

**CITY OF SPRINGFIELD
CITY COUNCIL MINUTES
AUGUST 12, 2026 – 5PM**

1. Call to Order/Pledge of Allegiance/Roll Call/Adopt Agenda

The August 12, 2026 City Council was called to order at 5:00 pm by Mayor Lowell Helget. Council Members present include Shelley Frantz, Jeanette Pidde, Nick Klisch and Josh Anderson and Mayor Lowell Helget. Others present include City Manager Amber Dale, City Attorney Paul Muske, City Clerk Justtina Erickson, Bryan Page (Mead & Hunt), Linda Roiger, Mary Glaeseman, Sharon Pieschel, and Dotty De Lambert.

The Pledge of Allegiance was recited. Motion by Josh Anderson, second by Jeanette Pidde to adopt agenda. Yes 5, No 0, Abstained 0, Passed.

~~2. Public Hearing~~

3. Citizens' Forum

4. Consent Agenda

Motion by Shelley Frantz, second by Josh Anderson to approve Consent Agenda. Yes 5, No 0, Abstained 0, Passed.

- a. Minutes
 - i. City Council – July 15, 2026
 - ii. EDA – June 9, 2026
 - iii. Community Facilities – May 12, 2026
 - iv. PUC – June 23, 2026
- b. Reports
 - i. Council Report
 - ii. Gambling Report – March 2026 through June 2026
- c. Financial
 - i. Auditing Claims & Investment Worksheet
- ~~d. Licenses & Permits~~
- ~~e. Communications~~
- f. Miscellaneous/Other
 - i. Resolution 26-081201 Declaring Surplus Property

5. Old Business

a. Motion to Approve Ordinance Amending Springfield City Code, Chapter 2: Animals

Motion by Jeanette Pidde, second by Josh Anderson to Approve Ordinance Amending Springfield City Code, Chapter 2: Animals. Yes 5, No 0, Abstained 0, Passed.

b. Motion to Approve Resolution 26-081202 Authorizing Summary Publication of Chapter 2

Motion by Jeanette Pidde, second by Shelley Frantz to Approve Resolution 26-081202 Authorizing Summary Publication of Chapter 2. Yes 5, No 0, Abstained 0, Passed.

c. Motion to Authorize City Manager to sign FAA Grant Agreements for Airport Lighting Project.

Bryan Page from Mead & Hunt updated council on airport projects. The electrical project is close to completion and phase 2 funding has been approved. Phase 2 includes upgrades to runway lighting and will be funded 95% by FAA grants. Page explained the runway will be closed for a period of time during the project.

Motion by Nick Klisch, second by Jeanette Pidde to Authorize City Manager to sign FAA Grant Agreements for Airport Lighting Project. Yes 5, No 0, Abstained 0, Passed.

6. New Business

a. Motion to Accept State Grant Funds for Storm Water Pollution Plan (SWPP) Update - \$8050

Page explained the Storm Water Pollution Plan is a requirement of FAA and State of Minnesota. The plan lasts about 5 years and due to be updated.

Motion by Nick Klisch, second by Jeanette Pidde to Accept State Grant Funds for Storm Water Pollution Plan (SWPP) Update for \$8050.00. Yes 5, No 0, Abstained 0, Passed.

b. Motion to Approve Task Order for Mead & Hunt for SWPP Update - \$11,701.25

Page explained that the task order is to complete SWPP and about 70% of funding coming from state grant.

Motion by Nick Klisch, second by Shelley Frantz to Approve Task Order for Mead & Hunt for SWPP Update - \$11,701.25. Yes 5, No 0, Abstained 0, Passed.

c. Motion to Approve Resolution 26-081203 Ordering the Preparation of Report on Improvement Central Street Project

Dale explained the Report on Improvement is a required document to advise council if the 2027 Central Street Project proposed by Brown County is necessary and recommended Bolton & Menk, Inc. to complete the report.

Motion by Nick Klisch, second by Jeanette Pidde to Approve Resolution 26-081203 Ordering the Preparation of Report on Improvement Central Street Project. Yes 5, No 0, Abstained 0, Passed.

d. Community Center Liquor Catering Proposals

Dale informed Council only one liquor proposal was received. The Community Facilities Board recommended approving Rock Street Tavern. Dale presented the proposal and contract which included same rent amount as previously received and changed contract to have Rock Street Tavern responsible for cleaning keg lines.

i. Rock Street Tavern

1. Liquor Catering Contract

Motion by Nick Klisch, second by Jeanette Pidde to Approve Rock Street Tavern Liquor Catering Proposal and Contract. Yes 5, No 0, Abstained 0, Passed.

ii. City of Springfield

e. 1st Reading Ordinance Repealing Chapter 4, 10, and 13 of Springfield City Code

Dale recommended repealing Chapters 4, 10 and 13 due to no longer being relevant. This will be brought back to next council meeting.

f. Motion to Approve Auditor Recommendation to Consider CVB a Component Unit on Future Financial Reporting.

Dale explained that due to recent update to the Joint Powers Agreement, the City could audit the CVB. The City auditor recommends doing this with the annual City audit. The CVB will keep financial records unit the City's audit.

Motion by Josh Anderson, second by Shelley Frantz to Approve Auditor Recommendation to Consider CVB a Component Unit on Future Financial Reporting. Yes 5, No 0, Abstained 0, Passed.

g. Motion to Approve Airport Land Lease Renewal – Richard Groebner

Dale recommended Council to renew airport land lease instead of rebidding.

Motion by Shelley Frantz, second by Jeanette Pidde to Approve Airport Land Lease Renewal – Richard Groebner. Yes 5, No 0, Abstained 0, Passed.

7. Mayor/City Council/Staff Reports

Dale informed Council during billing last month, the utility meter reading software failed resulting in estimated June consumption. August bills include the July consumption and consumption that was not billed in July. The PUC was able to swap residential electric meters during July, which final meter reads were obtained. With the estimation and the record high energy used during the month of July, August utility bills were higher than average.

8. Adjournment

Motion by Shelley Frantz, second by Jeanette Pidde to adjourn 5:33 pm. Yes 5, No 0, Abstained 0, Passed.

Attest:

Justtina Erickson, City Clerk

Lowell Helget, Mayor