

CITY OF SPRINGFIELD
CITY COUNCIL MINUTES
April 15, 2026 – 5PM
SPRINGFIELD AREA COMMUNITY CENTER

1. Call to Order/Pledge of Allegiance/Roll Call/Adopt Agenda

The April 15, 2026 City Council was called to order at 5:00 pm by Mayor Lowell Helget. Council Members present include Shelley Frantz, Jeanette Pidde, Nick Klisch, and Josh Anderson, and Mayor Lowell Helget. Others present include City Manager Amber Dale, City Attorney Paul Muske, City Clerk Justina Erickson, PUC Superintendent Scott Johnson, PUC Commission Member Tim Gramentz, Community Development Coordinator Heidi Wersal, Wendy Krier, and Brett Bartholomaeus.

The Pledge of Allegiance was recited. Motion by Josh Anderson, second by Shelley Frantz to adopt agenda. Yes 5, No 0, Abstained 0. Passed.

~~2. Public Hearing~~

3. Citizens' Forum

4. Consent Agenda

Motion by Nick Klisch, second by Jeanette Pidde to approve Consent Agenda. Yes 5, No 0, Abstained 0. Passed.

- a. Minutes
 - i. City Council – March 11, 2026 Council Minutes
 - ~~ii. EDA~~
 - iii. Community Facilities – February 10, 2026 Minutes
 - iv. PUC – February 24, 2026 Minutes
 - ~~v. Library~~
 - vi. Zoning – February 9, 2026 and March 9, 2026 Minutes
- b. Reports
 - i. Council Report
 - ~~ii. Gambling Report~~
 - ~~iii. Police Report~~
 - iv. Ambulance Report – 1st Quarter Report
- c. Financial
 - i. Auditing Claims & Investment Worksheet
 - ii. Approve Resolution 26-041501 Certifying Unpaid Fire Accounts to Collections
- d. Licenses & Permits
 - i. Approve 2026-2027 Liquor License

- e. Communications
- f. Miscellaneous/Other
 - i. Rec Complex Liability Waiver

5. Old Business

a. Motion to Approve Ordinance 460 Amending Section 18 Zoning Ordinance

Motion by Jeanette Pidde, second by Nick Klisch to Approve Ordinance 460 Amending Section 18 Zoning Ordinance. Yes 5, No 0, Abstained 0. Passed.

6. New Business

a. CVB Final 2025 Financial Report – Heidi Wersal

Wersal gave a brief presentation of the Final 2025 CVB Budget and 2026 Proposed Budget. Motion by Josh Anderson, second by Shelley Frantz to approve the CVB Final 2025 Financial Report. Yes 5, No 0, Abstained 0. Passed.

b. Motion to Approve Community Center Door/Trim Refinish Quote from Vogel Painting and Enter Contract- \$28,500

Wersal explained the Community Center door and trim refinish project would be funded by additional funds from the Department of Education Grant that has been approved, but waiting for the grant agreement to come. Motion by Nick Klisch, second by Jeanette Pidde to Approve Community Center Door/Trim Refinish Quote from Vogel Painting and Enter Contract - \$28,500 pending completion of the Department of Education Grant Agreement. Yes 4, No 1 (Anderson), Abstained 0. Passed.

c. Motion to Approve Police Department Roof Quote from Laraway Roofing - \$36,630.00

Dale explained that the police roof replacement has been budgeted for this year from 411 fund. Dale also included updated quotes for R-35 insulation. Motion by Nick Klisch, second by Jeanette Pidde to approve Police Department Roof Quote from Laraway Roofing - \$36,630.00 with the additional \$630.00 for R-35 insulation. Yes 5, No 0, Abstained 0. Passed.

d. Motion to Approve Pool Manager Job Description

Dale explained the pool manager job description was updated in the past but not approved by council. Motion by Jeanette Pidde, second by Shelley Frantz to approve the Pool Manager Job Description. Yes 5, No 0, Abstained 0. Passed.

Motion by Josh Anderson, second by Nick Klisch to recess the regular council meeting at 5:20 pm. Yes 5, No 0, Abstained 0. Passed.

e. Local Board of Appeal and Equalization - Begin at 5:30 p.m.

Josh Anderson opened the Local Board of Appeal and Equalization at 5:33pm. Sarah Leiner, Brown County Assessor, gave a brief presentation about the changes the county made during October 1, 2025 to September 30, 2025, affecting 2026 assessment and discussed the impact to the City of Springfield. Brett Bartholomaeus spoke on the increase of the market value on 305 N Van Buren. Diane Dunn, Brown County Appraiser, after speaking with the property owner at 104 N Cass Ave suggested changing the classification from commercial to residential to reflect the property's current use.

Motion by Nick Klisch, second by Josh Anderson to Accept the Estimated Market Value set by Brown County at 305 N Van Buren. Yes 5, No 0, Abstained 0. Passed.

Motion by Josh Anderson, second by Shelley Frantz Accept the Residential Classification for 104 N Cass Ave. Yes 5, No 0, Abstained 0. Passed.

Motion by Shelley Frantz, seconded by Josh Anderson to Adjourn the Local Board of Appeal and Equalization at 6:13 pm. Yes 5, No 0, Abstained 0. Passed.

f. Closed Session under Minn. Statute 13D.05 Subd. 3(c)(3) to Discuss the Purchase of Real Property - PID 003.000.008.07.070

Josh Anderson opened the closed session at 5:20 pm. Motion by Josh Anderson, second by Shelley Frantz to Adjourn Close Session at 5:29 pm. Yes 5, No 0, Abstained 0. Passed.

7. Mayor/City Council/Staff Reports

Motion by Josh Anderson, second by Nick Klisch to Resume Normal Council Meeting at 6:14 pm. Yes 5, No 0, Abstained 0. Passed.

Anderson expressed appreciation to the Springfield Area Ambulance Service for their response to the accident on Highway 71.

8. Adjournment

Motion by Nick Klisch, second by Jeanette Pidde to adjourn at 6:17 PM. Yes 5, No 0, Abstained 0. Passed.

Lowell Helget, Mayor

Attest:

Justtina Erickson, City Clerk