiled bedding shall be removed regularly to prevent odor and pest issues.

C. Chickens must have continuous access to food, clean water, and adequate shelter.

D. Chickens shall not be allowed to roam freely beyond the owner's property.

Section 8. Nuisance Prohibited

Chickens shall not be kept in a manner that creates excessive noise, odor, or attracts pests. Any such condition shall constitute a public nuisance.

Section 9. Inspections

The City may conduct inspections upon reasonable notice to ensure compliance with this ordinance.

Section 10. Violations and Penalties

A. Failure to comply with this ordinance may result in revocation of the Chicken Permit.

B. Violations shall be subject to administrative citation or misdemeanor penalties as provided in City Code.

C. Continued noncompliance may require removal of chickens from the property.

Section 11. Effective Date

This ordinance shall take effect upon adoption and publication.

Attest:

_____

Lowell Helget, Mayor

_____

Justtina Erickson, City Clerk

CITY OF SPRINGFIELD
RESOLUTION 26-031106
A RESOLUTION DECLARING EQUIPMENT OR PROPERTY AS SURPLUS AND AUTHORIZING THE SALE OF THE SAME.

WHEREAS, the City Council of the City of Springfield, Minnesota has been advised by staff that the following item(s) or equipment are no longer needed for current or future municipal operations:

Department	Item	Approx. Value
Library	*plastic play caterpillar*	*$200*
Library	*podium*	*$100*
Library	*wooden caterpillar book storage*	*$500*
Library	*(3) green chairs*	*$450*
Library	*wooden desk*	*$25*
Library	*wooden paper storage*	*$20*
Library	*small projector*	*$10*
Library	*VU-Lyte III Projector*	*$10*
Library	*Table top podium with microphone system (needs a new microphone)*	*$50*

AND WHEREAS, the value of this/these item(s) is estimated to be less than $25,000,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, AS FOLLOWS:

1. The council declares the property listed above as surplus.
2. The council authorizes the disposal of said property by advertising it for sale on the open market pursuant to Minn. Stat. 471.345. The city will sell this property on https://www.springfieldmn.org/ using an electronic selling process where purchasers compete for the highest price in an open and interactive environment. The minimum bid will be posted at $1 and the items will be posted for a minimum of two weeks.
3. Pursuant to Minn. Stat. 15.054, the property will not be sold to a city officer or employee who is directly involved in the auction or process pertaining to the administration and collection of sealed responses. An employee may purchase no more than one motor vehicle from the city at any one auction.
4. All sales shall be final, and the property is to be sold in “as-is” condition.
5. City staff may allow donation of the surplus equipment pursuant to the policy adopted under Resolution #25-071602.

Adopted this 11th day of March, 2026.

_____
Lowell Helget, Mayor

Attest:

_____
Justtina Erickson, City Clerk