CITY OF SPRINGFIELD
CITY COUNCIL AGENDA
JULY 15, 2026 – 5PM
SPRINGFIELD AREA COMMUNITY CENTER

Join Microsoft Teams

Join the mhttps://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJjNThmMDktNzJlNi00NjliLWFhMDgtMzU1NmJkNTQxZTFm%40thread.v2/0?context=%7b%22Tid%22%3a%2206b97af8-30f1-491c-991d-bc7557e41e90%22%2c%22Oid%22%3a%223aa317f7-dae8-4c97-b73a-c4393ec9ec7d%22%7deeting now

Meeting ID: 251 890 833 008 7
Passcode: vG7NP6ey

Citizen's Forum Policy

- **Request to Speak**: Written request must be submitted to the City Clerk **at least 24 hours** in advance of scheduled meeting and must contain **full name, address, topic of discussion.**

Meeting Participation Guidelines:

- **Respectful Feedback**: Disruptive or disrespectful behavior will not be tolerated.
- **No Action on New Request**: Any new requests will **not be acted upon** during the same meeting it was presented.
- **Single Spokesperson:** If a group of individuals or several members of an organization wish to speak on the same topic, the Clerk will request that they select **one spokesperson** to represent their collective view.
- **TIME LIMIT:** Individuals will be allocated **2 minutes,** and a spokesperson will be allocated **4 minutes**.

1. **Call to Order/Pledge of Allegiance/Roll Call/Adopt Agenda**
2. ~~**Public Hearing**~~
3. **Citizens' Forum**
4. **Consent Agenda**

a. Minutes
    i. City Council – June 17, 2026
    ~~ii. EDA~~
    ~~iii. Community Facilities~~
    iv. PUC – May 26, 2026
    v. Library – May 13, 2026
    vi. Zoning – June 8, 2026
b. Reports
    i. Council Report
c. Financial
    i. Auditing Claims & Investment Worksheet
    ii. 26-071501 Certifying Unpaid Ambulance Accounts to Collections
    iii. 26-071502 Authorizing Transfer from Community Center (Fund 278) to Fund 407 in Accordance with the Capital Projects Grant from the Minnesota Department of Education
    iv. Recreation Complex Expenses January – June and Transfer of $14,681.77 to Rec. Comp.

5. Old Business

a. Motion to Approve Resolution 26-071503 Conflict of Interest Policy
b. Hazardous Buildings
    i. Motion to Approve Res 26-071507 Ordering Repair of 508 N Cass
    ii. Motion to Approve Res 26-071506 Ordering Demolition of 512 N Cass
c. Motion to Approve Ordinance 461 Regulating Feeding Wildlife within City of Springfield

6. New Business

a. Motion to Approve Contract Listing Industrial Park Lots with Reiner Real Estate
b. 1st Reading City Code Chapter 2 – Animals
c. Motion to Approve Resolution 26-071504 Transfer to 408 Fund FEMA Storm Shelter
d. Motion To Approve Resolution 26-071505 Computer Use Policy
e. Motion to Approve Variance at 507 Burns Ave
f. Community Center Liquor License

7. Mayor/City Council/Staff Reports

8. Adjournment

CITY OF SPRINGFIELD
CITY COUNCIL MINUTES
June 17, 2026 – 5PM
SPRINGFIELD AREA COMMUNITY CENTER

1. Call to Order/Pledge of Allegiance/Roll Call/Adopt Agenda

The June 17, 2026 City Council was called to order at 5:00 pm by Mayor Lowell Helget. Council Members present include Shelley Frantz, Jeanette Pidde, Nick Klisch, Josh Anderson, and Mayor Lowell Helget. Others present include City Manager Amber Dale, City Attorney Paul Muske, City Clerk Justtina Erickson, Wendy Krier, Ben Luense, Lucy Potter, Dean Potty, Leah O'Connell, Jonah Pidde, Rod Salonek, Linda Roiger, Mary Glaeseman, Sue Ladd and Doug Brown.

The Pledge of Allegiance was recited. Motion by Josh Anderson, second by Jeanette Pidde to adopt agenda. Yes 5, No 0, Abstained 0. Passed.

~~2. Public Hearing~~

3. Citizens' Forum

a. Request to move Nativity Pageant to Riverside Park - Ben Luense

Ben Luense on behalf of the Nativity Pageant requested to move pageant down in Riverside Park and use the Storm Shelter as a changing room. Anderson stated if City Staff approved of the location no council action is needed.

b. Request to Close Lincoln St. in August – Salonek's Construction

Rod Salonek spoke on behalf of Salonek Concrete and Construction and requested Council approve Lincoln St closure from Marshall Ave to O'Connell August 10-14, 2026. Salonek's will be having an auction during this time and will allow them to set up items.

Motion by Josh Anderson, second by Jeanette Pidde to add Lincoln Street closure to agenda as 6.D. Yes 5, No 0, Abstained 0. Passed.

4. Consent Agenda

Motion by Josh Anderson, second by Shelly Frantz to approve the Consent Agenda. Yes 5, No 0, Abstained 0. Passed.

a. Minutes
   i. City Council – May 20, 2026 Minutes
   ii. EDA – May 12, 2026 Minutes
   ~~iii. Community Facilities~~

iv. PUC – April 28, 2026
v. Rec-Complex – May 21, 2026 Minutes
vi. Zoning – May 12, 2026

b. Reports
i. Council Report

c. Financial
i. Auditing Claims & Investment Worksheet
ii. Resolution 26-061702 – Resolution Authorizing Transfer to Fund 228 Rec Complex

~~d. Licenses & Permits~~

~~e. Communications~~

f. Miscellaneous/Other
i. Res 26-061701 - Declaring Surplus Property
ii. Motion Approve LMC Liability Coverage Waiver Form and Not Waive Monetary Tort Limits
iii. Motion to Approve FFA & Springfield Lions to Use Airport for Pancake Breakfast August 2, 2026
iv. Res 26-061704 – Appointing a Limited Driver License Agent and Authorized Representative for the Minnesota Department of Public Safety
v. Res 26-061705 – Payroll ACH Policy

5. Old Business

a. 1st Reading Ordinance Regulating Feeding of Wildlife

Dale explained the growing issues of wildlife within the City due to being fed. This ordinance is the first reading and will come back to council for vote.

b. Motion to Approve Preliminary Plat of Wild Ridge Outlot A

Erickson explained the Zoning Commission recommended approval of the Preliminary Plat of Wild Ridge Outlot A, however, recommended designating lots as Outlots, and changing the plat name to indicate these are non-buildable lots.
Motion by Jeanette Pidde, second by Nick Klisch to Approve Preliminary Plat of Wild Ridge Outlot A with the recommended changes. Yes 5, No 0, Abstained 0. Passed.

c. Motion to Approve Carbon Reduction Program Agreement with Brown County

Dale explained the funds from the Carbon Reduction Program need to go through Brown County. This agreement outlines the terms of how the funding passes down to the city.
Motion Nick Klisch, second by Jeanette Pidde to Approve Carbon Reduction Program Agreement with Brown County. Yes 5, No 0, Abstained 0. Passed.

d. Hazardous Building - 508/512 N Cass Ave

Dale explained the reports presented were given with limited time to review and recommended any voting on the topic take place at next meeting. Property owner

Doug Brown spoke, requested 508 N Cass be taken off the list and inquired if demolition of 512 N Cass included the garage. Recommendations for Council will be brought to next meeting.

6. New Business

a. Discussion Re: Chapter 2 Animal Ordinances and Impound

Sue Ladd spoke about the increasing number of feral cats within the city, the spread of diseases, and requested guidance from Council regarding appropriate next steps to address issue. The general consensus of the council was to move forward with trapping and disposing of animals in the least costly way possible. No official action was needed as this is already allowable in the ordinance.

b. Motion to Approve 2026 Sealcoat Quote from M.R. Paving - $60,587.50

Dale explained the sealcoating quote came in under the budgeted expense.
Motion Josh Anderson, second by Jeanette Pidde to Approve the 2026 Sealcoat Quote from M.R. Paving for $60,587.50. Yes 5, No 0, Abstained 0. Passed.

c. Motion to Approve Resolution 26-091703 Conflict of Interest Policy

Dale informed Council that a Conflict of Interest policy is a requirement for Federal Grants. Concerns were discussed about the policy and Council recommended to bring back to the next meeting.

d. Motion to Approve Lincoln St. Closure between Marshall Ave and O'Connell August 10-14, 2026.

Motion by Josh Anderson, second by Jeanette Pidde to add 6. d. Lincoln St. Closure to agenda. Yes 5, No 0, Abstained 0. Passed.
Motion by Shelly Frantz, second by Nick Klisch to Approve Lincoln St. Closure between Marshall Ave and O'Connell Ave August 10-14, 2026 and hold Salonek's Concrete & Construction responsible for any damages incurred. Yes 5, No 0, Abstained 0. Passed.

7. Mayor/City Council/Staff Reports

Klisch discussed the roles of weed inspector. Motion by Josh Anderson, second by Jeanette Pidde to replace Nick Klisch with Mayor Lowell Helget as Weed Inspector. Yes 4, No 0, Abstained 1 (Klisch). Passed.

8. Adjournment

Motion by Shelley Frantz, second by Jeanette Pidde to adjourn at 5:58 pm. Yes 5, No 0, Abstained 0. Passed.

_____

Attest: Josh Anderson, Council President

_____

Justtina Erickson, City Clerk

PUBLIC UTILITIES COMMISSION
May 26, 2026
8:30 AM

The May 26, 2026, PUC meeting was called to order by Chair Tim Gramentz at 8:30 AM. Those present include Tim Gramentz, Barry Reindl, Kim Shoen, Mark Brown, Superintendent Scott Johnson, and City Clerk Justtina Erickson.

Motion by Brown, second by Shoen to approve April 28, 2026, 2026 PUC meeting minutes. All ayes.

No delinquent accounts were reviewed.

Investments were reviewed and no action taken.

Next meeting is Tuesday, June 23, 2026 at 8:30 AM.

Johnson informed Commission the new F-350 truck is here, PUC received $9000.00 in trade-in on the other truck, for a total cost of $44,100.00. The F-350 still needs stickers for doors and will be getting a flat bed.

The power plant will be getting tuck pointed soon.

Erickson explained the AMI project is moving along. Will be received training so and working on billing files to be able to start exchanging meters.

Johnson gave an update about the 2027 Central St project.

Johnson reported that Salonek Concrete and Construction accepted the purchase offer for 18 W Lincoln St and City Council approved the purchase agreement at its May council meeting. Closing on the property is anticipated by the end of August. Property will be used for storage for the Water Department.

Johnson reported the City and PUC audit was reported at City Council's May meeting. Auditor reported PUC looks to be in good standing.

Johnson reported that CMPAS is considering potential additional wind and solar projects; however, no contracts have been drafted at this time.

Other business discussed included the change of water connections on Country Road 5. Johnson explained receiving WAPA RECS. Motion by Shoen, second by Brown to approve Contract for CMMPA to Administer REC for City of Springfield. All ayes.

Motion by Brown, second by Reindl to approve payment of the audited claims totaling $564,470.59. All ayes.

_____ _____

Tim Gramentz, Chair Justtina Erickson, City Clerk

Springfield Library Board Meeting
May 13, 2026
4:00 PM

Present: Dotty d., Sharon P, Deb B, Sarah B, Denise R., John S., Tina H. and Mariah Pietig
Also present: Shelly Frantz (Rep. from City Council), Amy Vogel from City and Erin, library director
Absent: Wendy Krier

Agenda:

- Call to Order
- M/S/C, (John & Tina) to approve the Agenda and March 2026 minutes.
- **Financials:**
  - M/S/C, (Denise & Mariah) to approve the March and April 2026 Expense & Revenue Report as presented.
  - CD Report: John presented the CD Report. Written reports were provided. S.P. CD (Altermatt) matured and a new $60,000.00 CD was purchased at F & M Bank at 3.7%, which matures 1/7/28. John will work with Amy on the June 7, 2026 CD as well as the 8-6 and 8-16 CDs. John will be out of the country but will be in touch with Amy.

At this point we moved down the agenda to some **New Business** that needed to be taken care of and Amy Vogel, who was presenting it, needed to leave. Amy reviewed the most recent Springfield Library CD Investment Policy. She also told the board of a fund depository that the city now uses which is called Morten Capital Markets. The city has had very good luck with this firm. After reviewing the resent policy several motions were passed as follows:

1. M/S/C, (Tina & Denise) Add Morten Capital Market to the list of Board Approved Investment Depositories.
2. M/S/C, (John & Dotty) Add: CDs will now be purchased in an even dollar and no cent amount to the lowest even dollar amount.
3. M/S/C, (John & Deb) It is the library's intention to support all of our local financial institutions.
4. M/S/C, (John & Sarah) Delete bullet point 5 in the Guideline portion of the Investment Policy. This pertains to "no more than 50% of the total funds invested shall be invested in the other board approved investment depositories". This is now DELETED from the policy.
5. M/S/C, (John & Tina) To consolidate some of the CD's together to make larger and fewer CDS to get better interest rates as well as no longer keeping Altermatt and Rothenberg CDs separated. The Anonymous $100,000 shall remain a separate CD from the others."

John and Erin will meet tomorrow to further discuss the Investment policy. Also, Under Guidelines bullet point 7 the word "like" will be changed to "similar to".

Committee Reports:

Director's Report:

- Received the SMIF grant for 200 English books and 30 Spanish books. These will be given out to kids at the Riffin Griffin Concert in the Park on June 25th.
- Received the Pieschel Grant for Library events and Juried Art Show. ($10,000)

- Springfield Public Preschool came for their annual tour and to get library cards for the students 16 kids received a library card.
- I went to a cookie decorating class in Sleepy Eye last week and thought it would be a fun event to have for adults this summer. I have reached out to Sammy. Will do before Christmas.
- I signed up for a Librarian 6-week online course.
- Summer reading begins on June 1st with sign up starting on May 26th. Bigger prizes and more events are planned.
- Book club going well

Ground's Report

- Redwood Nursery planted 3 plants that didn't make it through the winter.
- Rock will be put in a grassy area so no mowing is needed.

Events Showcase Report

- The Pepsi collection in the display window is from Arliss Petersen. Wendy is planning a Baseball theme for the window for the month of July.

We will plan an Open House for the library after all the projects are completed. Not all of the updates related to the second half of the grant have been completed.

It was mentioned we could have an "Art of Springfield people" art show.

Next meeting is July 8, 2026 at 4:00 PM Altermatt Room.

Meeting was adjourned at 4:50 and the board toured the library.

Respectfully submitted,

Deb Beyer, Secretary

Zoning Commission Agenda

June 8, 2026
5:00 PM
Springfield Area Community Center

1. **Call Meeting to Order & Determination of Quorum**
   The June 8, 2026 Zoning Commission Meeting was called to order at 5:00 pm by Chair Jeanette Pidde. Members present include Scott Johnson, John Olcott, and Jeanette Pidde. Others present include City Clerk Justtina Erickson.
2. **Motion to Approve Minutes – May 12, 2026 Minutes**
   Motion by John Olcott, second by Scott Johnson to approve the May 12, 2026 Zoning Commission Minutes. Yes 3, No 0, Abstain 0, Passed.
3. **Fact Finding and Recommendation of Preliminary Plat of Wild Ridge 2nd Addition**
   Motion by Scott Johnson, second by John Olcott to recommend approval of the Preliminary Plat of Wild Ridge Outlot A, with the recommendation that the plat name and lot designations be revised to clearly identify parcels as non-buildable lots. Yes 3, No 0, Abstain 0, Passed.
4. **Adjourn**
   Motion by John Olcott, second by Scott Johnson to adjourn at 5:20 pm. Yes 3, No 0, Abstain 0, Passed.

Council Report – July 15, 2026

Major Grants/Project Status Updates:

FEMA Saferoom Project: Final reimbursement received.

Wildridge Outlot A Land Transfer – Waiting on Final Plat from Bolton & Menk.

Airport Electrical (FAA 2025): Neo Electric set electrical building, still needs connected.

Airport Lighting (FAA 2026): Awaiting award letters from FAA and State.

DNR Tree Grant: DNR Grants open to residents, Grant application and quote from ISA/TCIA certified arborists to City Hall. First round of tree removals began in June.

Dept Ed. Community Center/Library Updates: $169k of additional grant dollars awarded, $500k total. Waiting for Dept of Ed to sign and return grant agreement.

Housing Trust Fund Grant: Project 1- Down Payment Assistance available – 10% of purchase price up to $20k max. forgivable loan for new construction home purchases by owners making less than 115% of the State Median Income ($134k in 2025). Project 2 - supplemental money for Tier II cities grant project below. Requested Amendment to grant agreement to adjust the % and maximum of Down Payment Assistance.

Tier II Cities Grant: Researching more affordable options for housing project. Final grant agreements put on pause until project details are decided.

PD Facility Upgrades: Office interior trim and exterior sign remaining. Roofing project Laraway roofing completing roof week of 7/6/2026. Jim extending vents/drains on roof.

Federal Carbon Reduction Program Grant (EV Pickups) – Working through grant paperwork with County as sponsor. Expect to purchase sometime after October.

ADA Compliance Elections Grant: Must be completed by Oct. 31, 2026. Signage ordered, concrete repairs and curbing changes not yet started.

Burns Ave Railroad Crossing Arms: Project completed – crossing arms were added. The pavement surface is not included as a part of this project. In talks with the railroad/state on how to get crossing pavement updated.

Log Jam: Received response from the DNR commissioner that the regional director will be scheduling a meeting with us. Regional Director called 7/7/2026 and is looking into grants that may help cover cost of removal.

**Brown County will be sealcoating county roads that were redone last year starting in July 2026.

Council Report – July 15, 2026

Department Reports:

Administration/City Hall:
Website updated to new provider – Justtina still working through updating some pictures/pages/ADA compliance. Grant administration and tracking. PUC automated metering infrastructure upgrade, first meters swapped. Starting work on 2027 budget – department head meetings in end of July.

Public Works:
Continued campground and park maintenance, sprinkler system maintenance and repairs, working on campground permitting, Adam working on tree grant application approvals. Painting street cross walks parking stalls. Rotary donated and completed project at North End Park including woodchips, table, benches, tree removal and replanting. Garden street was graveled, Wilson will be done this fall. Purchased materials to replace split rail fencing in Riverside Park. Completed PD office remodel. Ash trees cut down around Browns and East end parks, new woodchips at east end park.

Police:
Part time position posted. $55/hr part time pay in place during officer leave. Explorer squad ordered.

Ambulance:
Paula out on leave, other volunteers covering duties.

Library:
Summer Reading Program ended with 84 kids out of 151 completing the program. Bingo cards had a great response and will be back next year. Ash trees removed at the library. Erin completed IAP Carer and College Librarian program, passed the course with a 98.08%. Teen movie night coming up July 30th at 7PM – popcorn, drinks and the Hunger Games (a new hunger games movie comes out this fall.

Community Center/Campground:
Working to obtain bids and place orders for Dept of Ed grant. New campsites will not open until the permitting process through the county and state is completed and grass is established. 2 weddings in June, 1 in July. Attended REV meeting with the area's small towns. Replacing coolers in the bar and working on different set up.

EDA:
Marketing Appel St and Park Ave lots, searching for other grant opportunities. Two roof repair loan/grants completed, 2 more waiting for construction, funding for 1 more loan/grant available. Four daycare loan/grants completed, received additional funding from Pieschel Foundation to offer 5th grant/loan. DSI, Inc. to prepare application to DEED Small Cities Assistance Grant. Surveys were sent to residents/businesses in May. Heidi/Amy working through loan/grant for 4 West Central and building next door. Heidi working with

CVB on replacing trail system signs, and marketing videos for City of Springfield. New EDA program approved Commercial Revitalization Program matches 50% up to $2,500 towards storefront, signage, or other highly visible improvements outlined in the program details in the C-1, C-2, or Industrial zoning districts. One application already received.

Airport:

FFY 2026 AIP and AIG Grant application including replacing the runway edge lights, conduit, cabling, as well as the REIL units at the end of the runway was submitted to FAA in April. 2025 Project in progress.

Fire Dept:

New emergency management siren installed and two old sirens removed - final siren to be replaced, new system moving forward has only 3 sirens. FEMA grant for turnout gear and truck opened on May 19th, Grant writer submitted grant June 8th.

Medical Center:

Working through CIP plan with Allina and capital updates needed. Currently experiencing fire panel issues – Jim getting quotes for new downsized panel. Other items of discussion include parking lots, roof, HVAC system controls, etc. Issues with chiller and Jim coordinating repairs.

Pool:

Pool opened May 29th. Still having issues with cuts from the pool bottom. Horizon Pools will be sending a diver out again to polish off rough spots, date TBD. Staffing issues at pool over holiday weekend, but pool was able to remain open with deep end closed.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	INTERNAL REVENUE SERVICE	FEDERAL W/H	3,917.05
			FEDERAL W/H	3,303.12
			FICA	2,417.22
			FICA	2,147.80
			MEDICARE	886.33
			MEDICARE	794.37
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	2,353.99
			STATE W/H	2,038.12
		VOYA	DEFERRED COMP	250.00
			DEFERRED COMP	250.00
			ROTH	100.00
			ROTH	100.00
		776600-NCPERS GROUP LIFE INS	LIFE INSURANCE	44.38
		CITY OF SPRINGFIELD-HEALTH INS REIMB	TERM LIFE	43.71
			TERM LIFE	42.47
			SHORT TERM DISABILITY	34.98
			SHORT TERM DISABILITY	34.98
			HEALTH INSURANCE	1,895.56
			HEALTH INSURANCE	1,891.16
			FLEX SECTION 125 DEPENDENT	260.00
			FLEX SECTION 125 DEPENDENT	260.00
			DENTAL INS	228.47
			DENTAL INS	219.04
			VISION INS	17.34
			VISION INS	17.34
			ACCIDENT INS	51.29
			ACCIDENT INS	51.14
		LAW ENFORCEMENT LABOR SERVICES INC	UNION DUES	219.00
		VOYA-HCSP	HEALTH CARE SAVINGS PLAN	90.00
			HEALTH CARE SAVINGS PLAN	90.00
		MN DEPARTMENT OF REVENUE	MAY SALES & USE TAX	1.31
		PERA	PERA COORDINATED	1,713.59
			PERA COORDINATED	1,720.82
			POLICE & FIRE PERA	2,717.06
			POLICE & FIRE PERA	2,481.33
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	556.26
			HEALTH SAVINGS ACCOUNT	556.32
			TOTAL:	33,795.55
SPECIAL PROJECTS	GENERAL FUND	SW/WC SERVICE COOPERATIVES	JUL HEALTH INS/PUC	16,930.96
		COMPANION LIFE INSURANCE	CREDIT DENTAL.VISION.STD.T	548.40-
			FEB-JUL TERM LIFE INS	559.60
		ASSURITY LIFE INS CO	APR-MAY STD.ACCIDENT INS	346.32
		BEAM	JUL DENTAL/VISION INS	643.23
		CITY OF SPRINGFIELD	WEX HSA 06/22/26	2,103.19
			JUN LONGEVITY (BPA)	677.40
		)	WEX HSA 07/06/26	2,103.19
			TOTAL:	22,815.49
COUNCIL	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	86.18
			MEDICARE	20.15
		SPRINGFIELD ADVANCE PRESS INC	4-15-26 COUNCIL MINUTES	171.00
			PUBLISH FINANCIAL REPORT	185.25
			TOTAL:	462.58
CLERK/REG/ADMINISTRATI	GENERAL FUND	PETTY CASH	LIQUOR LICENCE POSTAGE-CLE	11.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SID'S SIGNS	CURBSIDE VOTE SIGNS/CLERK	155.00
		SW/WC SERVICE COOPERATIVES	JUL HEALTH INS/CLERK	8,061.72
		CONVENTION & VISITORS BUREAU	MAY LODGING TAX	1,106.88
		INTERNAL REVENUE SERVICE	FICA	921.88
			FICA	914.42
			MEDICARE	215.61
			MEDICARE	213.87
		RVS SHREDDING	SHREDDING/STOP FEE/CLERK	49.25
		UNITED STATES TREASURY	FORM 720 PCORI TAX-4160055	23.73
			FORM 720 PCORI TAX-PUC	77.53
		USABLE LIFE	JUL LIFE INS	50.30
		LOFFLER COMPANIES INC 131511	JUNE OVERAGE/CLERK	86.00
		RIVER VIEW SANITATION	JUN GARBAGE SERVICE/CLERK	32.76
		SIMPLY CLEAN LLC	JUNE CLEANING SERVICE/CLER	455.00
		WEX HEALTH INC	MAY BENEFITS SOLUTION-13	13.75
		ELAN FINANCIAL SERVICES	MGFOA CONF/CRAGUNS RESORT	415.53
			MNGFOA CONFERENCE/CLERK	300.00
			PAPER/CLIPS/CLERK	195.03
		HEALTHIEST YOU INC	JUL TELADOC FEES (15)/CLER	50.00
		CENTERPOINT ENERGY	8000012979-3 GAS/2 E CENTR	19.01
		US POSTAL SERVICE	3 BOXES #10 WAG REG ENVELO	1,351.75
		PERA	PERA COORDINATED	1,200.29
			PERA COORDINATED	1,168.30
		CITY OF SPRINGFIELD	JUN LONGEVITY (BPA)	167.72
			TOTAL:	17,256.83
ELECTIONS	GENERAL FUND	SPRINGFIELD ADVANCE PRESS INC	ELECTION FILING NOTICE	24.75
			TOTAL:	24.75
AUDIT	GENERAL FUND	OBERLOH & OBERLOH LTD	AUDIT SERVICES YR END 12/3	15,690.00
			TOTAL:	15,690.00
CITY ATTORNEY	GENERAL FUND	MUSKE MUSKE & SUHRHOFF LTD	AUG RETAINER FEE	3,500.00
			TOTAL:	3,500.00
PLANNING & ZONING	GENERAL FUND	SPRINGFIELD ADVANCE PRESS INC	ZONE VARIANCE 507 BURNS AV	33.75
			TOTAL:	33.75
TECHNOLOGY	GENERAL FUND	NUVERA	JUL PHONE/5/17-6/16 LONG D	936.54
		REDWOOD VALLEY TECHNICAL SOLUTIONS LLC	WEBSITE CARE PLAN	594.00
		MIDWEST IT SYSTEMS INC	JUL 0126 GUARDIAN PROACTIV	3,350.00
			JUL 0126 MANAGED LICENSE	447.30
			TOTAL:	5,327.84
POLICE	GENERAL FUND	SW/WC SERVICE COOPERATIVES	JUL HEALTH INS/POLICE	7,155.22
		INTERNAL REVENUE SERVICE	FICA	11.24
			FICA	11.63
			MEDICARE	323.63
			MEDICARE	294.76
		EXPRESSWAY-SPRINGFIELD	JUN GAS-POLICE	1,148.03
		UNITED STATES TREASURY	FORM 720 PCORI TAX-4160055	55.45
		USABLE LIFE	JUL LIFE INS	32.12
		CMI INC	INTOX KITS.MOUTHPIECES	528.00
		RIVER VIEW SANITATION	JUN GARBAGE SERVICE/POLICE	36.86
		LAMBERTON HTG & PLBG INC	FREON/LABOR/POLICE	158.61
		SPRINGFIELD MARKET	PARADE CANDY/POLICE	52.81

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SIMPLY CLEAN LLC	JUNE CLEANING SERVICE/POLI	140.00
		WEX HEALTH INC	MAY BENEFITS SOLUTION-13	11.00
		COOK, CARTER D,	GUN SAFE	630.00
		ELAN FINANCIAL SERVICES	MTR CAPACITOR AIR COND/POL	12.67
			CLIPS/FOLDERS/RULERS	96.83
			BCA TRAINING CREDIT	300.00-
		HEALTHIEST YOU INC	JUL TELADOC FEES (15)/POLI	40.00
		CENTERPOINT ENERGY	GAS-14 N MARSHALL UNT 2	31.72
		PERA	PERA COORDINATED	13.59
			PERA COORDINATED	14.06
			POLICE & FIRE PERA	4,075.60
			POLICE & FIRE PERA	3,722.00
		RUNNING SUPPLY INC	ODOR ABSORB/LINT ROLL/POLI	28.72
			PARADE CANDY/POLICE	39.96
		CITY OF SPRINGFIELD	JUN LONGEVITY (BPA)	193.64
		STREICHER'S INC	AMM/POLICE	469.38
			PRACTICE AMMO/POLICE	629.28
			PRACTICE AMMO	209.76
			HANDCUFFS/POLICE	164.97
			TOTAL:	20,031.54
FIRE DEPARTMENT	GENERAL FUND	HEIMAN INC	CHARGER AC ADAPTOR-FIRE	96.42
		DELUXE PRINT INC	LOCKER SIGNS-2.SHIRTS EMBR	143.00
		INTERNAL REVENUE SERVICE	FICA	21.70
			FICA	21.70
			MEDICARE	5.09
			MEDICARE	5.09
		WELCOME FIRE DEPARTMENT	REGIONAL MTG (5)/FIRE	50.00
		LOFFLER COMPANIES INC 131511	JUN COPIER-FIRE	70.00
			MAY OVERAGE-FIRE	8.11
			JUL CONTRACT-FIRE	70.00
			JUL OVERAGE-FIRE	1.29
		FARMWARD COOPERATIVE	28.773 GAL DIESEL-#5 FIRE	145.27
			10.314 GAL DIESEL-#4 FIRE	47.95
			27.949 GAL DIESEL-#1 FIRE	103.66
		RIVER VIEW SANITATION	RIVERSIDE GARBAGE/FIRE	382.59
			RS DAYS GARBAGE DONATION F	382.59-
		VIKING ELECTRIC SUPPLY LLC	CONDUIT.MNT FAN BOX.WIRE-F	618.63
			STEEL CONN.CPLG-FIRE	8.22
			SERV ENTRY.CONNECTORS.COUP	93.67
		GLEN'S AUTO PARTS	SHOP TWLS/FIRE	16.99
			CLEANER/FUEL FILTERS/FIRE	110.45
		CENTERPOINT ENERGY	8000012979-3 GAS 8 N CASS	41.54
		RUNNING SUPPLY INC	PARADE CANDY/FIRE	539.46
			SCREWS/FIRE	9.99
			STEEL SQUARES/FIRE	26.31
			CONDUIT/FIRE	21.98
			RED SOLO CUPS/FIRE	13.93
			FLOURSACK TOWELS/FIRE	62.25
			PAINT/PAINT BRUSH/FIRE	20.47
			PAINT/BRUSHES/TRAY/FIRE	127.85
			TOTAL:	2,501.02
CIVIL DEFENSE	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	3.88
			FICA	3.88
			MEDICARE	0.90

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	0.90
			TOTAL:	9.56
ANIMAL SHELTER	GENERAL FUND	RIVERSIDE ANIMAL CLINIC	VET FEES/ANIMAL SHELTER	191.97
		INTERNAL REVENUE SERVICE	FICA	25.30
			MEDICARE	5.92
		LEPP, MICHELLE	REFUND VET FEES	37.68
		PERA	PERA COORDINATED	30.60
		RUNNING SUPPLY INC	ANIMAL FOOD/TREATS/AN SHEL	105.63
			TRASH BAGS/HARNESS/AN SHEL	54.97
			HARNESS/ANIMAL SHELT	33.49
			RTN HARNESS/AN SHELT	27.99-
			CAT FOOD/ANIMAL SHELTER	79.92
			CAT FOOD/KIDS POOL/ANIMAL	105.95
			TOTAL:	643.44
STREET DEPARTMENT	GENERAL FUND	NEWMAN SIGNS INC	TRAFFIC SIGNS/STREET	200.46
		MN MUNICIPAL UTILITIES ASSN	3RD QTR SAFETY TRAINING	2,028.75
		SW/WC SERVICE COOPERATIVES	JUL HEALTH INS/STREET	2,929.09
		INTERNAL REVENUE SERVICE	FICA	212.95
			FICA	218.72
			MEDICARE	49.80
			MEDICARE	51.15
		BAIER CONSTRUCTION INC	HAUL GRAVEL GARDEN ST/STRE	656.25
			DIG HOLES CENTRAL & PARK/S	390.00
		EXPRESSWAY-SPRINGFIELD	JUN GAS-STREET	254.96
		UNITED STATES TREASURY	FORM 720 PCORI TAX-4160055	28.84
		USABLE LIFE	JUL LIFE INS	13.11
		FARMWARD COOPERATIVE	20 GAL QWIKLIFT HTB	304.00
			35 GAL SUPERLUBE TMS SAE	551.25
			390.40 GAL DYED DIESEL-STR	1,620.16
		RIVER VIEW SANITATION	JUN GARBAGE SERVICE/STREET	30.42
		WEX HEALTH INC	MAY BENEFITS SOLUTION-13	4.13
		ELAN FINANCIAL SERVICES	GARDEN HOSE/STREET	39.00
		HEALTHIEST YOU INC	JUL TELADOC FEES (15)/STRE	15.00
		ED'S AUTO & DIESEL SERVICE LLC	REPAIR SKIDLOADER TIRE/STR	84.92
		THE SHERWIN-WILLIAMS CO	WHITE & YELLOW PAINT	1,358.97
		GLEN'S AUTO PARTS	SERVICE JACK/STREET	199.99
			SOCKET/STREET	20.76
		LEAGUE OF MN CITIES INS TRUST	STREET SWEEPER CLAIM HOFFR	3,414.14
		CENTERPOINT ENERGY	8000012979-3 GAS/214 E LIN	29.54
			8000012979-3 GAS 121 E LIN	46.14
		PERA	PERA COORDINATED	273.86
			PERA COORDINATED	280.46
		RUNNING SUPPLY INC	WHEELS SPRAY CART/STREET	19.96
			CIRC SAW BLADE/STREET	10.29
			PLOW BOLTS/STREET	4.19
			DISINFECTANT/HAND CLNR/STR	43.97
			SQW BLADE/STREET	9.47
			TOTAL:	15,394.70
SWIMMING POOL OPERATIO	GENERAL FUND	HAWKINS INC	VACUUM SOLENOID-POOL	1,144.21
		INTERNAL REVENUE SERVICE	FICA	581.19
			FICA	461.93
			MEDICARE	135.91
			MEDICARE	108.03

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SPRINGFIELD MARKET	WINDEX/CLEANER/POOL	10.34
			FREEZIES/POOL	11.96
			ICE CREAM/POOL	25.00
			GLOVES/POOL	9.59
			BAND AIDS/POOL	3.95
			ICE CREAM/FREEZIES/POOL	38.92
			GATORADE/POOL	21.98
			COTTON BALLS/POOL	2.29
			ICE CREAM/FREEZIES/POOL	30.99
			ICE CREAM/FREEZIES/POOL	12.17
			TOILET CLNR/POOL	4.19
			ICE CREAM/FREEZIES/POOL	12.97
			ICE CREAM/FREEZIES/WATER	35.95
			ICE CREAM/POOL	8.00
			ICE CREAM/POOL	15.00
			FLY RIBBONS/CLNR/POOL	9.79
			BUBBLER/GATORADE/POOL	34.98
			TOILET CLNR/POOL	4.19
			ICE CREAM/FREEZIES/POOL	27.61
			CLEANERS/POOL	14.87
			ICE CREAM/POOL	16.30
			ICE CREAM/POOL	21.38
			RUBBING ALCOHOL/ANTISEPTIC	8.84
			ICE CREAM/WATER/POOL	26.78
		ELAN FINANCIAL SERVICES	CANDY/POOL	63.98
			CANDY/POOL	67.00
			GLOVES.BANDAIDS/POOL	30.34
			CANDY/POOL	110.10
			GAUZE SPONGES/POOL	16.14
			CANDY/POOL	265.80
			BANDAIDS/POOL	21.36
			CANDY/POOL	39.98
			FLOOR SQUEEGEE/POOL	27.99
			CANDY/POOL	93.30
			FUN POPS/POOL	10.50
			CLOSET FLANGE-POOL	27.99
			SELF-LEVEL SEALANT-POOL	122.91
		HANSEN, NEVAEH	AUXILIARY CORD/POOL	17.17
		CENTERPOINT ENERGY	GAS-209 S CASS AVE	1,650.02
			CR BAL 2025-209 S CASS AVE	59.26-
			RECONNECT FEE-209 S CASS A	60.00
		MN DEPARTMENT OF REVENUE	MAY SALES & USE TAX	401.56
			MAY SALES & USE TAX	8.24-
		RUNNING SUPPLY INC	WASP SPRAY/TWLS/POOL	9.48
			CHLORINE/POOL	19.77
			TOTAL:	5,827.20
CAMPGROUNDS	GENERAL FUND	HEIMAN INC	2 EXT RECHARGE-STORM SHELT	22.50
		MN DEPARTMENT OF REVENUE	MAY SALES & USE TAX	3.00
			TOTAL:	25.50
PARK DEPARTMENT	GENERAL FUND	HEIMAN INC	2 EXT RECHARGE-STORM SHELT	22.50
		MILLER SELLNER IMPLEMENT INC	CABLE ASSY/CLUTCH BRAKE/PA	472.36
		SW/WC SERVICE COOPERATIVES	JUL HEALTH INS/PARK	2,929.09
		INTERNAL REVENUE SERVICE	FICA	341.05
			FICA	276.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE	79.76
			MEDICARE	64.63
		EXPRESSWAY-SPRINGFIELD	JUN GAS-PARK	167.87
		UNITED STATES TREASURY	FORM 720 PCORI TAX-4160055	28.84
		USABLE LIFE	JUL LIFE INS	13.08
		RIVER VIEW SANITATION	JUN GARBAGE SERVICE/PARK	1,625.13
			JUN GAR SERVICE DONATION/P	232.83-
		KECK TREE SERVICE	REMOVE ASH BR PRK/TRIM/PAR	5,730.00
		WEX HEALTH INC	MAY BENEFITS SOLUTION-13	4.12
		ELAN FINANCIAL SERVICES	RTN RETAINING WALL STONE/P	30.94-
			RETAINING WALL STONE/PARK	30.94
			RETAINING WALL STONE/PARK	28.68
			NEW CAMPSITES PLUMBING REV	300.00
		HEALTHIEST YOU INC	JUL TELADOC FEES (15)/PARK	15.00
		PERA	PERA COORDINATED	273.86
			PERA COORDINATED	282.32
		RUNNING SUPPLY INC	TRIMMER STRING/PARK	17.99
			ENGINE OIL/PARK	16.14
			CLAMP/PARK	5.79
			TOTAL:	12,461.76
LIBRARY DEPARTMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	FICA	223.71
			FICA	202.80
			MEDICARE	52.33
			MEDICARE	47.43
		UNITED STATES TREASURY	FORM 720 PCORI TAX-4160055	3.84
		USABLE LIFE	JUL LIFE INS	8.73
		HEALTHIEST YOU INC	JUL TELADOC FEES (15)/LIBR	10.00
		CENTERPOINT ENERGY	8000012979-3 GAS/120 N CA	41.54
		PERA	PERA COORDINATED	210.20
			PERA COORDINATED	209.81
			TOTAL:	1,010.39
AIRPORT	GENERAL FUND	PETTY CASH	KEYS MAILED-AIRPORT	24.00
		INTERNAL REVENUE SERVICE	FICA	13.46
			FICA	11.04
			MEDICARE	3.15
			MEDICARE	2.58
		NUVERA	JUL PHONE	45.79
			JUL PHONE	19.95
		OBERLOH & OBERLOH LTD	AUDIT SERVICES YR END 12/3	500.00
		DOOLEY'S PETROLEUM, INC	1205 GAL 100LL AVIATION FU	5,976.80
		BROWN COUNTY REA	AIRPORT OFFICE ENERGY	181.94
			SRE BLDG ENERGY	76.00
			HANGAR ENERGY	52.00
		PERA	PERA COORDINATED	5.41
		RUNNING SUPPLY INC	KEY TAGS/AIRPORT	7.38
			TOTAL:	6,919.50
LIBRARY DEPARTMENT	LIBRARY FUND	THE GARAGE	GIFT CARD FOR SUMMER READI	50.00
		JEFFERS PETROGLYPHS	MLGE-PETROGLYPH PRESENTATI	25.20
		TRAVERSE DES SIOUX	2ND HALF MEMBER SERVICES F	5,440.91
		INGRAM LIBRARY SERVICES	JUNE BOOKS (114)	1,284.96
			JUNE NON-RETURN CREDIT	2.24-
		PENWORTHY COMPANY	BOOKS-19	212.86
		CENGAGE LEARNING INC	BOOKS-3	98.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SCIENCE MUSEUM OF MINNESOTA	DINOSAURS K-2 ASSEMBLY	1,469.00
		MIDAMERICA BOOKS	BEAR GRYLLS ADVENTURER (12	329.34
		RIVER VIEW SANITATION	MAY GARBAGE SERVICE-LIBRAR	91.52
			JUN GARBAGE SERVICE/LIBRAR	78.52
		KECK TREE SERVICE	REMOVE 4 ASH TREES/STUMPS/	1,450.00
		ELAN FINANCIAL SERVICES	NON-SLIP RUNNER RUG/LIBRAR	121.61
			SUMMER READ PROG SUPP/LIB	77.16
			IAP COURSE/LIBRARY	4.99
			FOREIGN CHG/IAP COURSE/LIB	0.09
			SUMMER READ PROG SUPP/LIB	53.46
			CLIPS/FOLDERS/RULERS	48.99
		METRO SALES INC	MAY IMAGE CHARGES-LIBRARY	69.89
		MEINE, ERIN	MLGE REIMBURSE-HANSKA.OWAT	194.30
		EVERON	JUL-OCT SECURITY CAMERA SE	147.00
		JESSE NORELL MUSIC	RIFFIN' GRIFFIN FATHER SON	2,500.00
		MN DEPARTMENT OF REVENUE	MAY SALES & USE TAX	4.00
			MAY SALES & USE TAX	1.00
		RUNNING SUPPLY INC	TOILET BOWL BOLT SET/LIBRA	8.47
		SPRINGFIELD ADVANCE PRESS INC	RIFFIN GRIFFIN AD/RS PARK/	152.00
			TOTAL:	13,911.43
NON-DEPARTMENTAL	RECREATION COMPLEX	INTERNAL REVENUE SERVICE	FEDERAL W/H	26.37
			FEDERAL W/H	20.38
			FICA	61.73
			FICA	80.55
			MEDICARE	14.44
			MEDICARE	18.84
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	37.84
			STATE W/H	49.41
		776600-NCPERS GROUP LIFE INS	LIFE INSURANCE	0.39
		CITY OF SPRINGFIELD-HEALTH INS REIMB	TERM LIFE	0.53
			TERM LIFE	0.76
			HEALTH INSURANCE	11.25
			HEALTH INSURANCE	15.65
		PERA	PERA COORDINATED	17.86
			PERA COORDINATED	8.15
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	2.07
			HEALTH SAVINGS ACCOUNT	2.01
			TOTAL:	368.23
RECREATION COMPLEX DEP	RECREATION COMPLEX	HEIMAN INC	2 EXT RECHARGE-STORM SHELT	45.00
		INTERNAL REVENUE SERVICE	FICA	61.72
			FICA	80.55
			MEDICARE	14.43
			MEDICARE	18.85
		EXPRESSWAY-SPRINGFIELD	JUN GAS-REC COMP	59.33
		RIVER VIEW SANITATION	JUN GARBAGE SERVICE/REC CO	15.21
			JUN GARB STICK FIELD REC C	107.64
			STICK FIELD REC COMP DONAT	107.64-
		ELAN FINANCIAL SERVICES	TORO ROTOR/CHECK VALVES/RE	597.15
		PERA	PERA COORDINATED	20.62
			PERA COORDINATED	9.41
		RUNNING SUPPLY INC	ENGINE OIL/REC COMP	32.28
			CEMENT/PIPE PRIMER/REC COM	20.78
			WHEEL & TIRE/REC COMP	16.99
			WEED WHIP STRING/REC COMP	7.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	1,000.31
NON-DEPARTMENTAL	ECONOMIC DEVELOPME	INTERNAL REVENUE SERVICE	FEDERAL W/H	19.76
			FEDERAL W/H	21.00
			FICA	23.13
			FICA	23.54
			MEDICARE	5.41
			MEDICARE	5.51
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	12.31
			STATE W/H	12.79
		CITY OF SPRINGFIELD-HEALTH INS REIMB	HEALTH INSURANCE	52.09
			HEALTH INSURANCE	-50.97
			DENTAL INS	3.92
		PERA	PERA COORDINATED	32.64
			PERA COORDINATED	32.64
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	73.12
			HEALTH SAVINGS ACCOUNT	71.56
			TOTAL:	440.39
ECONOMIC DEVELOP AUTHO	ECONOMIC DEVELOPME	INTERNAL REVENUE SERVICE	FICA	23.13
			FICA	23.54
			MEDICARE	5.41
			MEDICARE	5.51
		PERA	PERA COORDINATED	37.66
			PERA COORDINATED	37.66
			TOTAL:	132.91
NON-DEPARTMENTAL	MEDICAL CENTER	INTERNAL REVENUE SERVICE	FEDERAL W/H	109.68
			FEDERAL W/H	119.83
			FICA	104.96
			FICA	114.67
			MEDICARE	24.54
			MEDICARE	26.81
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	56.62
			STATE W/H	61.85
		PERA	PERA COORDINATED	106.47
			PERA COORDINATED	116.32
			TOTAL:	841.75
MEDICAL CLINIC	MEDICAL CENTER	INTERNAL REVENUE SERVICE	FICA	104.95
			FICA	114.67
			MEDICARE	24.55
			MEDICARE	26.81
		JOHANNECK WATER CONDITIONING INC	2 BAGS SOLAR SALT-MED CTR	29.00
			SOLAR SALT/MILEAGE/MED CTR	29.00
		BROTHERS FIRE & SECURITY	2026 ANN ALARM INSPECT/MED	2,650.99
		USABLE LIFE	JUL LIFE INS	8.73
		NUVERA	JUL PHONE/5-17-6/16 LONG D	255.57
		LOOPNET	JUL PREMIUM PLAN	94.15
		SIMPLY CLEAN LLC	JUNE CLEANING SERVICE/MED	140.00
		ELAN FINANCIAL SERVICES	SAW BLADE/SPRAYER/MED CTR	43.23
			RUBBER BELTS/MED CTR	41.26
			SAW BLADE KIT/MED CTR	16.98
			LIGHT BULBS/MED CTR	42.04
			V-BELT/MED CTR	49.99
			DRIVE BELT/MED CTR	22.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FURNACE FILTERS/MED CTR	251.92
		HEALTHIEST YOU INC	JUL TELADOC FEES (15)/MED	10.00
		MIDWEST IT SYSTEMS INC	JUL 0126 GUARDIAN PROACTIV	185.00
			JUL 0126 MANAGED LIC/MED C	23.10
		CENTERPOINT ENERGY	11302387-3 MAY 625 N JACKS	1,633.37
		PERA	PERA COORDINATED	122.84
			PERA COORDINATED	134.20
		RUNNING SUPPLY INC	SCREWS/MED CTR	9.79
			TOTAL:	6,064.14
NON-DEPARTMENTAL	COMMUNITY CENTER F	INTERNAL REVENUE SERVICE	FEDERAL W/H	83.31
			FEDERAL W/H	91.67
			FICA	131.88
			FICA	163.74
			MEDICARE	30.85
			MEDICARE	38.30
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	37.55
			STATE W/H	55.73
		CITY OF SPRINGFIELD-HEALTH INS REIMB	HEALTH INSURANCE	215.02
			HEALTH INSURANCE	216.14
			DENTAL INS	16.87
			DENTAL INS	1.05
			ACCIDENT INS	0.31
			ACCIDENT INS	0.46
		PERA	PERA COORDINATED	177.65
			PERA COORDINATED	186.79
		CITY OF SPRINGFIELD	HEALTH SAVINGS ACCOUNT	301.88
			HEALTH SAVINGS ACCOUNT	303.44
			TOTAL:	2,052.64
COMMUNITY CENTER	COMMUNITY CENTER F	MIESENS COLOR CENTER	2 GAL PAINT-CTR	139.98
		SW/WC SERVICE COOPERATIVES	JUL HEALTH INS/COMM CTR	3,124.36
		INTERNAL REVENUE SERVICE	FICA	131.88
			FICA	163.74
			MEDICARE	30.85
			MEDICARE	38.30
		JOHANNECK WATER CONDITIONING INC	3 BAGS SOLAR SALT-CTR	41.00
		UNITED STATES TREASURY	FORM 720 PCORI TAX-4160055	12.17
		USABLE LIFE	JUL LIFE INS	8.73
		RIVER VIEW SANITATION	JUN GARBAGE SERVICE	263.13
		NUVERA	JUL PHONE/5-17-6/16 LONG D	146.46
		BRAULICK, LAURIE	REFUND CAMPSITES 19-21 CAN	225.00
		HILLESHEIM FARM REPAIR SHOP LLC	WHITE CHAIRS RENT.DELIV.PI	275.00
			CUT-WELD 2 PATIO DRAINS-CT	150.00
		LANDGRAFF, IRENE	REFUND CAMPGROUND #3	115.00
		WEX HEALTH INC	MAY BENEFITS SOLUTION-13	2.75
		HEALTHIEST YOU INC	JUL TELADOC FEES (15)/COMM	10.00
		ELITE MECHANICAL SYSTEMS	KEGERATOR COOLER REPAIR	425.00
			ADD'L MATERIALS-KERGERATOR	25.00
		VESTIS	TBCL-HAVANA NIGHT	48.22
			TBCL.NAPKINS-BARNES WEDDIN	51.02
			NPKNS/TBLCVRS/COMM CTR	84.85
			MOPS.DISH TWLS	43.21
			MOPS/TWLS/COMM CTR	43.21
		MIDWEST IT SYSTEMS INC	JUL 0126 GUARDIAN PROACTIV	255.00
			JUL 0126 MANAGED LIC/COMM	23.10

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LEVESSEUR, BRIANNA	REFUND CAMPSITE #22 CANCEL	115.00
		SLETTE, TREVOR	CAMPG AD LEGION BB STATE T	250.00
		CENTERPOINT ENERGY	8000012979-3 GAS/33 S CASS	133.94
		MN DEPARTMENT OF REVENUE	MAY SALES & USE TAX	162.37
		PERA	PERA COORDINATED	204.98
			PERA COORDINATED	215.53
		CITY OF SPRINGFIELD	JUN LODGING TAX	116.58
			TOTAL:	7,075.36
NON-DEPARTMENTAL	2005 TIF 1-4 MICRO	PUBLIC UTILITIES COMMISSION	TIF 1-4	6,491.66
			TIF 1-4	6,491.66-
			TOTAL:	0.00
DEBT SERVICE	2005 TIF 1-4 MICRO	OBERLOH & OBERLOH LTD	AUDIT SERVICES YR END 12/3	450.00
		PUBLIC UTILITIES COMMISSION	TIF 1-4	1,818.21
			TIF 1-4	6,491.66
			TOTAL:	8,759.87
POLICE	CAPITAL EQUIP PROJ	ELAN FINANCIAL SERVICES	CRAFT CASE/DOOR STOP/POLIC	49.79
			WOOD TRIM/POLICE	94.81
		RUNNING SUPPLY INC	STEEL BOX/POLICE	3.99
			KWIK SEAL/SCREWS/POLICE	8.10
			TOTAL:	156.69
AIRPORT	CAPITAL EQUIP PROJ	MEAD & HUNT INC	TO 2023-2 MAY D42 NEW RWY	1,610.00
			TO2023-2 JUN D42 NEW RWY 1	1,609.00
			TOTAL:	3,219.00
NON-DEPARTMENTAL	SPFLD COMM AMBULAN	INTERNAL REVENUE SERVICE	FEDERAL W/H	66.34
			FEDERAL W/H	80.16
			FICA	281.17
			FICA	286.83
			MEDICARE	65.77
			MEDICARE	67.08
		MN DEPT OF REVENUE-STATE W/H	STATE W/H	90.89
			STATE W/H	89.83
		776600-NCPERS GROUP LIFE INS	LIFE INSURANCE	3.23
		CITY OF SPRINGFIELD-HEALTH INS REIMB	TERM LIFE	0.76
			TERM LIFE	1.77
			DENTAL INS	6.80
			DENTAL INS	15.88
		PERA	PERA COORDINATED	14.46
			PERA COORDINATED	33.78
			TOTAL:	1,104.75
AMBULANCE SERVICES	SPFLD COMM AMBULAN	BOUND TREE MEDICAL LLC	GLOUCAGON/STRETCHER/AMB	1,246.96
			CURAPLEX PATIENT TRANSPORT	123.16
			STAT PADZ FOR AED/AMB	137.98
		JEFF'S BODY SHOP	2013 AMB WINDSHIELD/AMB	504.65
		INTERNAL REVENUE SERVICE	FICA	281.17
			FICA	286.83
			MEDICARE	65.77
			MEDICARE	67.08
		METRO-BILLING SERVICES	CLAIMS SUBMITTED-25	625.00
		NUVERA	JUL PHONE/5-17-6/16 LONG D	24.40
		CENTRACARE HEALTH	AMB INTERCEPT-FJ	200.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		AUTHNET GATEWAY	AMBULANCE COLLECTIONS PORT	37.30
		THOMAS, PAULA	PARADE CANDY/AMBULANCE	67.48
		ELAN FINANCIAL SERVICES	MEDSENDER STARTER V2 ANN/A	240.00
		STERICYCLE INC	JUL SUB/HAZ DISP/OSHA/HIPP	222.61
		FUELMAN	JUN GAS	423.81
			JUN GAS DISCOUNT	1.33-
		CM2 SUPPLY	OXY CYL RENT/HAZ MAT/AMB	33.70
			OXYGEN CYLINDERS	90.55
		MIDWEST IT SYSTEMS INC	JUL 0126 GUARDIAN PROACTIV	170.00
			JUL 0126 MANAGED LICENSE/A	23.10
		PERA	PERA COORDINATED	16.69
			PERA COORDINATED	38.98
			TOTAL:	4,925.89

========== FUND TOTALS ==========

100	GENERAL FUND	163,731.40	+ 87760.54	251,491.94
210	LIBRARY FUND	13,911.43		3315.70
228	RECREATION COMPLEX FUND	1,368.54	+ 1947.16	1132.81
250	ECONOMIC DEVELOPMENT AUTH	573.30	+ 559.51	9590.85
251	MEDICAL CENTER	6,905.89	+ 2684.96	112872.94
278	COMMUNITY CENTER FUND	9,128.00	+ 3744.94	
378	2005 TIF 1-4 MICROTEL	8,759.87		
411	CAPITAL EQUIP PROJECTS	3,375.69		
608	SPFLD COMM AMBULANCE SERV	6,030.64	+ 8038.85	14069.49
	GRAND TOTAL:	213,784.76	+ 104735.96	318520.72

TOTAL PAGES: 11

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Springfield
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 1/01/2026 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 6/16/2026 THRU 7/10/2026

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999 6/22, 7/06 payrolls meeting 7-15-26

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

POOLED CASH REPORT-FUND 999

AS OF: JULY 31ST, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH					
100	10006	GENERAL CLAIM ON POOL INVEST	1,333,542.18	(134,384.38)	1,199,157.80
210	10006	LIBRARY CLAIM ON POOL INVEST	127,534.70	(8,689.12)	118,845.58
210	100061	CLAIM ON POOL INVEST-ALTERMATT	594,124.83	0.00	594,124.83
210	100062	CLAIM ON POOL INVEST-ROTHENBUR	122,086.58	0.00	122,086.58
228	10006	REC COMPL-CLAIM ON POOL INVEST	105,082.05	(2,169.53)	102,912.52
240	10006	SM CTY 4-CLAIM ON POOL INVEST	8,752.26	0.00	8,752.26
242	10006	SM CTY 4-CLAIM ON POOL INVEST	69,348.60	0.00	69,348.60
250	10006	EDA CLAIM ON POOL INVEST	584,411.54	(566.66)	583,844.88
250	100061	EDA USDA-CLAIM ON POOL INVEST	220,818.06	0.00	220,818.06
250	100062	EDA MIF - CLAIM ON POOL INVEST	32,086.11	0.00	32,086.11
251	10006	MED CTR - CLAIM ON POOL INVEST	1,011,577.32	8,068.00	1,019,645.32
278	10006	COM CTR - CLAIM ON POOL INVEST	(18,730.00)	(2,120.76)	(20,850.76)
278	100061	CC SCHNEI-CLAIM ON POOL INVEST	5,005.36	0.00	5,005.36
278	100063	CC FLEISC-CLAIM ON POOL INVEST	102,610.41	0.00	102,610.41
278	100064	CC ROIGER CLAIM ON POOL INVEST	224,194.12	0.00	224,194.12
320	10006	DS CREAM -CLAIM ON POOL INVEST	27,965.49	0.00	27,965.49
322	10006	DS 2021B CLAIM ON POOL INVEST	16,878.12	0.00	16,878.12
323	10006	DS 2018 - CLAIM ON POOL INVEST	305,514.43	0.00	305,514.43
324	10006	DS 2021B ST-CLAIM POOL INVEST	412,297.76	0.00	412,297.76
327	10006	DS 2010A ST CLAIM POOL INVEST	73,592.98	0.00	73,592.98
378	10006	TIF 1-4 CLAIM ON POOL INVEST	863.65	0.00	863.65
407	10006	MP COM FAC GRANT CLAIM ON POOL	(49,611.16)	37,561.16	(12,050.00)
408	10006	FEMA SAFE RM CLAIM POOL INVEST	(258,524.84)	0.00	(258,524.84)
411	10006	CAP EQUIP CLAIM POOL INVEST	603,675.89	(1,765.69)	601,910.20
608	10006	AMBULANCE CLAIM ON POOL INVEST	(192,914.67)	6,661.65	(186,253.02)
608	100061	AMB DONATION CLAIM POOL INVEST	30,040.72	0.00	30,040.72
651	10006	STORM WATER CLAIM POOL INVEST	388,697.38	0.00	388,697.38
805	10006	HOUSING TRST CLAIM POOL INVEST	311,003.84	0.00	311,003.84
TOTAL CLAIM ON CASH			6,191,923.71	(97,405.33)	6,094,518.38
CASH IN BANK - POOLED CASH					
999	10001	CHECKING - F&M BANK - CITY	97,039.35	132,594.67	229,634.02
999	10008	INVESTMENTS - F&M MM	775,473.28	(30,000.00)	745,473.28
999	10011	INVESTMENTS - CD'S	1,933,297.87	0.00	1,933,297.87
999	10012	INVESTMENTS - SPFCU	10.18	0.00	10.18
999	10014	INVESTMENTS - MORETON CM	15,036.47	0.00	15,036.47
999	10015	INVESTMENTS - 4M FUND MM	2,581,429.67	(200,000.00)	2,381,429.67
999	10016	INVESTMENTS - LIBRARY 4M MM	21,329.14	0.00	21,329.14
999	10017	INVESTMENTS - LIBRARY CD'S	768,307.75	0.00	768,307.75
SUBTOTAL CASH IN BANK - POOLED CASH			6,191,923.71	(97,405.33)	6,094,518.38
WAGES PAYABLE					
TOTAL CASH IN BANK - POOLED CASH			6,191,923.71	(97,405.33)	6,094,518.38

POOLED CASH REPORT-FUND 999

AS OF: JULY 31ST, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
DUE TO OTHER FUNDS - POOLED CASH					
999	20230	DUE TO OTHER FUNDS	6,191,923.71	(97,405.33)	6,094,518.38
TOTAL DUE TO OTHER FUNDS			6,191,923.71	(97,405.33)	6,094,518.38

POOLED CASH REPORT-FUND 999

AS OF: JULY 31ST, 2026

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
DUE TO POOLED CASH					
100	20200	AP PENDING (DUE TO POOL)	6,294.12	(6,294.12)	0.00
411	20200	AP PENDING (DUE TO POOL)	1,609.00	(1,609.00)	0.00
TOTAL DUE TO POOLED CASH			7,903.12	(7,903.12)	0.00
DUE FROM OTHER FUNDS					
999	13100	DUE FROM OTHER FUNDS	7,903.12	(7,903.12)	0.00
TOTAL DUE FROM OTHER FUNDS			7,903.12	(7,903.12)	0.00
ACCOUNTS PAYABLE - POOLED CASH					
999	20200	AP CONTROL	7,903.12	(7,903.12)	0.00
TOTAL ACCOUNTS PAYABLE POOLED CASH			7,903.12	(7,903.12)	0.00

*** END OF REPORT ***

CITY OF SPRINGFIELD
RESOLUTION 26-071501
A RESOLUTION CERTIFYING UNPAID AMBULANCE SERVICE ACCOUNTS TO COLLECTIONS

WHEREAS, the City of Springfield provides ambulance services to residents and others in need of emergency medical transport; and

WHEREAS, fees are charged for these ambulance services in accordance with the City's established fee schedule; and

WHEREAS, despite reasonable efforts to collect outstanding balances, certain accounts remain unpaid for a significant period of time and are deemed uncollectible through standard billing procedures; and

WHEREAS, the City has determined that referring these accounts to a third-party collection agency is necessary and appropriate to ensure responsible financial management and recovery of public funds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Springfield:

1. That the list of delinquent ambulance service accounts, totaling $15,276.00 and on file with the City Clerk, is hereby certified as accurate and correct.
2. That these accounts, having been unpaid for at least 150 days and after reasonable billing and notification attempts, are hereby declared delinquent and certified to be sent to revenue recapture and/or collections for further action.
3. That the City Clerk is authorized to take all necessary steps to facilitate the transfer of these delinquent accounts to collections in accordance with applicable laws, policies, and procedures.
4. That nothing in this resolution shall preclude the City from accepting payment on any delinquent account directly from a debtor at any time, including after referral to collections.

Adopted by the City Council of the City of Springfield, Minnesota, this 15th day of July, 2026.

_____
Council President Josh Anderson

Attest:

_____
Justtina Erickson, City Clerk

Acct #	Call Number	Amount of Debt	Total Amount of Claim	Date of Service
905287	202503091569	2,640.00	2,640.00	3/9/2025
905438	202510181759	2,480.00	2,480.00	10/18/2025
905546	202602161880	2,316.00	2,316.00	2/16/2026
905513	202601231852	2,368.00	350.00	1/23/2026
905518	202512291830	2,396.00	2,396.00	12/29/2025
905517	202510181761	2,472.00	2,472.00	10/18/2025
905453	202510181760	2,472.00	2,472.00	10/18/2025
904490	202510016621	150.00	150.00	8/5/2025
		17,294.00	15,276.00	

CITY OF SPRINGFIELD, MINNESOTA
RESOLUTION #26-071502

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE COMMUNITY CENTER FUND (FUND 278) TO THE MULTI-PURPOSE COMMUNITY FACILITY FUND (FUND 407) IN ACCORDANCE WITH THE CAPITAL PROJECTS GRANT FROM THE MINNESOTA DEPARTMENT OF EDUCATION

WHEREAS, the City of Springfield, Minnesota has received a Capital Projects Grant from the Minnesota Department of Education to support the development and improvement of community facilities; and

WHEREAS, the grant requires local matching funds or allocation of eligible revenues to support the Multi-Purpose Community Facility project; and

WHEREAS, the City maintains the Community Center Fund (Fund 278), which collects revenues generated from community center operations, including room rentals; and

WHEREAS, the City has determined that a portion of the revenues generated from Community Center room rentals between April 1, 2026, and June 30, 2026 should be allocated to support the Multi-Purpose Community Facility Fund (Fund 407); and

WHEREAS, the amount to be transferred, calculated based on the number of room rentals during the period of April through June 2026, is **$1,300.00**, in alignment with the funding requirements and intended use under the Capital Projects Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, MINNESOTA:

1. That the City Council hereby authorizes the transfer of funds in the amount of **$1,300.00** from the Community Center Fund (Fund 278) to the Multi-Purpose Community Facility Fund (Fund 407).
2. That said transfer represents revenues generated from Community Center room rentals for the period of April 1, 2026, through June 30, 2026, as documented by City staff.
3. That the Finance Director is hereby authorized and directed to make the necessary accounting entries to complete this transfer.
4. That this transfer is made in compliance with the requirements of the Capital Projects Grant from the Minnesota Department of Education and applicable state and local regulations.

ADOPTED by the City Council of the City of Springfield, Minnesota, this 17th day of July, 2026.

_____
Mayor

Attest:

_____
City Clerk

CITY OF SPRINGFIELD
RECREATION COMPLEX JOINT POWERS BOARD
6/30/2026

DATE	CK/REF #	DESCRIPTION		AMOUNT
3/30/2026	PYEXP	CTY PAYROLL 03/30/26		$ 37.28
4/13/2026	PYEXP	CTY PAYROLL 04/13/26		$ 55.92
4/27/2026	PYEXP	CTY PAYROLL 4/27/26		$ 908.12
5/11/2026	PYEXP	CTY PAYROLL 05/11/26		$ 783.10
5/26/2026	PYEXP	CTY PAYROLL 05/26/26		$ 1,448.81
6/8/2026	PYEXP	CTY PAYROLL 06/08/26		$ 379.42
6/22/2026	PYEXP	CTY PAYROLL 06/22/26		$ 280.83
6/8/2026	PYEXP	CTY PAYROLL 06/08/26		$ 1,083.39
6/22/2026	PYEXP	CTY PAYROLL 06/22/26		$ 728.00
3/30/2026	DFT: 004739	PERA COORDINATED	6282	$ 2.70
4/13/2026	DFT: 004757	PERA COORDINATED	6282	$ 4.06
4/27/2026	DFT: 004808	PERA COORDINATED	6282	$ 65.59
5/11/2026	DFT: 004825	PERA COORDINATED	6282	$ 57.49
5/26/2026	DFT: 004876	PERA COORDINATED	6282	$ 106.53
6/8/2026	DFT: 004892	PERA COORDINATED	6282	$ 28.02
6/22/2026	DFT: 004965	PERA COORDINATED	6282	$ 20.62
3/30/2026	DFT: 004737	FICA	0012	$ 2.31
4/13/2026	DFT: 004755	FICA	0012	$ 3.47
4/27/2026	DFT: 004806	FICA	0012	$ 56.05
5/11/2026	DFT: 004823	FICA	0012	$ 45.40
5/26/2026	DFT: 004874	FICA	0012	$ 83.90
6/8/2026	DFT: 004890	FICA	0012	$ 88.84
6/22/2026	DFT: 004963	FICA	0012	$ 61.72
3/30/2026	DFT: 004737	MEDICARE	0012	$ 0.54
4/13/2026	DFT: 004755	MEDICARE	0012	$ 0.81
4/27/2026	DFT: 004806	MEDICARE	0012	$ 13.11
5/11/2026	DFT: 004823	MEDICARE	0012	$ 10.60
5/26/2026	DFT: 004874	MEDICARE	0012	$ 19.61
6/8/2026	DFT: 004890	MEDICARE	0012	$ 20.78
6/22/2026	DFT: 004963	MEDICARE	0012	$ 14.43
3/30/2026	DFT: 004750	MN PAID LEAVE	0039	$ 0.16
4/6/2026	CHK: 043080	WORK COMP 04/01/26-03/31	4611	$ 482.59
4/20/2026	CHK: 043152	MAR GAS GATOR/REC COMP	0038	$ 17.80
4/30/2026	04302026	APRIL 2026 DIESEL USED		$ 68.91
5/18/2026	CHK: 043218	APR GAS/REC COMP	0017	$ 42.35
5/18/2026	CHK: 043223	GAS FOR TRIMMERS/REC COM	2946	$ 32.45
5/31/2026	05312026	MAY 2026 DIESEL USED FROM BUL		$ 296.60
6/15/2026	CHK: 043318	MAY GAS/REC COMP	0017	$ 24.00
6/30/2026	06302026	JUNE 2026 DIESEL USED		$ 323.31

4/20/2026	CHK: 043157	TUBE/ANGLE/REC COMP 0001	$	104.50
4/20/2026	CHK: 043126	ECO HANG TAGS/REC COMP 0001	$	51.16
4/20/2026	CHK: 043134	HAND SOAP/TOILET CLEAN/R 0028	$	235.02
4/20/2026	CHK: 043123	OIL/FUEL FILTERS/SEALS/R 2946	$	85.91
4/20/2026	CHK: 043146	PRIMER/NUTS/BOLTS/REC CO 7282	$	28.55
4/20/2026	CHK: 043146	CHAMPION WINCH/REC COMP 7282	$	99.99
4/20/2026	CHK: 043146	PRIMER SPRAY/REC COMP 7282	$	7.99
4/20/2026	CHK: 043147	PULLEY/EYEBOLTS/REC COMP 7282	$	22.02
4/20/2026	CHK: 043147	RTN PULLEY 7282	$	(12.75)
4/20/2026	CHK: 043147	PULLEYS/REC COMP 7282	$	39.98
4/20/2026	CHK: 043147	PAINT/HITCH PIN/BOLTS/RE 7282	$	42.64
4/20/2026	CHK: 043147	FERTHOSE/EYEBOLTS/REC CO 7282	$	55.94
5/4/2026	CHK: 043177	GARB CAN LINERS/REC COMP 0015	$	168.10
5/4/2026	CHK: 043193	CHALK/CLAY/TOPDRESS/REC 0033	$	4,698.00
5/18/2026	CHK: 043228	TOILET PAP/TWLS/URINAL S 0001	$	707.46
5/18/2026	CHK: 043240	RETURN SNAP LINKS/REC CO 7282	$	(18.36)
5/18/2026	CHK: 043240	SPRAY PAINT/REC COMP 7282	$	5.99
5/18/2026	CHK: 043240	BOLTS SB FENCE/REC COMP 7282	$	1.12
5/18/2026	CHK: 043240	BOLTS/REC COMP 7282	$	5.38
5/18/2026	CHK: 043240	CLNR/GLOVES BRSH/REC COM 7282	$	71.75
5/18/2026	CHK: 043241	TRASH BAGS/REC COMP 7282	$	13.99
5/18/2026	CHK: 043241	SNAP LINKS/CHAIN/REC COM 7282	$	74.16
5/18/2026	CHK: 043241	VALVE BALL/NIPPLES/BUSHI 7282	$	50.86
5/18/2026	CHK: 043242	CLNR/MOP REFILL/REC COMP 7282	$	25.43
6/5/2026	CHK: 043298	FERT DONATION BB FIELD/R 0027	$	(561.27)
6/5/2026	CHK: 043298	ROUNDUP/TRIMEC/REC COMP 0027	$	2,855.31
6/5/2026	CHK: 043298	FERTILIZER FOR BB FIELDS 0027	$	561.27
6/15/2026	CHK: 043336	OUTLETS/CONDUIT STRAPS/R 7282	$	68.15
6/15/2026	CHK: 043336	HANDY BOX/REC COMP 7282	$	4.29
6/15/2026	CHK: 043336	MULCH/REC COMP 7282	$	35.91
6/15/2026	CHK: 043337	PIPE FITTING/REC COMP 7282	$	2.29
2/23/2026	CHK: 042940	FUEL FILTERS-REC COMP 0022	$	18.27
3/9/2026	CHK: 042993	COUPLINGS/REC COMP 0000	$	111.05
3/9/2026	CHK: 043000	BOLTS FOR MOWER/REC COMP 7282	$	9.48
3/9/2026	CHK: 043000	BOLTS LAWN MWR REPAIR/RE 7282	$	3.63
3/23/2026	CHK: 043037	BRACKET/SPRING (GATOR)RE 0022	$	36.31
3/23/2026	CHK: 043021	HYDRO STEER PUMP/MOWER/R 0036	$	840.00
3/23/2026	CHK: 043022	GRASSHOPPER PARTS/REC CO 0036	$	67.87
3/23/2026	CHK: 043019	TIRE/REC COMP 0037	$	41.62
3/23/2026	CHK: 043031	FUEL FILTER/REC C OMP 2946	$	6.91
3/23/2026	CHK: 043031	BEARING SETS/REC COMP 2946	$	21.36
6/15/2026	CHK: 043327	PROPERTY/CASUALTY-REC CO 4611	$	1,118.00
1/25/2026	DFT: 004586	DEC UTIL SB CONC/SAFE-RE 6288	$	8.93
1/25/2026	DFT: 004587	DEC UTIL B BALWTR/TNS CR 6288	$	115.58
1/25/2026	DFT: 004598	DEC UTIL SOFTBALL FIELD 6288	$	16.99

1/25/2026	DFT: 004600	DEC UTIL STICKER FIELD 6288	$	18.10
1/25/2026	DFT: 004601	DEC UTIL STICKER FIELD 6288	$	18.33
2/25/2026	DFT: 004664	JAN UTIL SOFTBALL CON/SA 6288	$	9.12
2/25/2026	DFT: 004664	CTY B BALWTR/TRN CT/CONC 6288	$	118.74
2/25/2026	DFT: 004664	JAN UTIL SB FIELD LIGHTS 6288	$	16.99
2/25/2026	DFT: 004664	JAN UTIL STICKER FIELD 6288	$	18.37
2/25/2026	DFT: 004664	JAN UTIL STICKER FIELD 6288	$	18.50
3/25/2026	DFT: 004698	FEB UTIL SOFTBALL CON/SA 6288	$	8.86
3/25/2026	DFT: 004699	CTY B BALWTR/TNS CRT/CON 6288	$	115.08
3/25/2026	DFT: 004712	FEB UTIL SOFTBALL FIELD 6288	$	17.00
3/25/2026	DFT: 004714	FEB UTIL STICKER FIELD 6288	$	18.03
3/25/2026	DFT: 004715	FEB UTIL STICKER FIELD 6288	$	18.40
4/25/2026	DFT: 004767	MAR UTIL SB CON/SAFE RM/ 6288	$	9.04
4/25/2026	DFT: 004768	MAR UTIL B BALWTR/TNS CR 6288	$	122.69
4/25/2026	DFT: 004781	MAR UTIL SOFTBALL FIELD 6288	$	17.01
4/25/2026	DFT: 004783	MAR UTIL STICKER FIELD 6288	$	18.34
4/25/2026	DFT: 004784	MAR UTIL STICKER FIELD 6288	$	19.41
5/25/2026	DFT: 004833	APR UTIL B BALWTR/TNS CR 6288	$	540.50
5/25/2026	DFT: 004846	APR UTIL SB FIELD LIGHTS 6288	$	35.68
5/25/2026	DFT: 004848	APR UTIL STICKER FIELD 6288	$	18.54
5/25/2026	DFT: 004849	APR UTIL STICKER FIELD 6288	$	50.76
5/25/2026	DFT: 004855	APR UTIL SB CON/SAFE RO 6288	$	8.99
6/25/2026	DFT: 004936	MAY UTIL B BALWTR/TNS/CR 6288	$	584.96
6/25/2026	DFT: 004950	MAY UTIL SB FIELD LIGHTS 6288	$	19.15
6/25/2026	DFT: 004952	MAY UTIL STICKER FIELD 6288	$	18.43
6/25/2026	DFT: 004953	MAY UTIL STICKER FIELD 6288	$	115.01
6/25/2026	DFT: 004958	MAY UTIL SB CON/SAFE ROO 6288	$	9.42
5/25/2026	DFT: 004833	APR UTIL B BALWTR/TNS CR 6288	$	186.60
5/25/2026	DFT: 004849	APR UTIL STICKER FIELD 6288	$	108.93
5/25/2026	DFT: 004855	APR UTIL SB CON/SAFE RO 6288	$	55.56
6/25/2026	DFT: 004936	MAY UTIL B BALWTR/TNS/CR 6288	$	376.21
6/25/2026	DFT: 004953	MAY UTIL STICKER FIELD 6288	$	1,261.38
6/25/2026	DFT: 004958	MAY UTIL SB CON/SAFE ROO 6288	$	55.56
12/31/2025	CHK: 042874	DEC GARBAGE SERVICE/REC	$	15.21
12/31/2025	CHK: 042859	SLIT SEEDING/TURF MIX/BB	$	605.00
2/23/2026	CHK: 042960	BEACON SUPPORT/WELD GR H 0001	$	140.00
2/23/2026	CHK: 042951	JAN GARBAGE SERVICE/REC 0028	$	15.21
3/23/2026	CHK: 043050	FEB GARBAGE SERVICE/REC 0028	$	15.21
4/20/2026	CHK: 043144	MAR GARBAGE SERVICE/REC 0028	$	15.21
4/20/2026	CHK: 043142	BB GRILL HOOD INSP/REC C 0038	$	433.20
5/18/2026	CHK: 043227	TOILET RENTAL (4) REC CO 0005	$	800.00
5/18/2026	CHK: 043227	CLEAN PORTA POTTIES/REC 0005	$	75.00
5/18/2026	CHK: 043238	APR GARBAGE SERVICE/REC 0028	$	15.21
6/1/2026	CHK: 043291	REMOVE ASH TREES/STUMPS/ 0032	$	2,500.00
6/1/2026	CHK: 043287	SPRING START UP FIRE PRO 0038	$	1,000.00

6/15/2026	CHK: 043335	MAY GARBAGE SERVICE/REC 0028	$	15.21
6/29/2026	CHK: 043377	2 EXT RECHARGE-STORM SHE 0000	$	45.00
		TOTAL EXPENSES	$	29,363.55
		1/2 SCHOOL	$	14,681.78
		1/2 CITY	$	14,681.77
2/9/2026	RCPT 000159	DAILY CASH POSTING 2/09/2026	$	23,915.69
2/18/2026	2025	12-31-25 TRANSFER TO RC	$	23,915.69

		CAPITAL OUTLAY BALANCE AS OF 12-31-2025	$	134,699.89
1/31/2026	013126	CITY INT INC	$	88.18
2/28/2026	022826	CITY INT INC	$	145.76
3/31/2026	033126	CITY INT INC	$	138.94
4/30/2026	04302026	CITY INT INC	$	463.85
5/31/2026	05312026	CITY INT INC	$	419.12
6/30/2026	06302026	CITY INT INC	$	85.96
6/17/2026	26-061702	RES 26-061702 GEN TO REC TRAN	$	15,000.00
		CAPITAL OUTLAY BALANCE AS OF 6-30-2026	$	151,041.70

SCHOOL TO PAY DR4390 EXPENSES - SEE DEC 2025 REPORT FOR DETAIL	$	16,621.01
SCHOOL 2026 CONTRIBUTION TO CAP OUTLAY	$	15,000.00

CITY OF SPRINGFIELD
RESOLUTION #26-071503

A RESOLUTION ESTABLISHING A CONFLICT-OF-INTEREST POLICY

WHEREAS, the City of Springfield wishes to receive federal funding under various grants; and

WHEREAS, as a requirement of federal funding the city must establish a conflict-of-interest policy;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield, Minnesota, hereby adopts the following Conflict of Interest Policy:

CONFLICT OF INTEREST POLICY

Purpose

The purpose of this Conflict of Interest Policy is to establish standards of conduct for elected officials, employees, department heads, appointed officials, consultants, volunteers, and agents of the City of Springfield in connection with the performance of official duties and the administration of federal, state, and local funds.

This policy is adopted to comply with applicable federal regulations, including Uniform Administrative Requirements under 2 CFR Part 200, and to promote public confidence in the integrity of City operations and decision-making.

1. Policy Statement

No officer, employee, elected official, consultant, volunteer, or agent of the City of Springfield shall participate in the selection, award, or administration of a contract, grant activity, purchase, or other transaction, supported by federal funds, if a real or apparent conflict of interest exists.

Individuals covered by this policy shall avoid any action that may result in, or create the appearance of:

- Using public office for private gain;
- Giving preferential treatment to any person or organization;
- Losing independence or impartiality;
- Making decisions outside official channels; or
- Adversely affecting public confidence in the integrity of the City.

2. Applicability
This policy applies to:
• City Council members;
• All City employees;
• Department heads;
• Members of boards and commissions;
• Consultants and contractors acting on behalf of the City;
• Volunteers and agents participating in City business or federally funded activities.

3. Definition of Conflict of Interest
A conflict of interest exists when an individual, or any member of their household, has a financial or other personal interest in a firm, individual, or organization considered for a contract, purchase, or funding decision.

Conflicts of interest may be:
• Actual conflicts;
• Potential conflicts; or
• Apparent conflicts that could reasonably be perceived by the public.

4. Prohibited Conduct
Covered individuals shall not:

1. Participate in the selection, award, or administration of any contract or transaction where a conflict of interest exists;

2. Solicit or accept gratuities, favors, gifts, loans, entertainment, or anything of monetary value from contractors, vendors, consultants, or parties seeking business with the City, except for unsolicited items of nominal value;

3. Use confidential information acquired through City employment for personal gain;

4. Use their official position to secure special privileges or exemptions for themselves or others; or

5. Engage in outside employment or activities that impair independent judgment or interfere with official duties.

5. Disclosure Requirements
Any person covered by this policy who becomes aware of an actual, potential, or perceived conflict of interest shall immediately disclose the conflict in writing to:

• The City Manager;
• Department Head; or
• City Council, if the conflict involves the City Manager or an elected official.

The disclosure shall include:
• The nature of the conflict;
• The parties involved; and
• Any financial or personal interest related to the matter.

6. Recusal
Individuals with a conflict of interest shall not participate in:
• Discussion;
• Evaluation;
• Recommendation;
• Selection;
• Voting; or
• Administration of the affected matter.

The individual shall recuse themselves from the process until the matter is resolved.

For City Council members, recusals shall be noted in the meeting minutes.

7. Procurement Standards
All procurements involving federal funds shall be conducted in a manner providing full and open competition and consistent with applicable federal, state, and local procurement requirements.

No employee, officer, or agent may participate in procurement activities if a conflict of interest exists.

8. Violations
Violation of this policy may result in disciplinary action up to and including:
• Reprimand;
• Suspension;
• Termination of employment or appointment;
• Removal from participation in federally funded activities; and/or
• Referral to appropriate legal authorities.

Violations involving federal funds may also result in repayment obligations, grant sanctions, or other remedies required by law.

9. Administration of Policy
The City Manager shall be responsible for the administration and implementation of this policy and may develop forms or procedures necessary to ensure compliance.

Questions regarding interpretation of this policy shall be directed to the City Manager or City Attorney.

This policy shall become effective upon approval by the Springfield City Council.

Adopted by the Springfield City Council this 15th day of July, 2026.

[seal]

_____
Lowell Helget, Mayor

Attest:

_____
Justtina M. Erickson, City Clerk

CITY OF SPRINGFIELD
RESOLUTION #26-071506

A RESOLUTION ORDERING THE REMOVAL OF A HAZARDOUS BUILDING UNDER MINNESOTA STATUTE 463.15 TO 463.61, LOCATED AT 512 N CASS AVENUE, SPRINGFIELD, MN.

WHEREAS, the Council of the City of Springfield adopted Resolution 25-121706 ordering the repair or removal of a hazardous building located at 512 N Cass Avenue, Springfield, Minnesota, legally described as:

Lot 3, Block 8, Schwarzrock's Fourth Addition, City of Springfield;

WHEREAS, CSS Inspection Services conducted two inspections of the building which confirmed that the building is hazardous;

WHEREAS, among other items in the inspection report dated September 5, 2025, there is mold in the ceiling, partial ceiling collapse, concern with electrical wiring, and hazard to the adjacent property if the building collapsed;

WHEREAS, the owner, Douglas Brown, was properly served with the Resolution and is in default;

WHEREAS, the Brown County District Court issued an order authorizing the City to make a determination whether to repair or raze the building;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, MINNESOTA as follows:

1. The City Council of Springfield hereby determines that the subject property is a hazardous building under the statute which needs to be demolished.
2. The City Attorney shall make arrangements for personal service upon the owner of the City's determination.
3. The owner shall have ____ days (at least 30 days) to remove the contents of the building and to demolish the building and clear the property of all debris.
4. If, after such time period, if any building or debris still occupies the premises, the City shall remove all personal property, building material and debris from the premises and assess the cost against the property to be collected along with property taxes.

Adopted by the Springfield City Council this 15th day of July, 2026.

_____
Council President Josh Anderson

ATTEST:

_____
City Clerk Justtina Erickson

CITY OF SPRINGFIELD
ORDINANCE NO. 461

AN ORDINANCE REGULATING THE FEEDING OF WILDLIFE WITHIN THE CITY OF SPRINGFIELD, MINNESOTA

THE CITY COUNCIL OF THE CITY OF SPRINGFIELD ORDAINS:

SECTION 1. PURPOSE.

The purpose of this ordinance is to protect public health, safety, and welfare by reducing human-wildlife conflicts, preventing property damage, minimizing the spread of disease, and discouraging the concentration of wildlife within residential and commercial areas of the City.

SECTION 2. DEFINITIONS.

For the purposes of this ordinance:

A. Wildlife means any undomesticated animal, including but not limited to deer, raccoons, skunks, foxes, opossums, squirrels, rabbits, waterfowl, wild turkeys, and other free-ranging mammals, birds, reptiles, or amphibians.

B. Feeding means placing, exposing, distributing, depositing, or scattering any food, grain, seed, salt, mineral supplement, fruit, vegetable matter, pet food, or other edible material in a manner that attracts or is accessible to wildlife.

C. Wild Birds means non-domesticated bird species commonly attracted to residential bird feeders, excluding waterfowl such as ducks, geese, and swans.

SECTION 3. PROHIBITED FEEDING OF WILDLIFE.

A. No person shall intentionally feed, bait, attract, or provide food to wildlife within the City limits.

B. No person shall place or maintain any food source in a manner that attracts wildlife.

C. The accumulation of food, garbage, compost, pet food, grain, or other edible materials in a manner that attracts wildlife may be deemed a violation of this ordinance.

SECTION 4. EXCEPTIONS.

The following activities shall not constitute a violation of this ordinance:

A. The use of bird feeders for the feeding of wild birds, provided that:

1. Feeders are maintained in a sanitary condition;
2. Seed and feed are contained within feeders designed for bird feeding;
3. Reasonable efforts are made to prevent excessive spillage that attracts rodents or other wildlife; and
4. Feeders are not used to intentionally attract deer, raccoons, waterfowl, or other non-bird wildlife.

B. Feeding of domestic pets on private property, provided food is removed promptly and is not left unattended in a manner that attracts wildlife.

C. Lawful agricultural operations conducted in accordance with applicable state and local regulations.

D. Wildlife management activities conducted by governmental agencies or their authorized contractors.

SECTION 5. ENFORCEMENT.

A. Violation of this Ordinance is a petty misdemeanor. Each day a violation continues shall constitute a separate offense.

This ordinance shall take effect upon its passage and publication according to law.

Adopted by the City Council of the City of Springfield, Minnesota, this 15 day of July, 2026.

_____
Josh Anderson, Council President

ATTEST:

_____
Justtina M Erickson, City Clerk

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

LISTING CONTRACT: EXCLUSIVE RIGHT TO SELL

This form is approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form.
© 2018-2025 Minnesota Association of REALTORS®

1. Date July 9th, 2026

2. Page 1 of _____ pages

DEFINITIONS: This Contract involves the property located at xxx 2nd Industrial ,

City of Springfield ,

County of Brown , State of Minnesota, Zip Code 56087 ,

legally described as _____ ("Property").

Seller is Amber Dale, City Manager ("Seller").
(e.g., individual(s), estate, trust, corporation, etc.)

Broker is Reiner Real Estate ("Broker").
(Real Estate Company Name)

This Contract starts on July 9th 2026 , and ends at 11:59 p.m. on July 9th 2027 . This Contract terminates upon successful closing of the Property(ies) specified in this Contract or expiration or cancellation of this Contract, whichever occurs first.

This Contract may only be canceled by written mutual agreement of the parties.

PRICE: Seller offers the Property for sale for the price of $ 10,000.00 /acre , upon the following terms: cash, conventional .

LISTING: Seller gives Broker the exclusive right to sell the Property. In exchange, Broker agrees to list and market the Property for sale. Broker may place a "For Sale" sign and a lock box with keys on the Property, unless prohibited by governing authority. Seller understands this Contract DOES NOT give Broker authority to rent or manage the Property. Seller understands Broker may be a member of a Multiple Listing Service ("MLS"), and if Broker is a member of the MLS, and where available, Broker may give information to the MLS concerning the Property. Broker may place information on the Internet concerning the Property, including sold information (except as limited in the following MLS Data Feed Options section). Upon final acceptance of a purchase agreement, Seller allows Broker to withdraw the Property from the market. If Broker sells the Property, Broker may notify the MLS and member REALTORS® of the price and terms of the sale. Seller acknowledges that neither Broker, the MLS, the Minnesota Association of REALTORS®, nor any other broker is insuring Seller or occupant against theft, loss, or vandalism.

MLS DATA FEED OPTIONS:

EXPLANATIONS AND DEFINITIONS:

"IDX site" means a website operated by a broker participating in the MLS on which the broker can advertise the listings of other brokers in MLS, subject to certain MLS rules. The consumer visiting an IDX site is not required to register on the site or to have a brokerage relationship with the broker displaying listings on the site.

"Virtual office website" ("VOW") means a website operated by a broker participating in the MLS that delivers brokerage services to consumers over the worldwide web. Visitors to a VOW are required to register on the site (with their name and a real e-mail address) and enter a brokerage relationship with the broker operating the VOW. The broker operating the VOW can then show the visiting customer/client nearly all of the information available to the broker in MLS. The seller(s) of a listing has the right to opt out of certain kinds of data display under the MLS's VOW policy. The MLS imposes various other rules and restrictions on VOWs.

For each of the following options, the MLS system automatically defaults to "Yes." Seller's instructions pertaining to the Internet display of the MLS input data for the Property are as follows:

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

39. Property located at xxx 2nd Industrial Springfield MN 56087.

40. **Option 1. Listing display on the Internet.** If Seller selects "No," this listing will not be included in MLS data feeds
41. to Internet websites that display property listing data, whether intended for advertising the Property or
42. providing online brokerage services (e.g., VOWs). Brokers participating in MLS can still disclose the listing
43. to customers/clients via other means, including e-mail, fax, mail, hand delivery, and orally.

44. Shall the Property listing be displayed on the Internet, including sold information? ☒ Yes ☐ No

45. Seller understands and acknowledges that if Seller has selected "No" for Option 1, consumers who
46. conduct searches for listings on the Internet will not see information about the Property in response to
47. their searches.

48. **If "No" was selected at Option 1, skip Options 2-4. If "Yes" was selected for Option 1, continue to Option 2.**

49. **Option 2. Listing address (house and unit numbers and street name) display on the Internet.** If Seller selects
50. "No," the address of the Property will be hidden on websites receiving data feeds from MLS that result
51. in Internet listing display, whether intended for advertising the Property or providing online brokerage
52. services (e.g., VOWs). Brokers participating in MLS can still disclose the address to customers/clients
53. via other means, including e-mail, fax, mail, hand delivery, and orally.

54. Shall the listing address (house and unit numbers and street name) be displayed
55. on the Internet? ☒ Yes ☐ No

56. **Option 3. An automated valuation of the Property listing or a link to an automated valuation of it may be**
57. **displayed adjacent to the listing.** Some VOWs or IDX sites may provide an automated valuation model
58. ("AVM") function/service. An AVM uses statistical calculations to estimate the value of a property based
59. upon data from public records, MLS, and other sources, and incorporating certain assumptions. The
60. accuracy of AVMs has sometimes been criticized because they do not take into consideration all relevant
61. factors in valuing a property. Seller, by selecting "No," may prohibit display of an automated valuation of
62. their listing adjacent to the listing.

63. Shall an automatic valuation of the Property listing or a link to an automated
64. valuation be displayed adjacent to the listing? ☐ Yes ☒ No

65. **Option 4. Comments or reviews of the Property by persons other than the displaying broker may be displayed**
66. **with or attached as a link to the listing data of the Property.** Some VOWs or IDX sites may provide
67. functionality that permits the customers/clients using the VOW or IDX site to enter comments or reviews
68. with the listing or by hyperlink to such comments or reviews. Note that the broker displaying the listing
69. on their VOW or IDX site may add commentary representing their professional judgment regarding the
70. listing's value, etc.

71. Shall comments or reviews of the Property by persons other than the displaying
72. broker be displayed with or attached as a link to the listing data of the Property? ☒ Yes ☐ No

73. **LISTED FOR LEASE:** The Property ☐ **IS** ☒ **IS NOT** currently listed for lease. If **IS**, the listing broker is
---------*(Check one.)*---------

74. _____. If **IS NOT**, Seller ☒ **MAY** ☐ **MAY NOT** list the Property for lease during the
----------*(Check one.)*----------

75. terms of this Contract with another broker.

76. Nothing in this Contract shall prohibit Broker and Seller from entering into a listing agreement for the lease of this
77. Property upon terms acceptable to both parties.

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

Property located at xxx 2nd Industrial Springfield MN 56087.

SELLER'S OBLIGATION: Seller shall notify Broker of relevant information important to the sale of the Property. Seller shall cooperate with Broker in selling the Property. Seller shall promptly inform Broker about all inquiries Seller receives about the Property. Seller agrees to provide and pay for any inspections and reports required by any governmental authority. Seller agrees to provide unit owners' association documents, if required. Seller shall remain responsible for security, maintenance, utilities, and insurance during the term of this Contract, and for safekeeping, securing and/or concealing any valuable personal property. Seller shall surrender any abstract of title and a copy of any owner's title insurance policy for this Property, if in Seller's possession or control, to buyer or buyer's designated title service provider. Seller shall take all actions necessary to convey marketable title by the date of closing as agreed to in a purchase agreement. Seller shall sign all documents necessary to transfer to buyer marketable title to the Property. Seller has the full legal right to sell the Property.

Access to the Property: To facilitate the showing and sale of the Property, Seller authorizes Broker to:

1. access the Property;
2. authorize other brokers and their salespersons, inspectors, appraisers, contractors, and other industry professionals to access the Property at reasonable times and upon reasonable notice; and
3. duplicate keys to facilitate convenient and efficient showings of the Property.

Authorizing access means giving Broker permission to allow the above-referenced persons to enter the Property, with or without a licensed salesperson present, disclosing to the other person any security codes necessary to enter the Property, and lending a key to the other person to enter the Property, directly or through a lockbox. Seller agrees to commit no act which might tend to obstruct Broker's performance here. If the Property is occupied by someone other than Seller, Seller shall comply with Minnesota law and any applicable lease provisions of an existing lease and provide tenant with proper notice in advance of any Property showing. Seller understands the prospective buyers and others authorized to access the Property may record the Property by photograph, video, or other medium while accessing the Property.

RECORDING ON THE PROPERTY: Seller understands that MN Statute 626A.02 specifically prohibits the interception of oral communications without the consent of at least one of the two parties to the communication. Seller should seek appropriate legal advice regarding compliance with this statute if Seller intends to utilize technology that may intercept oral communications between persons other than Seller.

SELLER CONTENT LICENSE: In the event Seller provides content, including, but not limited to, any photos or videos of the Property ("Seller Content") to Broker, Seller grants to Broker a nonexclusive, perpetual, worldwide, transferable, royalty free license to sub-license (including through multiple tiers), reproduce, distribute, display, perform, and create derivative works of the Seller Content. Seller represents and warrants that Seller has authority to provide Seller Content and Seller Content does not violate any restrictions regarding use including any third-party intellectual property rights or laws. Seller agrees to execute any further documents that are necessary to effect this license.

NOTICE: THE COMPENSATION FOR THE SALE, LEASE, RENTAL, OR MANAGEMENT OF REAL PROPERTY SHALL BE DETERMINED BETWEEN EACH INDIVIDUAL BROKER AND THE BROKER'S CLIENT. BROKER COMMISSIONS ARE NOT SET BY LAW AND ARE FULLY NEGOTIABLE.

TOTAL BROKER COMPENSATION:

Seller agrees to pay Broker a retainer fee of $ 0.00 at the commencement of this Contract, which fee should be kept by Broker whether or not Seller sells the Property. The retainer fee will apply toward satisfaction of any obligation to compensate Broker.

Seller shall pay Broker, as total Broker's compensation, 5 percent (%) of the selling price or $ 500.00 , whichever is greater, if Seller sells or agrees to sell the Property during the term of this Contract.

Minnesota Realtors®

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

123. Property located at xxx 2nd Industrial Springfield MN 56087.

124. **COOPERATING BROKER COMPENSATION:** Of the total Broker's compensation, as specified on lines 119-121, Broker

125. ☒ **SHALL** ☐ **SHALL NOT** offer compensation to cooperating brokers. If **SHALL**, the compensation to cooperating
----------*(Check one.)*----------
126. brokers shall be as follows:

127. ☒ _____ % of the selling price or $ 100.00 , whichever is greater, to cooperating brokers
128. representing buyer.

129. ☐ _____ % of the selling price or $ _____ , whichever is greater, to cooperating brokers
130. assisting buyer.

131. ☐ Other:

132.

133. If Seller agrees to pay buyer broker's compensation directly to buyer broker, then Seller's obligation to pay Broker's

134. compensation, as specified on lines 119–120, shall be reduced by the amount paid up to _____ %

135. or $ 100.00 of the selling price.

136. Other:

137.

138. In addition, if before this Contract expires Broker presents a buyer who is willing and able to buy the Property at the
139. price and terms required in this Contract, but Seller refuses to sell, Seller shall still pay Broker the same compensation.
140. Seller agrees to pay Broker's compensation whether Broker, Seller, or anyone sells the Property. Seller hereby permits
141. Broker to share part of Broker's compensation with other real estate brokers, including brokers representing only the
142. buyer. Seller agrees to pay Broker's compensation in full upon the happening of any of the following events:
143. 1. the closing of the sale;
144. 2. Seller's refusal to close the sale; or
145. 3. Seller's refusal to sell at the price and terms specified above.

146. If, within 180 days *(not to exceed six (6) months)* after the expiration of this Contract, Seller sells or agrees to sell
147. the Property to anyone who:
148. 1. during this Contract made inquiry of Seller about the Property and Seller did not tell Broker about the inquiry; or
149. 2. during this Contract made an affirmative showing of interest in the Property by responding to an advertisement,
150. or by contacting Broker or the licensee involved, or was physically shown the Property by Broker and whose
151. name and address is on a written list Broker gives to Seller within 72 hours after the expiration of this Contract;
152. then Seller shall still pay Broker the compensation noted here, even if Seller sells the Property without Broker's
153. assistance. Seller understands that Seller does not have to pay Broker's compensation if Seller signs another valid
154. listing contract or facilitator services agreement for this Property after the expiration or cancellation of this Contract,
155. under which Seller is obligated to compensate another licensed real estate broker.

156. To secure the payment of Broker's compensation, Seller hereby assigns to Broker the gross proceeds from the sale
157. of the Property in an amount equal to the compensation due to Broker under this Contract.

158. **ADDITIONAL COSTS:** Seller acknowledges that Seller may be required to pay certain closing costs, which may
159. effectively reduce the proceeds from the sale.

160. Seller understands that mortgage financing services are usually paid for by buyer; however, certain insured government
161. loans may require Seller to pay a portion of the fees for the mortgage loan. Seller understands that Seller shall not
162. be required to pay the financing fees on any mortgage without giving Seller's written consent.

Minnesota Realtors®

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

164. Property located at xxx 2nd Industrial Springfield MN 56087.

165. **CLOSING SERVICES:**

166. **NOTICE:** THE REAL ESTATE BROKER, LICENSEE REPRESENTING SELLER, OR REAL ESTATE
167. CLOSING AGENT HAS NOT EXPRESSED AND, UNDER APPLICABLE STATE LAW, MAY NOT EXPRESS
168. OPINIONS REGARDING THE LEGAL EFFECT OF THE CLOSING DOCUMENTS OR OF THE CLOSING ITSELF.

169. After a purchase agreement for the Property is signed, arrangements must be made to close the transaction. Seller
170. understands that no one can require Seller to use a particular person in connection with a real estate closing and that
171. Seller may arrange for a qualified closing agent or Seller's attorney to conduct the closing.

172. Seller's choice for closing services: *(Check one.)*

173. ☒ Seller directs Broker to arrange for a qualified closing agent to conduct the closing.

174. ☐ Seller shall arrange for a qualified closing agent or Seller's attorney to conduct the closing.

175. _____ _____
(Seller's Initials) (Seller's Initials)

176. **FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"):** Section 1445 of the Internal Revenue Code
177. provides that a transferee ("Buyer") of a United States real property interest must be notified in writing and must
178. withhold tax from the transferor ("Seller") if the transferor ("Seller") is a foreign person, provided there are no applicable
179. exceptions from FIRPTA withholding.

180. Seller represents and warrants that Seller ☐ **IS** ☒ **IS NOT** a foreign person (i.e., a non-resident alien individual,
-----*(Check one.)*----
181. foreign corporation, foreign partnership, foreign trust, or foreign estate) for purposes of income taxation.

182. Due to the complexity and potential risks of failing to comply with FIRPTA, Seller should **seek appropriate legal and**
183. **tax advice regarding FIRPTA compliance, as Broker will be unable to confirm whether Seller is a foreign person**
184. **or whether the withholding requirements of FIRPTA apply.**

185. **WARRANTY:** There are warranty programs available for some properties which warrant the performance of certain
186. components of a property, which warranty programs Seller may wish to investigate prior to the sale of the Property.

187. **AGENCY REPRESENTATION:** If a buyer represented by Broker wishes to buy the Seller's Property, a dual
188. agency will be created. This means that Broker will represent both the Seller and the buyer, and owe the same
189. duties to the buyer that Broker owes to the Seller. This conflict of interest will prohibit Broker from advocating exclusively
190. on the Seller's behalf. Dual agency will limit the level of representation Broker can provide. If a dual agency should arise,
191. the Seller will need to agree that confidential information about price, terms, and motivation will still be kept
192. confidential unless the Seller instructs Broker in writing to disclose specific information about the Seller. All other
193. information will be shared. Broker cannot act as a dual agent unless both the Seller and the buyer agree to it. By
194. agreeing to a possible dual agency, the Seller will be giving up the right to exclusive representation in an in-house
195. transaction. However, if the Seller should decide not to agree to a possible dual agency, and the Seller wants Broker
196. to represent the Seller, the Seller may give up the opportunity to sell the Property to buyers represented by Broker.

197. Seller's Instructions to Broker:
198. Having read and understood this information about dual agency, Seller now instructs Broker as follows:
199. ☒ Seller will agree to a dual agency representation and will consider offers made by buyers represented by Broker
200. ☐ Seller will not agree to a dual agency representation and will not consider offers made by buyers represented
201. by Broker.

202. Real Estate Company Name: Reiner Real Estate

203. Seller: _____

204. By: _____ Seller: _____
(Licensee)

205. Date: _____

Minnesota Realtors®

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

207. Property located at xxx 2nd Industrial Springfield MN 56087.

208. **OTHER POTENTIAL SELLERS:** Seller understands that Broker may list other properties during the term of this
209. Contract. Seller consents to Broker representing or assisting such other potential sellers before, during, and after the
210. expiration of this Contract.

211. **PREVIOUS AGENCY RELATIONSHIPS:** Broker, or licensee representing Seller, may have had a previous agency
212. relationship with a potential buyer of Seller's Property. Seller acknowledges that Seller's Broker, or licensee representing
213. Seller, is legally required to keep information regarding the ultimate price and terms the buyer would accept and the
214. motivation for buying confidential, if known.

215. **TERMINATION OF FIDUCIARY DUTIES:** Broker's fiduciary duties, except the duty of confidentiality, terminate upon
216. the successful closing of the Property(ies) specified in this Contract or expiration or cancellation of this Contract,
217. whichever occurs first.

218. **INDEMNIFICATION:** Broker will rely on the accuracy of the information Seller provides to Broker. Seller agrees
219. to indemnify and hold harmless Broker from and against any and all claims, liability, damage, or loss arising from any
220. misrepresentation, misstatement, omission of fact, or breach of a promise by Seller. Seller agrees to indemnify and hold
221. harmless Broker from any and all claims or liability related to damage or loss to the Property or its contents, or any
222. injury to persons in connection with the marketing of the Property. Indemnification by Seller shall not apply if the
223. damage, loss, or injury is the result of the gross negligence or willful misconduct of the Broker.

224. **FAIR HOUSING NOTICE:** Seller understands that Seller shall not refuse to sell or discriminate in the terms, conditions,
225. or privileges of sale, to any person due to race, color, creed, religion, national origin, sex, marital status, status
226. with regard to public assistance, handicap (whether physical or mental), sexual orientation, or family status. Seller
227. understands further that local ordinances may include other protected classes.

228. **ADDITIONAL NOTICES AND TERMS:** As of this date Seller has not received notices from any municipality,
229. government agency, or unit owners' association about the Property that Seller has not informed Broker about in writing.
230. Seller agrees to promptly inform Broker, in writing, of any notices of such type that Seller receives during the term of
231. this Contract.

232. This shall serve as Seller's written notice granting Broker permission to obtain mortgage information (e.g., mortgage
233. balance, interest rate, payoff, and/or assumption figures) regarding any existing financing on the Property. A copy of
234. this document shall be as valid as the original.

235. **ENTIRE AGREEMENT:** This Contract and all addenda and amendments signed by the parties shall constitute the
236. entire agreement between Seller and Broker. Any other written or oral communication between Seller and Broker,
237. including, but not limited to, e-mails, text messages, or other electronic communications are not part of this Contract.
238. This Contract can be modified or canceled only in writing signed by Seller and Broker or by operation of law. All
239. monetary sums are deemed to be United States currency for purposes of this Contract.

240. **ELECTRONIC SIGNATURES:** The parties agree the electronic signature of any party on any document related to
241. this transaction constitute valid, binding signatures.

242. **CONSENT FOR COMMUNICATION:** Seller authorizes Broker and its representatives to contact Seller by mail, phone,
243. fax, e-mail, text message or other means of communication during the term of this Contract and anytime thereafter.

244. **OTHER**:

245. Notwithstanding the provisions of lines 138 through 145 above, seller will not be obligated to pay a commission if the proposed buyer fails to enter into a development agreement suitable to the city.

246.

247.

248.

249.

Minnesota Realtors®

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

LISTING CONTRACT: EXCLUSIVE RIGHT TO SELL

251. Property located at xxx 2nd Industrial Springfield MN 56087.

	BROKER	SELLER
252.		
253.	**ACCEPTED BY:** Reiner Real Estate (Real Estate Company Name)	**ACCEPTED BY:** _____ (Seller's Signature)
254.	By: _____ (Licensee's Signature)	Amber Dale, City Manager (Seller's Printed Name)
255.	Amanda Frank (Licensee's Printed Name)	_____ (Date)
256.	_____ (Date)	_____ (Marital Status)
257.	30 W Central St (Address)	_____ (Address)
258.	Springfield MN 56087 (City/State/Zip)	_____ (City/State/Zip)
259.	507-723-5233 (Phone)	_____ (Phone)
260.	amandafrankmn@gmail.com (E-Mail Address)	amber.dale@springfieldmn.org (E-Mail Address)
261.		**SELLER**
262.		**ACCEPTED BY:** _____ (Seller's Signature)
263.		_____ (Seller's Printed Name)
264.		_____ (Date)
265.		_____ (Marital Status)
266.		_____ (Address)
267.		_____ (City/State/Zip)
268.		_____ (Phone)
269.		_____ (E-Mail Address)

270. **THIS IS A LEGALLY BINDING CONTRACT BETWEEN SELLER AND BROKER.**
271. **IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.**

MN:LC:ERS-7 (8/25)

Minnesota Realtors®

Authentisign ID: DA7F890C-9B7B-F111-B337-000D3A1E5FED

WIRE FRAUD ALERT



Internet fraud — the use of Internet services or software with Internet access to defraud victims — is on the rise in real estate transactions.
THESE SOPHISTICATED CRIMINALS COULD:

- **HACK INTO YOUR E-MAIL ACCOUNT** or the e-mail of others involved in your real estate transaction and may direct you to wire money to the hacker's account.
- **SEND FRAUDULENT E-MAILS** that appear to be from your real estate licensee, lender, or closing agent.
- **CALL YOU** claiming they have revised wiring instructions.

Buyers/Tenants and Sellers/Owners are advised to:

(1) Never wire funds without confirming the wiring instructions directly with the intended recipient.
(2) Verify that the contact information for the wire transfer recipient is legitimate by calling a known phone number for the broker or closing agent. Do not rely on the information given to you in an e-mail communication.
(3) Never send personal information through unsecured/unencrypted e-mail.

If you suspect wire fraud in your transaction:

(1) Immediately notify your bank, closing agent, and real estate licensee.
(2) File a complaint online at the Internet Crime Complaint Center (IC3) at http://www.ic3.gov.

The undersigned acknowledge receipt of this wire fraud alert and understand the importance of taking proactive measures to avoid being a victim of wire fraud in a real estate transaction.

(Signature) (Date)

(Signature) (Date)

This form is approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form.
© 2018-2023 Minnesota Association of REALTORS® MN

Chapter 2
Animals

2.01 RUNNING AT LARGE PROHIBITED. That no poultry, horse, colt, goat, cattle, sheep, swine, or other animals shall be permitted to run at large within corporate limits of the said City of Springfield.

a. ~~–~~Animals maintained or kept. That no poultry, horse, colt, goat, cattle, sheep or swine shall be raised, housed, maintained or kept in the City for more than forty-eight (48) hours.

2.02 POLICE TO ENFORCE. It is hereby made the duty of the City Police Department to take up and impound in some safe and suitable enclosure any poultry, animal or animals aforesaid found running at large within the corporate limits of said City.

2.03 UNCLAIMED ANIMALS. If such poultry, animals or animal are not claimed and the charges paid within three (3) days from the date of impounding, the City Police department shall provide notice by publication in the city newspaper or posting up to three notices in conspicuous places in said City, that on the fifth day after such notice is given he will proceed to sell the same at a time and place named in such notice to the highest bidder for cash.

2.04 DISPOSITION OF FUNDS. After deducting from the proceeds of said sale the amount of all charges which may have incurred, including the expense of impounding, keeping and advertising the same, ~~with Five Dollars ($5.00) to the Police Department as its fee for selling each animal and Fifty Cents ($.50) for its fee for selling each head of poultry, and shall pay the proceeds to~~ proceeds shall be kept by the City Treasurer of said City to be held ~~by him~~ for the use of the owner or owners if ~~he or~~ they shall appear within one (1) year from such sale and prove to the council that such poultry, animal or animals were ~~his or~~ theirs, in which case an order for such balance shall be drawn in favor of such claimant or claimants upon said treasurer, who shall pay the same after deducting five percent (5%) as ~~his~~ a city fee.

2.05 FUNDS FORFEITED TO CITY. That if no person or persons appear within one (1) year from the date of said sale and established his or their ownership to said poultry, animal or animals, then such money in the hands of the treasurer shall be forfeited to said City.

~~2.06 POLICE FEE. The Police Department shall be entitled to a fee of One Dollar ($1.00) for each animal impounded and One Dollar ($1.00) per day for keeping each animal~~

~~and it shall be entitled to Fifty Cents ($.50) for each head of poultry impounded and Fifty Cents ($.50) per day for keeping each head of poultry.~~

2.06~~7~~ DUTIES OF POLICE. It shall be the duty of the City Police Department to Provide proper sustenance for such poultry, animal or animals so impounded.

~~2.08 PENALTY FOR RELEASING IMPOUNDED ANIMAL. If any person shall willfully and without authority of law break or cause to be broken an enclosure in which any poultry animal or animals are impounded, he shall on conviction thereof pay a fine not less than One Dollar ($1.00) nor more than Three Hundred Dollars ($300.00) besides the cost of suit and in default of payment of such fine and costs, shall be imprisoned in the common county jail of Brown County, State of Minnesota, until payment be made, but such imprisonment not to exceed a period of ninety (90) days (1886 Ord. No. 12)~~

~~2.09 Repealed.~~

~~2.10 Repealed.~~

~~2.11 Repealed.~~

~~2.12 Repealed.~~

~~2.13 Repealed.~~

~~2.14 Repealed.~~

2.07~~20~~ DOG LICENSING AND REGULATION

2.08~~21~~ DEFINITIONS. As used in this Ordinance, the terms defined in this section Shall have the following meanings ascribed to them:

a. Animal Control Officer means any employee of the City of Springfield who holds that employment position and job classification within the City of Springfield. The Animal Control Officer shall be primarily responsible for responding to domestic animal and non-domestic animal related problems and the enforcement of ordinances and statutes.

b. Cat means both male and female of the Felidae species.

c. Dangerous Dog means any dog that has:

(1) without provocation, inflicted substantial bodily harm on a human being on public or private property; or

(2) killed a domestic dog without provocation while off the owner's property; or

(3) been found to be potentially dangerous, and after the owner has been sent notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or other domestic dogs.

d. Dog means both male and female of the canine species.

e. "Domestic animals" shall mean those animals commonly accepted as domesticated household pets. Unless otherwise defined, such animals shall include dogs, cats, caged birds, gerbils, hamsters, guinea pigs, domesticated rabbits, fish, non-poisonous, non-venomous and non-constricting reptiles or amphibians, and other similar animals.

f. "Non-domesticated animals" shall mean those animals commonly considered to be naturally wild and not naturally trained or domesticated, or which are commonly considered to be inherently dangerous to the health safety, and welfare of people. Unless otherwise defined, such animals include:

(1) Any member of the large cat family (family Felidae) including lions, tigers, cougars, bobcats, leopards and jaguars, but excluding commonly accepted domesticated house cats.

(2) Any naturally wild member of the canine family (family Canidae) including wolves, foxes, coyotes, dingoes, and jackals, but excluding commonly accepted domesticated dogs.

(3) Any crossbreeds such as the crossbreed between a wolf and a dog, unless the crossbreed is commonly accepted as a domesticated house pet.

(4) Any member of relative of the rodent family including any skunk (whether or not de-scented), racoon, squirrel, or ferret, but excluding those members otherwise defined or commonly accepted as domestic pets.

(5) Any poisonous, venomous, constricting, or inherently dangerous member of the reptile or amphibian families including rattlesnakes, boa constrictors, pit vipers, crocodiles and alligators.

(6) Any other animal which is not explicitly listed above but which can be reasonably defined by the terms of this subpart, including but not limited to the bears, deer, monkeys and game fish.

g. Owner means any person owning, or keeping, harboring or maintaining a dog or cat within the City. A dog or cat shall be deemed to be harbored if it is fed or sheltered for three days or more.

h. Potentially dangerous dog means any dog that:

(1) when unprovoked, inflicts bites on a human or domestic dog on public or private property; or

(2) when unprovoked, chases or approaches a person upon the streets, sidewalks or any public or private property, other than the dog owners property, in an apparent attitude of attack; or

(3) has a known propensity, tendency or disposition to attack without provocation causing injury or otherwise threatening the safety of humans or other domestic dogs.

2.0922 RUNNING AT LARGE PROHIBITED. It is unlawful for the owner of any dog to permit such dog to run at large. Any dog shall be deemed to be running at large with the permission of the owner unless it is: 1) on a durable leash secured to an object which it cannot move and on the premises of the owner~~.~~; 2) secured on the premises of the owner by a wireless dog fence which is setback a minimum of five (5) feet from all property lines and which is marked by advisory signage informing pedestrians of such wireless fence; 3) ~~or~~ on a leash and under the control of an accompanying person of suitable age and discretion~~.~~; or 4) effectively confined within a motor vehicle, building, or enclosure. (2023, Ord. No. 446)

~~2.23 LICENSE REQUIRED. It is unlawful for the owner of any dog or cat, three months of age or more to fail to obtain a license therefore from the city.~~

~~2.24 LICENSE ISSUANCE, TERM AND RENEWAL. All dog licenses shall be issued only upon presentation of a certificate issued by a veterinarian, licensed to practice veterinary medicine in the State of Minnesota, showing rabies and distemper vaccination as provided in 2.25. All licenses shall expire on April 30 of each year. Application for license renewal, accompanied by a veterinarian's certificate, shall be made at least thirty (30) days prior to expiration of the license. If the application is for an initial license for a neutered dog, a statement from a licensed veterinarian shall accompany the application stating that such dog has been neutered.~~

2.1025 VACCINATION. All dogs and cats kept harbored, maintained, or transported within the City shall be vaccinated at least once every three years by a licensed veterinarian for rabies~~, with a live modified vaccine,~~ and distemper. A certificate of vaccination must be kept on which is stated the date of vaccination, owner's name and address, the animal's name (if applicable), sex, description and

weight, the type of vaccine, and the veterinarian's signature. Upon demand made by the City~~Clerk-Treasurer or a police officer~~, the owner shall present for examination the required certificate(s) of vaccination for the animal(s). In cases where certificates are not presented, the owner or keeper of the animal(s) shall have seven days in which to present the certificate(s) to the ~~Clerk-Treasurer or police officer~~City. Failure to do so shall be deemed a violation of this section.

2.11~~26~~ ADOPTION OF FEES. All fees for the licensing, impounding and maintenance of dogs or cats, including penalties for late application, may be fixed and determined by the Council, adopted by resolution, and uniformly enforced. Such fees may from time to time be amended by the Council by resolution. A copy of the resolution setting forth currently effective fees shall be kept on File in the office of the City Clerk and open to inspection during regular business hours.

2.12~~27~~ TAG REQUIRED. All licensed dogs and cats shall wear a collar and have a tag firmly affixed thereto evidencing a current license. A duplicate for a lost tag may be issued by the City upon presentation of the receipt showing the payment of the duplicate license fee. Tags shall not be transferable, and no refund shall be made on any license fee because of leaving the City or death of the dog or cat before the expiration of the license. It is unlawful for the owner of any dog or cat to fail to have the license tag issued by the City firmly attached to a collar worn at all times by the licensed dog or cat.

2.13~~28~~ OWNER OBLIGATION FOR PROPER CARE. No owner shall fail to provide any dog or cat with sufficient good and wholesome food and water, proper shelter and protection from the weather, veterinary care when needed to prevent suffering and with humane care and treatment. No person shall beat, treat cruelly, torment or otherwise abuse any dog or cat or cause or permit any dog or cat fight. No owner shall abandon any dog or cat.

2.14~~29~~ ANIMAL POUND. A City animal pound is established which shall be at such location either within or without the City as the City Council, by resolution, shall designate. The animal control officer shall attend to the maintenance of such pound and when requested shall file a report with the City Council relating to the operation of such pound. The pound shall be maintained in a clean and orderly manner.

2.15~~2.30~~ IMPOUNDMENT.

Formatted: Font: 12 pt

Formatted: Indent: Left: 0.25", Hanging: 0.5", No bullets or numbering, Tab stops: 0.5", Left

a. Any dog or cat found in the City without a license tag, or any dog running at large, or any dog or cat otherwise in violation of this Section, shall be placed in the Animal Pound, and an accurate record of the time of such placement shall be kept on each dog and cat. ~~Every dog or cat so placed in the Animal Pound shall be held for redemption by the owner for at least five business days.~~ Impoundment records shall be preserved for at least six months and shall show (1) the description of the dog or cat by specie, breed, sex, approximate age, and other distinguishing traits; (2) the location at which the dog or cat was seized; (3) the date of seizure, (4) the name and address of the person from whom any dog or cat three months of age or over was received; and (5) the name and address of the person to whom any dog or cat three months of age or over was transferred.

b. Any animal lawfully impounded by the City shall be held for at least five (5) regular business days at the shelter, consistent with Minnesota Statutes § 346.47, as amended. Animals suspected of rabies may be held for 10 days. Animals impounded as the result of animal neglect, animal cruelty, abandonment, or any other criminal investigation or offense may be held for a longer period when necessary to preserve evidence or protect the animal. The length of such detention shall be determined by the Chief of Police or the Chief's designee.

c. If unclaimed, upon expiration of the applicable holding period, the City shall: (1) Transfer the animal to the Brown County Humane Society or another licensed animal welfare organization; (2) Offer the animal for adoption; (3) Humanely euthanize the animal; or (4) ~~such dog or cat shall be humanely destroyed and the carcass disposed of, unless it is requested by a licensed educational or scientific institution under authority of Minnesota Statutes, Section 35.71. Provided, however, that if a tag affixed to the dog or cat, or a statement by the dog's or cat's owner after seizure specifies that the dog or cat should not be used for research, such dog or cat shall not be made available to any such institution but may be destroyed after the expiration of the five-day period.~~ Ear-tipped or otherwise identifiable spayed or neutered feral cats may be returned to the location where they were captured.

Formatted: List Paragraph, Indent: Left: 0.5", Outline numbered + Level: 3 + Numbering Style: a, b, c, … + Start at: 1 + Alignment: Left + Aligned at: 1.25" + Indent at: 1.5"

2. 16~~31~~ NOTICE OF IMPOUNDING. Upon the impounding of any dog or cat, the owner shall be notified, or if the owner of the dog or cat is unknown, written notice shall be posted for five (5) days at the ~~Police Station and the~~ Municipal Office Building, which notice shall be in substantially the following form:

NOTICE OF IMPOUNDING DOG OR CAT

Date:

To Whom it May Concern:

I have this day taken up and impounded in the Animal Pound of the City of Springfield a dog/cat described as follows:

Sex
Color
Breed
Approximate Age
Name of Owner

NOTICE IS HEREBY GIVEN that unless said dog or cat is claimed and redeemed on or before _____ o'clock___.m. on the _____ day of _____, _____ said dog or cat will be disposed of.

_____ _____

(~~Pound Master~~Animal Control Officer) ~~_____~~ (Police Officer)

2.17~~32~~ RELEASE FROM ANIMAL POUND. Dogs or cats shall be released to their owners, as follows:

a. If such dog or cat is owned by a resident of the City, after purchase of a license, if unlicensed, and payment of the impounding fee, maintenance, and immunization fee.

b. If such dog or cat is owned by a person not a resident of the City, after immunization of any such dog or cat for rabies, and payment of the impounding fee and maintenance.

2.18~~33~~ ADOPTION OF UNREDEEMED DOGS AND CATS. If any dog or cat impounded pursuant to this section is not redeemed by its owner, it may be made available for adoption as a pet by and at the discretion of the animal control officer.

2.1934 SPAYING OR NEUTERING REQUIRED. When a dog or cat not previously sterilized is sold or released for adoption by the animal control officer, the buyer or adopting party must:

a. Sign a written agreement to have the dog or cat sterilized. If the dog or cat is less than six (6) months old, the buyer or adopting party shall agree to have the dog or cat sterilized by the age of six (6) months. If the dog or cat is more than six (6) months old, the buyer or adopting party shall agree to have the dog or cat sterilized within thirty (30) days of purchase or adoption; and

b. Deposit with the animal pound a fee to help cover the cost of sterilization and administration. The fee shall be set by the City Council upon recommendation by the animal control officer.

c. Upon receipt by the animal control officer of a signed statement from a veterinarian attesting that the dog or cat has been sterilized, the animal control officer shall remit the deposited fee, less any administrative fee, to the veterinarian.

d. No person, having agreed in writing to have a dog or cat sterilized pursuant to this section, shall intentionally fail or refuse to have such sterilization performed within the time specified in the agreement. Violation of this subsection is a petty misdemeanor punishable by a fine not to exceed Two Hundred and no/100 ($200.00) Dollars. Further, the animal control officer is authorized to seize any dog or cat which the owner has failed to sterilize in accordance with this section and to resell the dog or cat or destroy the dog or cat accordingly. In such a case, the fee deposited with the animal pound shall be forfeited.

e. Upon written application by the buyer or adopting party, the animal control officer may waive the provisions of this section requiring sterilization, upon a showing that the dog or cat is a verifiable purebred breeding dog or cat.

f. Nothing in this section shall be construed to authorize the animal control officer to sterilize a dog or cat which has been reclaimed by its owner, or for which the period to reclaim as owner has not expired.

2.2035 IMMOBILIZATION OF DOGS AND CATS. For the purpose of enforcement of this Section any peace officer, or person whose duty is animal control, may use a so-called tranquilizer gun or other instrument for the purpose of immobilizing and catching a dog or cat.

2.2136 BARKING DOGS.

a. It shall constitute a nuisance and be unlawful if any dog barks, whines, howls, bays, cries, or makes other noise excessively so as to cause annoyance, disturbance or discomfort to any individual provided that such noise lasts for a period of more than five minutes continuously or intermittent barking that continues for more than one hour and is plainly audible from a distance of 100 feet or more from the premises where the dog is kept. It shall not be a violation of this section if the dog was barking, crying, or making other noise due to harassment or injury to the dog or a trespass upon the premises where the dog is located.

b. Penalty. A first time violation of this section shall be deemed a petty misdemeanor.

c. Seizure of Barking Dogs Noise Abatement. Any police officer or animal control officer may enter onto private property and seize any barking dog, provided that the following conditions exist:

(1) There is an identified complainant other than the police or animal control officer making a contemporaneous complaint about the barking.

(2) The officer reasonably believes that the barking meets the criteria set forth in Subdivision 21.a;

(3) The officer can demonstrate that there has been at least one previous complaint of a dog barking at this address on a prior date;

(4) The officer has made reasonable attempts to contact the owner of the dog(s) or the owner of the property and those attempts have either failed or have been ignored.

(5) The seizure will not involve forced entry into a private residence. Use of a passkey obtained from a property manager, landlord, innkeeper, or other person authorized to have such a key shall not be considered as a forced entry.

(6) No other less intrusive means to stop the barking is available; and,

(7) Written notice of the seizure is left in a conspicuous place if personal contact with the owner of the dog is not possible.

d. Disposition of Seized Dogs. Any dog seized under the provisions of Subdivision c shall be taken to the animal pound and kept there to be reclaimed by the owner. No impound fee shall be charged unless the circumstances indicate that the owner failed to cooperate with or obstructed the animal control or police

officer's attempts to abate the noise through other less intrusive means. The owner shall pay all other fees required under this Section. Any dog or cat seized under Subdivision c which is unclaimed may be disposed of according to the provisions of Subdivision 3 or Subdivision 15.

2.2237 INTERFERING WITH ANIMAL CONTROL OFFICER. No person shall in any manner molest, hinder or interfere with the animal control officer, his agent, any police officer, or any other individual employed directly or by contract with the city to capture dogs or cats and convey them to the animal pound while such person is engaged in such occupation.

2.2338 DANGEROUS DOGS. No person may own, possess, keep, harbor, maintain or otherwise have a dangerous dog in the City.

a. Notice of Potentially Dangerous or Dangerous Dogs. If after an investigation conducted by the animal control officer or a Springfield Police Officer, it is determined that a dog is potentially dangerous or dangerous according to the criteria described in Subdivision 8, the animal control officer or Springfield Police Department will serve a notice of intent to declare the dog potentially dangerous or dangerous dog on the owner of the dog in question. This notice shall inform the owner of this designation, the basis for the determination, the procedures for contesting the designation as described in Subdivision b below, and the result of the failure to contest the designation as described in Subdivision h. below.

b. Contesting Declaration of Dangerous or Potentially Dangerous Dogs. If the owner of a dog has received a notice of intent to declare a dog as a potentially dangerous or dangerous dog, the owner may request that a hearing be conducted to determine whether or not such a designation is justified. The request must be made in writing and delivered to the animal control officer or Springfield Police Department within fourteen (14) days of receipt of the notice of intent to declare a dog as potentially dangerous or dangerous.

c. Initial Review. Upon receipt of such request, the animal control officer of Springfield Police Department will forward the request along with all necessary supporting documentation to the City Attorney. The City Attorney will make an initial review of the evidence supporting the notice designation to convene a hearing of the Animal Control Review Panel. If there is insufficient evidence supporting the designation, the City Attorney shall withdraw the designation and none of the requirements of this ordinance applying to dangerous or potentially dangerous dogs shall apply to the dog in question. If there is sufficient evidence that the Review

Panel could uphold the designation, the City Attorney will cause this notice to be brought to the attention of the Review Panel that will conduct the hearing.

d. Hearing Procedure. This Review Panel will consist of two council members as appointed by the Mayor, and an elector who resides within the City. The panel will schedule a hearing and may call witnesses and review documents as needed to make a determination on the issue. Owners shall have the right to present evidence on their behalf and to cross-examine any witnesses. A simple majority of the members of the panel is necessary for a finding that the dog is either dangerous or potentially dangerous. The burden of proof is on the animal control officer or Springfield Police Department. A finding supporting a designation of dangerous or potentially dangerous dog must be proven by a preponderance of the evidence. The decision of the Panel shall be in writing and shall indicate the reasons for the findings. A copy of the findings shall be provided to the animal control officer, Springfield Police Department, and the dog owner.

e. Effect of Findings that Dog is Dangerous. If the panel finds there is sufficient basis to declare a dog as potentially dangerous or dangerous, that finding will serve as notice to the owner that the dog is in fact a potentially dangerous or dangerous dog. Within fourteen (14) days after the owner has received notice that the dog is dangerous, the owner or the owner must cause the dog to be humanely destroyed or removed from the City limits.

f. Appeal. If the owner of the dog disputes the decision of the Review Panel, the owner shall have the right to appeal the decision to the Springfield City Council. The appeal must be filed with the City Clerk within fourteen (14) days of the panel's ruling. If the owner of the dog disputes the findings of the City Council, the owner may appeal to the Minnesota Court of Appeals as provided by state law.

g. Mayor to Appoint Veterinarian and Substitute Panel Members. The Mayor of the City of Springfield may appoint a veterinarian to serve on the hearing panel on a voluntary basis in lieu of the elector. Such appointment shall continue in effect until the appointee resigns or is replaced by the Mayor. In the event the veterinarian is temporarily unavailable or has a personal interest in the outcome of the proceeding, the Mayor may appoint another veterinarian to replace the initial appointee on the Panel. In addition, in the event either of the city council members are temporarily unavailable or have a personal interest in the outcome of the proceeding, the Mayor may appoint other members of he city council or city staff to sit in their place.

h. Failure to Contest Norice of Intent to Declare. If the owner of a dog receives a notice from the animal control officer or Springfield Police Department of the intent to declare the dog as potentially dangerous or dangerous, and the owner fails to contest that notice within fourteen (14) days, the owner shall be considered as having forfeited the right to the hearing described in Subdivision d as having consented to the designation of the dog as potentially dangerous or dangerous by default. The animal control officer or Springfield Police Department will then issue a declaration of dangerous or potentially dangerous dog to the owner. Within fourteen (14) days after the owner has received notice that the dog is dangerous, the owner must cause the dog to be humanely destroyed or removed from the City limits.

i. Seizure of Dangerous Dogs and Violations. The animal control officer shall or any police officer may immediately seize any dangerous dog and/or issue a citation to the owner of any dangerous dog if within fourteen (14) days after the owner has received notice that the dog is dangerous, the dog is not humanely destroyed or removed from the City limits.

j. Exemptions. Dogs may not be declared dangerous if the threat, injury or damage was sustained by a person;

(1) who was at the time of injury committing or attempting to commit a willful trespass or other tort or crime upon the premises occupied by the dog; or

(2) who was provoking, tormenting, teasing, abusing, or assaulting the dog or who can be shown to have repeatedly, in the past, provoked, tormented, teased, abused, or assaulted the dog;

(3) who was committing or attempting to commit a crime.

k. Law Enforcement Exemption. The provisions of this section do not apply to trained dogs used by law enforcement personnel officials for police work.

2.2439 NON-DOMESTIC ANIMALS. It shall be illegal for any person to own, possess, harbor, or offer for sale, any non-domestic animal within the City limits. Any owner of such an animal at the time of adoption of this Code shall have thirty days in which to remove the animal from the City after which time the City may impound the animal as provided for in this Section. An exception shall be made to this prohibition for animals specifically trained for and actually providing assistance to the handicapped or disabled, and for those animals brought into the City as part of an operating zoo, veterinarian clinic, scientific research laboratory or a licensed show or exhibition.

2.2540 KENNELS.

a. Definition of Kennel. The keeping of ~~three~~ four or more dogs, ~~or three~~four or more cats, or a combination of dogs and cats totaling more than four animals on the same premises, whether owned by the same person or not and for whatever purpose kept, shall constitute a "kennel;" except that a fresh litter of pups or kittens may be kept for a period of three months before such keeping shall be deemed to be a "kennel."

b. Kennel as a Nuisance. Because the keeping of ~~three~~ four or more dogs, ~~or three~~four or more cats, or a combination of dogs and cats totaling more than four animals on the same premises is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation, the keeping of ~~three~~ four or more dogs ~~or three or more~~and cats on the premises is hereby declared to be a nuisance and no person shall keep or maintain a kennel within the City.

c. Paragraph b above shall not apply to any kennel that meets the following conditions.

(1) The kennel is located in any area that is zoned industrial;

(2) The property on which the kennel is located is not used as a residence for any individual; and

(3) The kennel, as defined by Section 2.2540 (a.), is operated and maintained to the same standard required for kennels as defined by Minnesota Statutes. (20~~19~~22, Ord. No. 4425)

2.2641 ENFORCEMENT. The animal control officer or police officer may enter upon private land where there is reasonable cause to believe this Section is being violated. Any person who brings a dog into the City is subject to this Section.

2.2742 SUMMARY DESTRUCTION. Notwithstanding the provisions set forth in this ordinance establishing the procedure to declare a dog dangerous, whenever the animal control officer or a police officer has reasonable cause to believe that a particular dog or cat presents a clear and immediate danger to residents of the City because it is infected with rabies or because of a clearly demonstrated vicious nature, said officer, after making reasonable attempts to impound such dog or cat, may summarily destroy said dog or cat.

2.2843 PENALTIES. Violations of Sections 2.2237, 2.2338, 2.2439 are declared to be misdemeanor offenses and are punishable by a fine and/or jail in that amount which may be lawfully prescribed by a municipality for an Ordinance violation that is

defined as a misdemeanor. All other violations of Chapter 2 of the City Code are declared to be petty misdemeanor offenses and are punishable by a fine and in that amount which may be lawfully prescribed by a municipality for an ordinance violation that is defined as a petty misdemeanor. (2018, Ord. No. 423)

2.29~~44~~ REPEALED. ~~That Sections 2.09, 2.10, 2.11, 2.12, 2.13, 2.14 of the City Code are hereby repealed in their entirety. (2003, Ord. No. 363)~~

2.30~~45~~ DOGS IN PARKS. It is unlawful for any person who owns or has control of any cat or dog to allow or permit the same to enter any city park unless such dog or cat is on a leash and attended by the owner or person in control thereof.

2.31~~46~~ DEFECATION. It is unlawful for any person who owns or has control of a dog to cause or permit such dog to defecate on any private property without the consent of the property owner, or on any public property unless such person immediately removes the excrement and places it in a proper receptacle. The provisions of this section do not apply to seeing eye dogs under the control of a blind person.

2.32~~47~~ PENALTIES. Violation of this ordinance shall be a petty misdemeanor and upon the first conviction shall be punishable with a fine of Twenty-five and no/100 ($25.00) Dollars; upon a second conviction it shall be punishable with a fine of Fifty and no/100 ($50.00) Dollars; upon a third conviction it shall be punishable with a fine of Seventy-five and no/100 ($75.00) Dollars; and upon a fourth conviction and subsequent convictions, it shall be punishable with a fine of One Hundred and no/100 ($100.00) Dollars. (1999, Ord. No. 343)

CITY OF SPRINGFIELD
RESOLUTION NO. 26-071504
RESOLUTION AUTHORIZING TRANSFER TO FUND
408 FEMA STORM SHELTER

WHEREAS, the City has received all reimbursement funds from FEMA for the Storm Shelter project; and

WHEREAS, the project fund still has a remaining balance; and

WHEREAS, the city treasurer has recommended the transfer of such funds.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield, Minnesota hereby orders the following transfers to be made as established herein:

	Fund	Amount	Effective Date
From	411 Capital Improvement Fund	$258,524.84	07/15/2026
To	408 FEMA Storm Shelter	$258,524.84	07/15/2026

Adopted by the Springfield City Council this 15th day of July, 2026.

[seal]

_____
Mayor Lowell Helget

Attest:

_____
Justtina Erickson, City Clerk

CITY OF SPRINGFIELD
RESOLUTION #26-071505
RESOLUTION ESTABLISHING A COMPUTER USE POLICY

WHEREAS, The League of Minnesota Cities Insurance Trust recommends the city establish a computer use policy; and

WHEREAS, the City of Springfield believes it is in the Cit's best interest to establish policys regarding technology resources and their security;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield, Minnesota, hereby adopts the following Computer Use Policy to be incorporated into the City's Personnel Policy:

City of Springfield, Minnesota
Computer Use Policy

General Information
This policy serves to protect the security and integrity of the City's electronic communication and information systems by educating employees about appropriate and safe use of available technology resources.

Computers and related equipment used by City employees are property of the City. The City reserves the right to inspect, without notice, all data, emails, files, settings, or any other aspect of a City-owned computer or related system, including personal information created or maintained by an employee. The City may conduct inspections on an as-needed basis as determined by the City Manager.

Beyond this policy, the city's contracted IT vendor may distribute information regarding precautions and actions needed to protect City systems; all employees are responsible for reading and following the guidance and directives in these communications.

Personal Use
The City recognizes that some personal use of City-owned computers and related equipment has and will continue to occur. Some controls are necessary, however, to protect the City's equipment and computer network and to prevent abuse of this privilege.

Reasonable, incidental personal use of City computers and software (e.g., word processing, spreadsheets, email, Internet, etc.) is allowed but should never preempt or interfere with work. All use of City computers and software, including personal use, must adhere to provisions in this policy, including the following:

- Employees shall not connect personal peripheral tools or equipment (such as printers, digital cameras, disks, USB drives, or flash cards) to City-owned systems, without prior approval

from the City Manager. If permission to connect these tools/peripherals is granted, the employee must follow provided directions for protecting the City's computer network.

- Personal files should not be stored on City computer equipment. This also applies to personal media files, including but not limited to mp3 files, wav files, movie files, iTunes files, or any other file created by copying a music CD, DVD, or files from the Internet. The IT vendor will delete these types of files if found on the network, computers, or other City-owned equipment. Exceptions would be recordings for which the City has created, owns, purchased, or has a license.
- City equipment or technology shall not be used for personal business interests, for-profit ventures, political activities, or other uses deemed by the City Manager to be inconsistent with City activities. If there is any question about whether a use is appropriate, it should be forwarded to the City Manager for a determination.

Hardware
In general, the City will provide the hardware required for an employee to perform his or her job duties. Requests for new or different equipment should be made to your supervisor, who will forward the request to the City Manager.

The City will not supply laptop computers based solely on the desire of employees to work offsite. Laptops will only be issued to employees who: travel frequently and require the use of a full computer while traveling; regularly use their laptop offsite; require a laptop for access to special software or systems; and/or have a documented business need for a laptop.

Only City staff may use City computer equipment. Use of City equipment by family members, friends, or others is strictly prohibited.

Employees are responsible for the proper use and care of City-owned computer equipment. City computer equipment must be secured while off City premises; do not leave computer equipment in an unlocked vehicle or unattended at any offsite facility. Computer equipment should not be exposed to extreme temperature or humidity. If a computer is exposed to extreme heat, cold, or humidity, it should be allowed to achieve normal room temperature and humidity before being turned on.

Software
In general, the City will provide the software required for an employee to perform his or her job duties. Requests for new or different software should be made to your supervisor, who will forward the request to the City Manager.

Employees shall not download or install any software on their computer without the prior approval of the IT vendor. Exceptions to this include updates to software approved by Information Technology such as Microsoft updates, or other productivity software updates. IT may, without notice, remove any unauthorized programs or software, equipment, downloads, or other resources.

Electronic Mail: The City provides employees with an email address for work-related use. Some personal use of the City email system by employees is allowed, provided it does not interfere with an employee's work and is consistent with all City policies.

Employee emails (including those that are personal in nature) may be considered public data for both e-discovery and information requests and may not be protected by privacy laws. Email may also be monitored as directed by the City authorized staff and without notice to the employee.

Employees must adhere to these email guidelines:

- Never transmit an email that you would not want your supervisor, other employees, members, city officials, or the media to read or publish (e.g., avoid gossip, personal information, swearing, etc.).
- Use caution or avoid corresponding by email on confidential communications (e.g., letters of reprimand, correspondence with attorneys, medical information).
- Do not open email attachments or links from an unknown sender. Delete junk or "spam" email without opening it if possible. Do not respond to unknown senders.
- Do not use harassing language (including sexually harassing language) or any other remarks, including insensitive language or derogatory, offensive, or insulting comments or jokes.

Electronic Calendars: A shared calendar environment is provided as part of the City's email software program. All employees are required to keep their electronic calendar up to date and, at a minimum, must grant all staff the ability to view their calendar.

Instant Messaging: Due to data retention concerns, Instant Messaging (IM) is only allowed for transitory discussions and should be deleted after use. The City only allows IM via Teams. Employees are not allowed to use IM as a mechanism for personal communication through the City's computer network or when using City equipment, and are not allowed to download or install any other IM software package on their City computer.

Personal Devices: Employees may choose to use their own equipment to read or compose email or other City data as governed in this policy. Employees understand that by connecting their personal equipment to the City's email server, their personal devices could be searched during an e-discovery or other court-ordered scenarios, and agree to grant access to their personal devices should such a situation arise.

Security

Passwords: Employees are responsible for maintaining computer/network passwords and must adhere to these guidelines:

- Passwords must be at least eight characters long and include at least three of the following: lowercase character; uppercase character; and a number or non-alpha-numeric character (e.g., *, &, %, etc.). (Example: J0yfu11y!) Passwords should not contain common words, phrases, patterns or repeating characters, not be based on personal information, names of family, pets, etc., not be the same as the login ID and not be the same as previous passwords.
- Where available, all accounts will use a multi-factor scheme for authentication such as text message or phone call, when logging in.
- Password requirements may be changed as necessary, as determined by the IT vendor.

-
- Do NOT click a link in an email and then proceed to enter your username and password. This is how nearly all system breaches occur, and it is called phishing.
- Do NOT use the same password for your City of Springfield account that you use for any Internet accounts, such as banking sites, personal email, or any other website.
- Do NOT reveal or share your password in any way. This includes sharing over the phone, in email, in person, or in a security form.
- Do NOT share your password with ANYONE. This includes your manager, IT support, administrative assistants, family members, or co-workers.
- Do NOT write passwords down and store them in your office. Passwords written down and stored in your desk, under your keyboard, or on your laptop are easily discovered by others.
- Do NOT store your password in email. Passwords are the first thing that cyber-criminals look for when they gain access to an inbox.
- Passwords should only be stored in an approved password manager.
- Employees must change passwords every 90 days when prompted, or on another schedule as determined by the IT vendor.
- If you suspect your account or password has been compromised, immediately change your password and report the incident to the contracted IT vendor, your manager and the City Manager.
- If someone requests your password (in person, in email, over the phone, or on a website), immediately notify the contracted IT vendor, your manager and City Manager that someone is attempting to steal your password.
- If you receive an email asking for your password, or that asks you to "log in" or "verify" your account, report the message to the contracted IT vendor, your manager and City Manager.

Network access: Non-City-owned computer equipment used in the City's building should only use the wireless connection to the Internet. Under no circumstances should any non-City-owned equipment be connected to the City's computer network via a network cable. Exceptions may be granted by the City Manager.

Remote Access to the Network: Examples of remote access include, but are not limited to: Outlook Web Access (web mail), virtual private network (VPN), or Windows Remote Sessions. While connected to City computer resources remotely, all aspects of the City's Computer Use Policy will apply, including the following:

- Remote access to the City's network requires approval from the City Manager. Remote access privileges may be revoked at any time by an employee's supervisor or the City Manager.
- If remote access is from a non-City-owned computer, updated anti-virus software must be installed and operational on the computer equipment, and all critical operating system updates must be installed prior to connecting to the City network remotely. Failure to comply could result in the termination of remote access privileges.

- Recreational use of remote connections to the City's network is strictly forbidden. An example of this would be a family member utilizing the City's internet connection to visit websites.
- Private or confidential data should not be transmitted over an unsecured wireless connection. Wireless connections are not secure and could pose a security risk if used to transmit City passwords or private data while connecting to City resources. Wireless connections include those over cellular networks and wireless access points, regardless of the technology used to connect.

Internet

The following considerations apply to all uses of the Internet:

- Information found on the Internet and used for City work must be verified to be accurate and factually correct.
- Reasonable personal use of the Internet is permitted. Employees may not at any time access inappropriate sites. Some examples of inappropriate sites include but are not limited to adult entertainment, sexually explicit material, or material advocating intolerance of other people, races, or religions. If you are unsure whether a site may include inappropriate information, you should not visit it.
- If an employee's use of the Internet is compromising the integrity of the City's network, the IT vendor may temporarily restrict that employee's access to the Internet. If the IT vendor does restrict access, they will notify the City Manager as soon as possible, and work with the employee and manager to rectify the situation.
- The City may monitor or restrict any employee's use of the Internet without prior notice, as deemed appropriate by the City Manager.
- Employees may use low-risk data with Artificial Intelligence (AI) technology to perform their work. Low-risk data is defined by Minnesota Statutes Chapter 13 as "public" and is intended to be available to the public. If you are unsure whether the data you enter into AI applications is classified as public data, consult your City's responsible authority or designee prior to using AI technologies. All data created with the use of AI is to be retained according to the City's records retention schedule.

Data Retention

Electronic data should be stored and retained in accordance with the City's records retention schedule.

Storing and Transferring Files: If you are unsure whether an email or other file is a government record for purposes of records retention laws or whether it is considered protected or private, check with your supervisor. If you are unsure how to create an appropriate file structure for saving and storing electronic information, contact the department supervisor.

Employees must adhere to these guidelines when transferring and storing electronic files:

- All electronic files must be stored on identified network drives and folder locations. The City will not back up documents stored on local computer hard drives, and holds no responsibility for recovery of documents on local computer hard drives should they fail. Files may be temporarily stored on a laptop hard drive when an employee is traveling/offsite; however, the files should be copied to network as soon as possible.

- Electronic files, including emails and business-related materials created on an employee's home or personal computer for City business, must be transferred to and stored in designated locations on the City's network. City-related files should not be stored on an employee's personal computer, unless otherwise defined in this policy.
- All removable storage media (e.g., CD-ROM, flash or USB drive, or other storage media) must be verified to be virus-free before being connected to City equipment.
- Email that constitutes an official record of City business must be kept in accordance with all records retention requirements for the department and should be copied to the network for storage.
- Email that is simple correspondence and not an official record of City business should be deleted (from both the "Inbox" and the "Deleted" box) as soon as possible and should not be retained by employees for more than three months. The City will not retain emails longer than one year on the network or in network back-ups.
- Electronic files or emails that may be classified as protected or private information should be stored in a location on the City's network that is properly secured.
- Any files considered private or confidential should not be stored anywhere other than the City's network. If there is a need to take confidential information offsite, it must be stored on encrypted media; the IT vendor can assist in the encryption of media.

Employee signature
I have received and read the above policy and have had an opportunity to ask any questions. I understand that my failure to follow this policy may result in disciplinary action, including revocation of system privileges or termination.

_____ (Print Employee Name)

_____ (Employee Signature) _____ (Date)

This policy shall become effective upon approval by the Springfield City Council.

Adopted by the Springfield City Council this 15th day of July, 2026.

[seal]

_____
Lowell Helget, Mayor

Attest:

_____
Justtina M. Erickson, City Clerk

CONTACT GOPHER STATE ONE CALL BEFORE DIGGING @ 1-800-252-1166

CITY OF SPRINGFIELD
ZONING PERMIT APPLICATION

APPROVED _____ **PERMIT #** _____ **PERMIT COST** _____

NOT APPROVED _____ **PUC**_____ **STREET**_____

Approved signatures/**Date Signed**: _____

Reason(s) for not being approved: _____

_____

OWNER: Brown County

ADDRESS: 1901 N Jefferson St, New Ulm, MN 56073

PROJECT SITE ADDRESS: 507 Burns Ave

EMAIL: Andrew.Lang@BrownCountyMN.gov

PHONE NUMBER: 507-233-5701 **PROJECT COST:** $100,000

CONTRACTOR NAME: T.B.D. CONTRACTOR #: T.B.D

Permit Applicant Is: (Please check one) __X__ Owner _____ Contractor

Type of Work: (Please check one) _____ New __X__ Addition _____Alteration

Project Description (types of materials, please describe the project in feet for height, width, length, depth, & square footage of the project): 50' x 72' (3600 sqft) post framed cold storage addition to existing shop. 16' side walls, metal roof, siding and trim.

_____

_____

By signing this application form, I agree that permit fees used to process this application are the responsibility of the applicant and property owner to be paid immediately upon receipt or the City may approve a special assessment for which the property owner specifically agrees to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended.

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statues Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statues Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

APPLICANT SIGNATURE: Andrew Lang **DATE OF APPLICATION:** 6/14/26

NO CONSTRUCTION IS TO START UNTIL YOUR ZONING PERMIT HAS BEEN APPROVED AND PAID FOR.

FOR THE SPRINGFIELD PLANNING & ZONING MEETING TIME & PLACE, PLEASE SEE THE OFFICIAL MEETING POSTING PLACE (City Hall-South/West Window).

PLEASE SHOW A DETAILED DIAGRAM OF THE PROJECT ON THE BACK OF THIS SHEET.

https://springfieldmn.sharepoint.com/sites/BoardandCommittees/Shared%20Documents/Planning%20Zoning%20Commission/Planning%20&%20Zoning%20FORMS/Zoning%20Permit%20Application.docx

NOTE: IT IS THE PROPERTY OWNERS' RESPONSIBILITY TO CONTACT GOPHER STATE ONE CALL FOR UTILITY LOCATES.

Location of property lines may be required. If you cannot locate your property lines, please contact City Hall at 723-3500, and we will let you know the procedure to aid in finding them.

PLEASE INCLUDE THE FOLLOWING INFORMATION ON YOUR DIAGRAM.

____All existing buildings with dimensions

____Distances to all property line for ALL Buildings

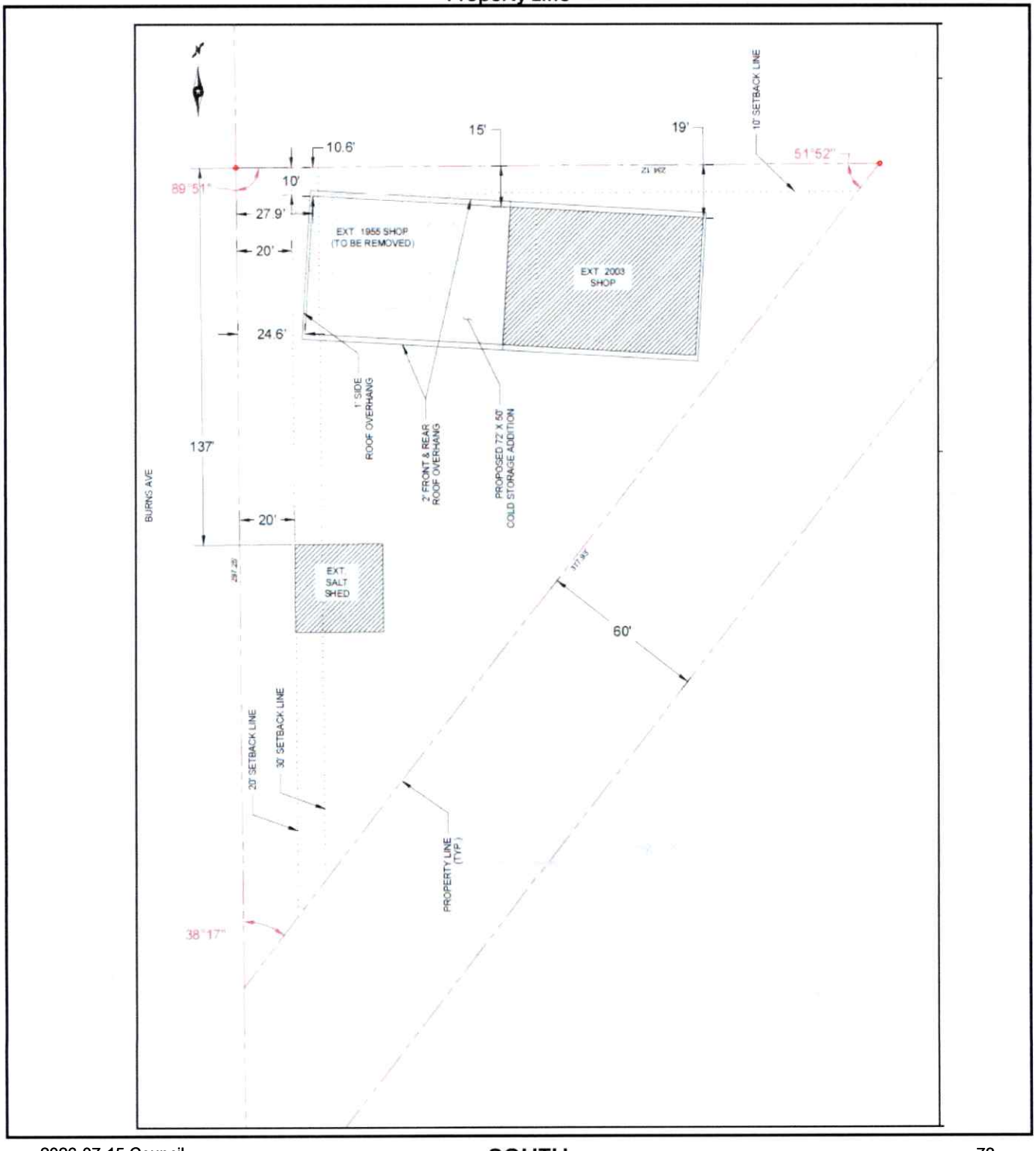
_____New construction with dimensions

_____Height of side walls (if needed)

PERMITS CANNOT BE ISSUES WITHOUT THE COMPLETED INFORMATION.

NORTH

Property Line



WEST

EAST

SOUTH

CITY OF SPRINGFIELD, MINNESOTA
VARIANCE APPLICATION

Fee: _____ Date paid:_____ Case # _____

Applicant: Andrew Lang, County Engineer

Owner of Property: Brown County

Physical Address: 507 Burns Ave

Telephone #507-233-5701 Email Address Andrew.Lang@BrownCountyMN.gov

Mailing Address: 1901 N Jefferson St

(if different from above) New Ulm, MN 56073

Legal Description of Property: Lot-002 Block-001, Paffrath's 3rd Addition

Current Zoning of Property: Industrial

Description of Proposed Project: Demo existing 1955 shop, add 72' x 50' cold storage addition to western side of existing 2003 shop.

Specify the Ordinance from which a variance is being sought:

18.08 Subd. 6. C. Minimum Front Setback

18.08 Subd. 6. D. Minimum Side Setback (100 feet abutting a residential zoning district)

Please attach a copy of the Zoning Permit Application, site plan, and any other relevant information.

NOTICE TO APPLICANTS

Subd. 6 VARIANCES

A. Purpose. The purpose of this Section is to provide the City with the method to hear requests for variances from the literal provisions of the ordinance in instances where their strict enforcement would cause undue hardship because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of the ordinance.

B. Finding of Fact. A variance shall not be granted by the Board prior considering the standards listed below.

1 An "undue hardship" exists. "Undue hardship" as used in connection with the granting of a variance shall mean: the property in question cannot be put to a reasonable use if used under conditions allowed by this Ordinance, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality.

2 Economic considerations alone shall not constitute an undue hardship if reasonable use for the property exists under the terms of the Ordinance.

3 Undue hardship also includes, but is not limited to, inadequate access to direct sunlight for solar energy systems.

4 Variances shall be granted for earth sheltered construction as defined when in harmony with the Ordinance.

5 The Board of Adjustments and Appeals may not permit as a variance any use that is not permitted under the ordinance for property in the district where the affected person's land is located.

C. The Board of Adjustment and Appeals may impose conditions in the granting of variances to insure compliance and to protect adjacent properties.

D. Application. A variance requires a public hearing and is to be processed in accordance with the procedures set forth in Section 18.14, Subd. 9 (Zoning Application Procedures) of this Section. Applications for variances and required fees shall be submitted to the Zoning Administrator. The application shall be accompanied by detailed illustrations containing such information as set forth in Section 18.14, Subd. 9 (Zoning Application Procedures) of this Section.

E. Variance requests are subject to the standards contained in Section 18.14, Subd. 9 (Zoning Application Procedures).

Signature of Applicant: _____ Date: 6/16/26

VARIANCE DECISION FORM

Date of Hearing:

The decision of the Zoning Board of Adjustment and Appeals (City Council) is to:
_____ GRANT _____ DENY the variance application.

Reasons for the denial or conditions for the approval are (if any):

_____

_____

_____

_____

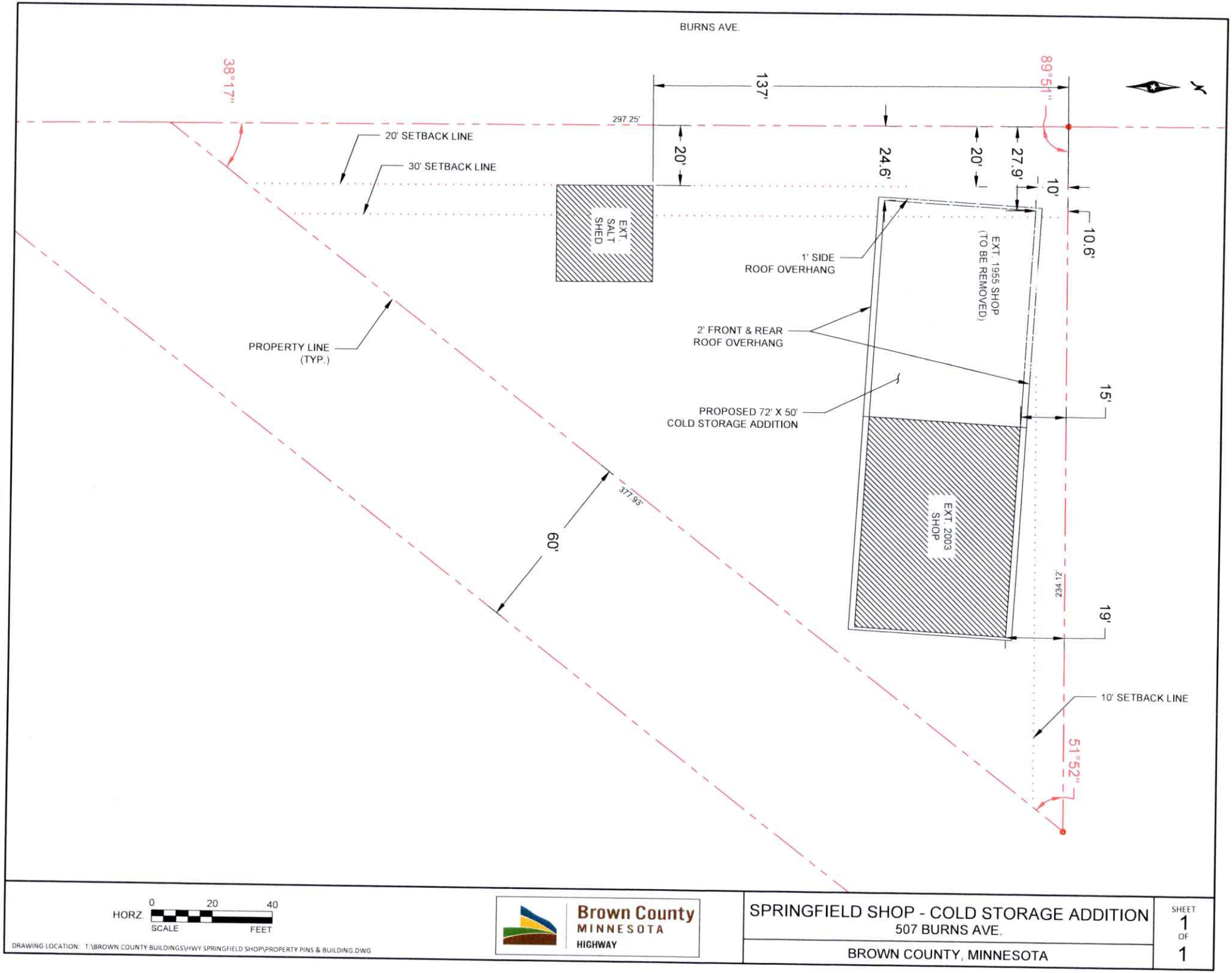
_____

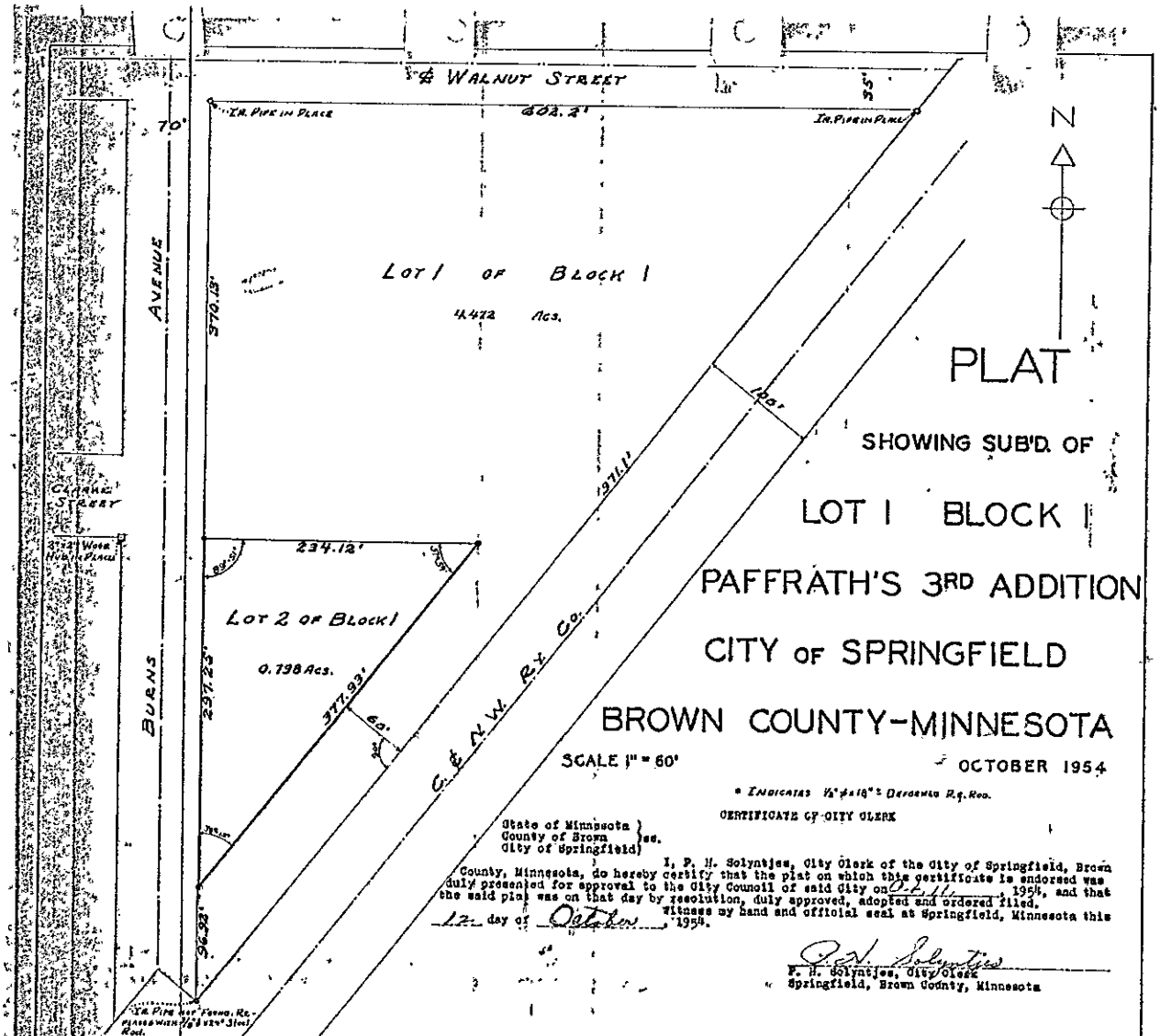
Motion: _____ 2nd: _____ AYES: _____
NAYS: _____
ABSTAIN: _____

_____
City Clerk

In the event the action is granted, the applicant hereby agrees to all conditions and safeguards set forth above. The applicant further agrees that in the event the specified conditions and safeguards are not complied with, within the time specified, approval of this appeal shall become null and void.

Signature of Applicant: _____ Date: _____


BURNS AVE.
38°17"
89°51"
137'
297.25'
20' SETBACK LINE
30' SETBACK LINE
20'
24.6'
20'
27.9'
10'
10.6'
EXT. SALT SHED
1' SIDE ROOF OVERHANG
EXT. 1955 SHOP (TO BE REMOVED)
2' FRONT & REAR ROOF OVERHANG
PROPERTY LINE (TYP.)
PROPOSED 72' X 50' COLD STORAGE ADDITION
15'
EXT. 2003 SHOP
234.72'
19'
377.93'
60'
10' SETBACK LINE
51°52"
HORZ.
0
20
40
SCALE
FEET
DRAWING LOCATION: T:\BROWN COUNTY BUILDINGS\HWY SPRINGFIELD SHOP\PROPERTY PINS & BUILDING.DWG
Brown County
MINNESOTA
HIGHWAY
SPRINGFIELD SHOP - COLD STORAGE ADDITION
507 BURNS AVE.
BROWN COUNTY, MINNESOTA
SHEET
1
OF
1



PLAT

SHOWING SUB'D. OF

LOT 1 BLOCK 1

PAFFRATH'S 3RD ADDITION

CITY OF SPRINGFIELD

BROWN COUNTY-MINNESOTA

SCALE 1" = 60'

OCTOBER 1954

* INDICATES ½"ø x 18" DEGREED R.R. ROD.

CERTIFICATE OF CITY CLERK

State of Minnesota }
County of Brown } ss.
City of Springfield }

I, P. H. Solyntjes, City Clerk of the City of Springfield, Brown County, Minnesota, do hereby certify that the plat on which this certificate is endorsed was duly presented for approval to the City Council of said City on 0-12, 1954, and that the said plat was on that day by resolution, duly approved, adopted and ordered filed.

Witness my hand and official seal at Springfield, Minnesota this 12 day of October, 1954.

P. H. Solyntjes
P. H. Solyntjes, City Clerk
Springfield, Brown County, Minnesota

SURVEYOR'S CERTIFICATE

State of Minnesota }
County of Brown } ss.

I, Harley R. Schneider, Registered Engineer and Land Surveyor, of New Ulm, Minnesota, do hereby certify that I have duly surveyed that certain tract of Block 1 of Paffrath's 3rd Addition to the City of Springfield, Brown County, Minnesota, consisting of 0.798 acres and from such survey and the records, plats and files in the office of the Register of Deeds in and for said County of Brown, State of Minnesota I have duly prepared a plat thereof on which this certificate is endorsed, which plat is entitled "Plat Showing Sub'd. of Lot 1 Block 1, Paffrath's 3rd Addition, City of Springfield, Brown County, Minnesota" and have designated said tract as Lot 2 of Block 1 of Paffrath's 3rd Addition to the City of Springfield, Brown County, Minnesota, all at the request of the owners of said premises named in and who signed the Owners' Certificate; I further certify that said plat is a correct representation of said survey made by me, that all distances are correctly shown on said plat, that monuments for the guidance of future surveys have been placed in the ground at locations as shown on the plat, that base lines between monuments, and the angles between base lines are correctly shown, that the boundary lines of the premises are correctly designated, that there are no wet lands to be designated, that public streets and thoroughfares are correctly shown and designated on said plat, that the North and South line is correctly shown on said plat; that I have designated as Lot 1 that portion of Block 1 of Paffrath's 3rd Addition to the City of Springfield, Brown County, Minnesota, which has not been platted as Lot 2.

Harley R. Schneider
Registered Engineer and Land Surveyor

Subscribed and sworn to before me this 1st day of October, 1954

A. A. Dahl
A. A. Dahl
Notary Public, Brown County, Minn.
My Commission Expires May 10, 1956

TRANSFER ENTERED
DEC 16 1954
C. E. Schmidt Auditor
BROWN COUNTY, MINN.
By ..... Deputy

OWNERS' CERTIFICATE

State of Minnesota }
County of Brown } ss.

Martin Mathiowetz and Louisa Mathiowetz, his wife and both of Brown County, Minnesota, do hereby certify that they are the owners of Block 1 of Paffrath's 3rd Addition to the City of Springfield, Brown County, Minnesota, and that they have caused a portion of said premises, consisting of 0.798 acres to be surveyed by Harley R. Schneider, Registered Engineer and Land Surveyor of New Ulm, Minnesota, and have caused said portion to be platted by said Harley R. Schneider as Lot 2 of Block 1 of Paffrath's 3rd Addition to the City of Springfield, Brown County, Minnesota, and to be shown on the plat on which this certificate is endorsed.

Said owners have also caused said plat to show all of said Block 1, and have caused that portion thereof other than said Lot 2 to be designated as Lot 1 of said Block 1 of Paffrath's 3rd Addition to the City of Springfield, Brown County, Minnesota.

By this instrument of dedication said owners do hereby adopt said plat.

In Witness Whereof said owners have executed this instrument this 2 day of October, 1954.

In Presence of:

C. W. Berning — Martin Mathiowetz
Richard Mathiowetz — Louisa Mathiowetz

Subscribed and sworn to before me this 2 day of October, 1954

C. W. Berning

C. W. BERNING
Notary Public Brown County, Minnesota
My Commission Expires June 1, 1959

Rec. 137635

OFFICE OF REGISTER OF DEEDS
COUNTY O. BROWN, MINN.
I hereby certify that the within instrument was filed in this office for record on the 14th day of December, A.D., 1954 at 10:00 o'clock A.M. and was duly recorded in Book B.R. Plats on page

Aleene Christiansen
Register of Deeds

By ..... Deputy

City of Springfield, Minnesota
Variance Fact Finding Form

Property Information:

- **Applicant Name:** Brown County
- **Property Address:** 507 Burns Ave
- **Parcel ID Number:** 003.210.001.02.020
- **Zoning District:** Industrial

Meeting Date: 07/06/2026

Meeting Type: Zoning Commission **Application Type:** ☐ Variance ☐ Appeal

---

Board Decision:

- ☐ **Approved**
- ☐ **Denied**

Vote Tally:

- **In Favor:** _____
- **Opposed:** _____
- **Abstained:** _____

Findings of Fact:

Pursuant to Minnesota Statute §394.27, the Board must provide written findings stating the reasons for its decision. Please complete the following sections:

1. **Reasonableness of the Proposed Use:**
   - Does the property owner propose to use the property in a reasonable manner not permitted by the zoning ordinance? ☒ **Yes** ☐ **No**
   - **Explanation:**

County storage current + future use.

2. **Unique Circumstances:**
   - Are there unique circumstances to the property **NOT** created by the landowner? ☒ **Yes** ☐ **No**

- **Explanation:**

Neighboring residentially-zoned property is a baseball field & current building is close to line.

3. **Essential Character of the Locality:**
   - Will the variance alter the essential character of the locality? ☐ **Yes** ☑ **No**
   - **Explanation:**

Replacing existing building.

4. **Harmony with Zoning Ordinance:**
   - Is the variance in harmony with the general purposes and intent of the zoning ordinance? ☒ **Yes** ☐ **No**
   - **Explanation:**

Best use of land.

Board Member Signatures:

By signing below, each board member affirms that the decision and accompanying findings are based on the evidence presented and are in compliance with Minnesota Statute §394.27.

- **Chairperson:** _____ Date: 7-6-26
- **Member:** _____ Date: 7-6-26
- **Member:** _____ Date: 7.6.26
- **Member:** _____ Date: _____
- **Member:** _____ Date: _____

Imposed Conditions by the Board of Adjustment & Appeals:

Note: The Board of Adjustment & Appeals may impose conditions in the granting of variances to ensure compliance and to protect adjacent properties.

Board of Adjustment & Appeals Meeting Date: _____

Vote Tally:

- **In Favor:** _____
- **Opposed:** _____
- **Abstained:** _____

Additional Notes:

- All decisions by the Board of Adjustment are final, subject to judicial review.
- A copy of this completed form shall be filed with the City Clerk and made available for public inspection.

This form ensures that the Board's decisions are thoroughly documented, providing transparency and a clear rationale for each decision, as mandated by state law.